

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
JANUARY 10, 2017**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, January 10, 2017 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Treasurer Ken Blank, Trustee Kenneth Lenz, Trustee Craig Warning, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

ANNOUNCEMENT OF COLORING CONTEST WINNERS AND ESSAY CONTEST WINNERS

The Mokena Fire Protection District, in conjunction with the schools in our District, recently held a coloring contest for 1st grade students and an essay contest for 5th grade students. A/C Cirelli presented the three top winners certificates from the District and gift cards were donated by FNBC and Old Plank Trail Bank. The 1st place winners will also receive a ride to school in a fire truck in the spring.

Coloring Contest Winners:

1st Place – Filip Blagojevic
Runner-Up – Ellie Olszta
Runner-Up – Viviana Cerullo

Essay Contest Winners:

1st Place – Luke Galka
Runner-Up – Cullen Kalinowski
Runner-Up – Margaret McCarthy

A short break was taken for refreshments. The meeting resumed at 7:21 p.m.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Bob Hennessy, to accept the minutes of the December 13, 2016 meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Ken Lenz made a motion, seconded by Ken Blank, to accept the Monthly Statement as presented. Motion passed with all ayes. The 2016 W-2's are being reviewed by Lauterbach and Amen as part of our agreement with them.

Ken Lenz made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$254,988.42 as presented. Chief Stephens noted that the bills include the 2018 Freightliner Cab and Chassis.

TRUSTEES' REPORT

Trustee Haas commented that the recent End of Year article in the Mokena Messenger written by Chief Stephens was very nice.

Trustee Blank wished everyone a Happy New Year.

CALENDAR AND CHECKLIST

The notice of regularly scheduled meetings of the Board has been posted.

The injuries for 2016 have been posted.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 93 rear suspension bushings are worn and need replacement. The parts for the engine have been ordered and the repair will be done by Chandler Services.

Waterway tested and inspected all of our ground ladders. Two of the ladders failed inspection; one was replaced and the other repaired by Chandler Services.

The two north bay heaters at Station 1 were repaired due a malfunction. The south bay heater at Station 3 needs a new blower motor that has been ordered.

On December 21, 2016 we responded to a structure fire in Mokena. The Red Cross was called to the scene and provided assistance to the fire victims.

The Board reviewed the POC ride-along report for the month of December.

ASSISTANT CHIEF CIRELLI'S REPORT

Thank you to Enbridge Energy for their generous grant of \$1,000 for the purpose of purchasing a dual band portable radio.

We have received the accreditation report for error of fact review. Within the report the site visit team states:

- We demonstrated that all core competencies were met and received a credible rating.
- We demonstrated that all applicable criteria were met and received a credible rating
- The peer assessment team recommends accredited agency status for the Mokena Fire Protection District from the Commission on Fire Accreditation International.

The draft copy of the 2017 Standard of Coverage is being finalized. The accreditation hearing is scheduled between March 21 and March 22 in Anaheim, California. Any Trustees interested in attending the hearing, please let A/C Cirelli know.

The pension, as of November 30, 2016 had a net position of \$12,413,037.63. The Trustees received a copy of the accountant's Statement of Net Position and Investment ratios.

The Trustees reviewed the December code enforcement reports and public education surveys.

Our website, www.mokenafire.org, has been updated to include the revised fire alarm ordinance which became effective January 1, 2017.

Our annual babysitting clinic sessions are scheduled to begin next week.

The Mokena Fire Protection District has a Facebook page and Twitter account. After the recent fire, which was caused by a candle, a link regarding candle safety was put on the Facebook page. A press release was also published in the Mokena Messenger.

A press release will be published soon in the Mokena Messenger regarding the Lion's Club and Mokena Fire Protection District combined Pancake Breakfast.

Congratulations to the following personnel who received certificates this month for State Certified Classes:

John Swanson
Chris Buchan
Ken Berger
Mike Hullinger

Training Program Manager
Hazardous Materials Incident Command
Hazardous Materials Incident Command
Advanced Technician

CHIEF'S REPORT

The Accreditation team recommended that we change our "Mission Statement" to a "Mission and Values Statement". The Trustees have no objection to this; it will be an agenda item for next month's meeting.

The Accreditation team recommended that we discuss the existing Board of Trustee and Chief Officer communication process. The Chief will be sending each Trustee an on-line survey to gather information for improvement.

The updated Calendar & Checklist for 2017 is now available for reference throughout the year.

Negotiations will begin soon for the benefits contract for Local 4270 that is expiring on May 31, 2017. The Trustees would like the Chief Officers to meet with Local 4270 as in the past.

Newspaper articles this month:

- The Mokena Messenger published articles regarding the MFPD Year in Review, a recap on the 4th of July parade, MFPD's collection for Toys for Tots, November calls of service and CPR class.

Letters received this month:

- A donation was received by Schilling Brothers Lumber to be used toward equipment purchase.

The Trustees reviewed the monthly alarm reports for December.

Two Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVAL OF DISPATCH CENTER IGA

Bob Hennessy made a motion, seconded by Craig Warning, to approve Ordinance # 2017-1, *an ordinance of the Mokena Fire Protection District to approve an intergovernmental agreement establishing the Laraway Communications Center*. Motion carried by a Roll Call vote as follows: Bob Hennessy aye, Craig Warning aye, Ken Lenz aye, Ken Blank aye.

APPROVE IGA BETWEEN MOKENA FIRE PROTECTION DISTRICT AND THE VILLAGE OF MOKENA

Bob Hennessy made a motion, seconded by Ken Lenz, to approve the *Intergovernmental Agreement between the Village of Mokena, a municipal corporation, Will County, Illinois and the Mokena Fire Protection District, Will County, Illinois*. Motion carried by a Roll Call vote as follows: Bob Hennessy aye, Craig Warning aye, Ken Lenz aye, Ken Blank aye. This agreement is regarding a 50/50 split on all Opticom systems located within the Village of Mokena and the Mokena Fire Protection District.

WILL COUNTY 9-1-1 INTERGOVERNMENTAL AGREEMENT

Ken Lenz made a motion, seconded by Bob Hennessy, to approve the *Intergovernmental Agreement By and Between the Will County 9-1-1 Emergency Telephone System Board and the Mokena Fire Protection District for the Funding of a 9-1-1 Surcharge Reallocation, pursuant to the FY2017 surcharge reallocation grant program, effective December 1, 2016 to October 31, 2017*. Motion carried by a Roll Call vote as follows: Bob Hennessy aye, Craig Warning aye, Ken Lenz aye, Ken Blank aye.

APPROVAL OF CREDIT APPLICATION FOR DICK'S SPORTING GOODS

The Foreign Fire Board is investigating possible purchases from Dick's Sporting Goods, for the purpose of exercise equipment and/or clothing. The Foreign Fire Board has asked the District to secure a charge account for this purpose; in which all charges will be reimbursed to the District from the Foreign Fire Board. There were no objections from the Trustees to approve this request with a credit limit of \$1000.00.

ADJOURNMENT

Meeting was adjourned at 8:05 PM after a motion by Bob Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel