

LEGAL NOTICE

OFFICIAL MINUTES OF THE REGULAR MEETING OF THE BOARD OF WESTON COUNTY COMMISSIONERS, WESTON COUNTY, WYOMING May 7, 2024

The regular meeting of the Weston County Board of Commissioners was held to order by Chairman Don Taylor at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Nathan Todd, Garrett Borton and Vera Huber, Attorney Michael Shulken and Clerk Becky Hadlock were present. Mick Bohm opened the meeting with prayer, and Vice-Chairman Borton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to remove the Rare Earth Update and the Reporting on ARPA funds from the Agenda. Chairman Taylor asked to move the Public Comment and Commissioner Comment after New Business. Vice-Chairman Borton moved to approve the agenda as amended, seconded by Commissioner Huber. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Wagoner asked to pull the Chairman's Signature on Letter Requesting Declining Funds Allocation for Resolution 2024-104 for discussion. Vice-Chairman Borton moved to approve the Consent Agenda as amended which included the payroll and payroll voucher, collections for March 2024, Minutes of April 16, 2024, Treasurer's Report, Board's Signature on Proclamation Declaring May 2024 National Preservation Month, Board's Signature on Resolution 2024-14, Amendment to the 2023-2024 Budget, Tax Roll Corrections #1641-1643, Board Appointment: Weston County Travel Commission - Kelley Millar, seconded by Commissioner Huber. Carried.

The Board discussed requesting or declining the gambling funds allocated to Weston County. Commissioner Huber moved to accept the funds, seconded by Vice-Chairman Borton. Discussion ensued. Ayes: Wagoner, Borton, Huber. Nays: Todd. Carried.

PUBLIC COMMENT

None

AUDIT REVIEW

County Auditor Paul Stille, with Leo Riley & Co., presented the County with the preliminary copy of the current County audit. Mr. Stille went over some of the highlights of the audit and would like the Board to let him know if they have any questions. Mr. Stille will get the last items submitted and mail the final audit to the Board.

FAIRGROUNDS

Fair Board member Francie Hamilton came before the Board to discuss an outstanding bill from the IRS. Commissioner Todd moved to pay \$3,103.33 out of the ARPA account 150.32.0029000.1226, seconded by Commissioner Wagoner. Discussion ensued. Carried. Ms. Hamilton discussed with the Board setting up an endowment fund for the Fairgrounds. This will be added to the agenda for the next meeting.

VACANCY LETTER

William Curley and Patricia Baumann came before the Board requesting for a letter from the Commissioners to the Wyoming Republican Party declaring the vacancies of Resolution 2024-10. Discussion ensued.

EMS DISTRICT

City Council member Ty Owens came before the Board asking to have the formation of an EMS District added to the ballot in the next election. Mayor Pam Gualtheri asked to have the County pay 1/2 of the City's current portion of the EMS charges. Commissioner Wagoner explained that the County could pass a resolution to form an EMS District, after this process what would be placed on the ballot would be the passing of a Mill for the District. Discussion ensued. Commissioner Wagoner moved to move forward to create a Resolution forming an EMS District, seconded by Commissioner Borton. Discussion ensued. Carried. This will be added to the next agenda.

WYO-HELP

Executive Director of WYO-Help Kyle Borger gave a presentation to the Board to explain what WYO-Help was and what it does to help Weston County. Discussion ensued.

WESTON COUNTY HEALTH OFFICER POSITION

The Board discussed a letter that was received from current Weston County Health Officer Kristen Kohlbrand explaining that she has currently moved out of Weston County but would like to remain as the WCHO. Discussion ensued.

COMMISSIONER SCHOLARSHIPS

The winners of the 2024-2025 scholarships are JJ Lipp, Pate Tavegie & Emma Gustaf. Alternates are Zach Orsborn & William Beasrom. The winner of the 2024-2025 renewal scholarship is Zephora Signor. The alternate is Holden McConkey.

EXTENSION OFFICE BUDGET DISCUSSION

University of Wyoming Community Vitality and Health Educator Vicki Hayman and Erin Persche, Weston County 4-H Youth Development Extension Educator visited with the Board about their FY23 budget.

AUDIT FINDINGS & REPRESENTATION LETTER

Commissioner Wagoner stated this would need to be done now as the County would be out of compliance. Discussion ensued about possibly looking at a new auditor next year. Discussion ensued.

PUBLIC COMMENT

Pam Gualtheri spoke during public comment.

CRIP DISCUSSION

Wyoming Department of Transportation District Engineer Scott Taylor, District Construction Engineer Isaac Finkle and Resident Engineer Josh Jandt came before the Board to discuss the CRIP (Commission Road Improvement Plan) Project for Old Hwy 85. Commissioner Todd moved with Road & Bridge Superintendent Jim Hansen's and WYDOT's discretion to look to add the culverts to the entire road under the CRIP project, seconded by Commissioner Wagner. Discussion ensued. Carried.

ROAD & BRIDGE UPDATE

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

OLD BUSINESS

None

NEW BUSINESS COUNTY COMMISSIONER ATTENDANCE AT REGULAR SCHEDULED BOARD MEETINGS RESOLUTION

Chairman Taylor would like to have a resolution passed that the Commissioners are only allowed to miss four meetings per year. Discussion ensued.

CMAQ BID OPENING

Timberline Services submitted a qualified bid for the CMAQ CM24411 Project. Road & Bridge Foreman Jim Hansen stated this was under the amount awarded for the project. Commissioner Wagoner moved to award the CMAQ Dust Mitigation to Timberline Services in the amount of \$93,625.00 for Morningsy and Beaver Creek Roads contingent on WYDOT's approval, seconded by Commissioner Huber. Carried.

COUNTY COMMISSIONER ATTENDANCE AT REGULAR SCHEDULED BOARD MEETINGS RESOLUTION (CONT'L)

Discussion continued pertaining to Chairman Taylor's proposed resolution. Commissioner Todd would like to have the Attorney General's Opinion on the resolution.

PUBLIC COMMENT

None

COMMISSIONER COMMENTS

None

AP VOUCHERS

Commissioner Todd moved to approve the AP Vouchers, seconded by Vice-Chairman Borton. Carried.

VOUCHERS

066NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,776.91, Great-West Trust Company LLC, payroll ded, \$870.00, New York Life, financial admin, \$512.59, WEST, financial admin, \$84,811.82, Weston County Clerk, financial admin, \$54,613.50, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,211.35, WY Retirement System, payroll ded, \$40,238.57, 307 Auto Repair, veh maint fuel, \$12,014.01, 307 Security Solutions, maj repair, \$1,315.60, Ad Pro, sherr sup, crthse sup, asr suppl, asr suppl, gen law enf, r&b, \$502.70, Advanced Drug Testing Inc, r&b cntct/equip/lbr, \$31.20, Alpha Communications, law enf lower rent, \$55.00, Amber Green, crthse other empl, \$650.00, Angela Phillips, inf needs & exp workfrc, \$283.99, AT&T Mobility, lmlnd fees exp, maint comm, sherrf comm, \$2,729.93, B&B Training Boarding, dog kennel door, \$9,625.00, Black Hills Chemical & Janitorial, law enf brd of prisoners, \$278.23, Black Hills Energy, annx util, bldg & grnds maj rep, crthse util, fair util, lmlnd sec exp, law enf util, p-hlth util & em prep, r&b util, wye spec proj, \$7,898.66, Black Hills Plumbing, law enf, bldg and grounds repair, \$1,403.06, Black Hills Plumbing, gen bldg & grnds maint, gen law enf repair/maint, \$1,403.08, Bongaars, r&b repair/maint, fair grnds repair/maint, \$1,250.98, Byrand Steeter, apmt cntct wages, apmt repair/maint, apmt sup exp, \$1,829.96, Cambria Discount Drug, jail med, \$163.68, Cambria Supply, r&b repair/maint, \$89.71, Carmen Simon, p hem prep covid vacc, \$230.80, City of Newcastle, annx util, crthse util, fair util, law enf util, p-hlth util, r&b util, wye spec proj, \$2,511.22, Clinical Lab of Black Hills, coroner autopsies, \$4,809.00, CLT Flooring & Furnishings, gen annex repair/maint, \$1089.50, Collins Communications Inc, dist crt comm, fair util, \$155.00, Communication Technologies, misc eqp prchs-drtcn, \$61,915.27, Confrontos, bldg & grds maj rep, \$110.00, Crook Co Family Violence, co finy violece, \$956.25, Culligan Water Conditioning, annx misc, r&b maint, \$41.00, Deckers Market, ext 4H support, r&b maint, \$214.86, Denette J Price, tres mule/trvl, \$38.86, Don Steveson, veh maint, \$490.00, Double D, r&b oil/gas/lube/repair/maint, \$2,225.22, Eastern WY Equipment Company, r&b em tool, repair/maint, \$464.93, Econo Signs LLC, R&B repair/maint, \$144.16, File & Serv Express, gen atty office exp, \$2.00, First Northern Bank of Wyo, atty office equip/tech, gen elctn trng, sherrf mile/trvl, sherrf veh maint/fuel, sherrf school exp, law enf brd prisoners, elctn trng, pub hlth mule/trvl, \$3094.29, Fisher Sand & Gravel, r&b gravel/drt mnt fund, \$20,820.10, Gillette Steel Center, r&b gravel/drt mnt, \$7,842.20, Godfrey Brake Service & Supply, r&b repair/maint, \$576.71, Golden West Technologies, annx comp softw/lc, crthse comm softw/lc, p-hlth em prep ends, sherrf spec, \$7,229.46, Great Western Tire Co, r&b repair/maint, \$752.00, Hamplrey Law LLC, dist crt spec atty, \$595.00, Indoff Incorporate, gen law enf brd prisoner, \$510.96, Jennifer Liggett, crthse other empl, gen elctn mule/trvl, \$342.00, Jewel Parrish, atty vocs fund, \$148.74, Jodi Brooks, wye spec proj, \$673, Kana L Lopez, fair slry, \$840.00, Kara Lenardon, asr supplies, \$57,322, KASL, p-hlth em prep, \$390.00, Kayleigh Ann Gould, annx contract wages, \$400.00, Kimberly Jenkins, mule/trvl/convent, \$5373.86, Liberty Law Offices PC, dist crt spec atty, \$2,790.12, Lum Studio, p hem prep cod 19 vac out, \$4,999.00, Marco Inc, annx comp softw/lc, \$124.61, Matthew Bender & Co Inc, misc law library, \$1.14, Max Masters, gis land records, r&b trng, \$2,750.00, Mckesson Medical Surgical, ph em prep covid vacc, \$1,456.73, Meridian Mortuary, coroner fees, \$395.00, MG Oil Company, r&b oil/gas/lube, \$2807.35, Munntman Labs, crthse sherrf veh maint/fuel, \$887.96, Monument Health, coroner autopsies/pr, \$922.00, Motor Power Equipment, \$363.46, NACCITFO, tres supplies, \$100.00, Newcastle Ace Hardware, crthse repair/maint, law enf repair/maint, annx janitor suppl, r&b maint, \$501.51, Newcastle Motors, asr veh maint/fuel, \$446.38, News Letter Journal, p-health prevention management, problem gambling, \$1,966.49, Pennington Co Sheriff Office, atty office exp, \$51.50, Pimey Bowes Global Financial Svcs LLC, crthse post frght, \$307.00, Pizze Barn, gen atty, \$3,000.49, Power River Energy Corporation, apmt util, fair util, lmlnd sec exp, law enf util, p-hlth comm, dist crt comm, ext comm, fair util, lmlnd sec exp, law enf util, p-hlth em prep & util, r&b comm, sherrf comm,

treas comm, wye spec proj, \$3,200.37, Ricks Electric, r&b contract/equip, \$1,478.25, Ringer Law PC, distr crt spec atty, \$6,120.00, Roadrunner Disposal Service, fair-grnds util, airport util, \$100.00, Sagebrush Marketing, fair admn/fees, \$100.00, Self Storage LLC, gen elctn misc, \$150.00, Servall Uniform/Lmen CO, fair repair/maint, crthse janitor suppl, \$375.55, Solberg Insurance Agency, insurance, \$2,989.65, Southland Medical Corp, \$1,534.80, coroner, Sublette County, \$446.00, WCCA, Sundance Extinguisher LLC, \$789.50, r&b cntct/equip/lbr, Tammy Cleverdon, tres mule/trvl, \$38.86, Texas Refinery Corp, oil/gas/lube, \$648.50, Top Office Products, crthse suppl, dist crt suppl, \$373.50, Town of Upton, \$2,193.75, Upton Co-op Assn, r&b oil/gas/lube, \$28,866.95, Upton Senior Center, Q4 FY24, \$531.25, Verizon Wireless, fair util, p-hlth em prep & mch grant, \$276.83, Vicki Hayman, ext nutrition ed, \$279.80, Visionary Communications, annx comm, \$165.60, Voelkers Autobody, sherrf veh maint/fuel, \$125.00, Volunteers of America, Q4FY24, \$2,125.00, WC Sheriff's Search & Rescue, coroner rent, \$250.00, WCR&PA, West End Water District, apmt util, \$60.00, Weston County 4-H Council, gen ext nutrition educator, \$189.99, Weston County Gazette, em prep covid 19 vac out, misc prnt/publ, \$872.70, Weston County Health Services, Q4 FY24, \$1,500.00, Weston County Humane Society, Q4 FY24, \$750.00, Weston County Pharmacy, jail medical, \$565.35, Weston County Peace Officers Association, law enf uniforms, \$255.200, Weston County Road & Bridge, law enf veh maint/fuel, sherrf veh maint/fuel, gen maint veh maint/fuel, fairgrnds repair/maint, \$4,441.34, Weston County Sr Services, law enf brd of prisoners, Q4 FY24, \$8,620.50, Whites Queen City, sherrf veh maint/fuel, \$139.25, Wilder Graphic Design, eqp prchs-drtcn, crthse supplies, \$958.28, Woody's Food Center, law enf brd of prisoners, crthse janitor suppl, annex suppl, apmt suppl, \$347.61, Wy Assoc of Sheriff's & Chiefs, law enf jailor schools, \$55.00, Wy Dept of Transportation, r&b old hwy 85, \$825.00.08, WY Machinery Co, r&b repair/maint, \$321.34, WY Network, financial admin, \$270.00, WY Police Service Dog Assoc Casper Police Dept, spec off equip, \$60.00, Wyoming Secretary of State, crthse misc, \$46.00, Net Payroll, \$183,274.48.

With no further business, the meeting was adjourned at 2:54 p.m.

Don Taylor

Chairman

Attest: Becky Hadlock

Weston County Clerk

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