



MVHS TIMBERWOLVES FOUNDATION GRANT APPLICATION

WHAT ARE TIMBERWOLVES FOUNDATION GRANTS?

The Timberwolves Foundation exists to support Mission Vista High School's academic, athletic, extracurricular and site support needs. The grant program is one way the Foundation provides that support.

ELIGIBILITY

Any faculty member, department, club or sports team of Mission Vista High School are eligible to apply for a grant. Grant requests submitted by parents/students or community members not listed above may be considered on a case to case basis.

CRITERIA

Foundation grants are meant to supplement and enhance the educational experience of the students of Mission Vista High school. Grants are determined and awarded per individual circumstances. Some determining factors of a grant's approval are as follows: 1) the amount of grant requests received and 2) the determined budget in said cycle 2) the grant amount requested is reasonably weighted to the number of students that will be impacted 3) the grant request is in compliance with Vista Unified School District and Mission Vista High School guidelines.

GRANT CYCLE SCHEDULE

Summer Cycle	Due May 31	Decision Late August	Paid in Fall
Fall Cycle	Due Oct 31	Decision Late November	Paid in Winter
Winter Cycle	Due Feb 28/29	Decision Late March	Paid in Spring

APPLICATION PROCESS

Complete this application legibly and in its entirety. Attach an estimate, proposal or supporting document outlining the cost of your request. Once the Foundation receives the application, it is evaluated by the Foundation's Grant Review Committee who will then make a recommendation to the Foundation's Board of Directors. The Board of Directors will vote on all recommended requests at their next regularly scheduled monthly board meeting. When a grant is awarded, a grant approval letter and general terms and conditions will be forwarded to the grant recipient "requestor's" contact information provided below. Grants not awarded will be notified via email. Completed grant applications can be submitted to the Timberwolves Foundation mailbox ATTN: Grant Administrator, located in the MVHS office or emailed to sherry@timberwolvesfoundation.com.

REQUESTOR'S INFORMATION

Requestor's Name: _____ **Date:** _____

*The person we will contact if/when grant is awarded

I am a (check one):

Coach ___ Team Liaison ___ Teacher ___ Admin ___ Staff ___ Student ___ Parent ___ Other ___ / _____
your role

Email: _____ **Phone:** _____

Department/Booster/Club Name: _____

Number of Students this will Benefit: _____ **Amount Requested: \$** _____



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DESCRIPTION OF REQUEST

SIGNATURES AND AUTHORIZATIONS

Signatures below acknowledge that all information presented here is true and correct to the best of your knowledge and that funds requested will be used solely for the purpose intended. To avoid possible delays in the processing of your application, be sure to complete this application in its entirety, attach all supporting documents and include required signatures where applicable.

- * *Parent and Student requests require a second signature from an authorized second signer (listed below)*
- * *Team liaison requests require a second signature from the coach or athletic director*
- * *Site improvement requests require an administrator signature*

Requestor Signature

Date

AUTHORIZED SECOND SIGNER

Department Head Signature (if Applicable)

Date

Athletic Director Signature (if Applicable)

Date

Coach Signature (if Applicable)

Date

Administrator Signature (if Applicable)

Date