RECORD OF PROCEEDINGS

Pleasant Township Board of Trustees

January 10, 2023

The Pleasant Township Board of Trustees held a Reorganizational meeting on

January 10, 2023 at 6:30 p.m. at 5373 Norton Road, Grove City, Ohio.

Trustee Hunter called the meeting to order with Trustee Hunter and Trustee Good

present. Trustee Sheets was present via Web X but not voting due to inperson

requirements.

Trustee Hunter stated she would accept nominations for the position of Chairperson

and Vice-Chairperson.

Trustee Good made a resolution for Trustee Hunter to serve as Chairperson and

Trustee Sheets to serve as Vice-Chairperson. Trustee Hunter seconded. Vote:

Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes. **R-0001**

Trustee Hunter made a resolution that meeting nights would continue to be on the

2nd and 4th Tuesdays of each month and will be held at 7:00 p.m. Trustee Good

seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee

Good - yes. **R-0002**

Trustee Hunter made a resolution to approve Fifth Third Bank as the financial

institution for active funds. Trustee Good seconded. Vote: Trustee Sheets - not

voting, Trustee Hunter - yes and Trustee Good - yes. **R-0003**

Trustee Hunter made a resolution to approve all previously approved financial

institutions for interim funds. Trustee Good seconded. Vote: Trustee Sheets -

not voting, Trustee Hunter - yes and Trustee Good - yes. **R-0004**

Trustee Hunter made a resolution to authorize the Fiscal Officer to invest Township

funds for 2023. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee

Hunter - yes and Trustee Good - yes. **R-0005**

Trustee Hunter made a resolution to authorize the Road Superintendent and Fire

Chief to initial, approve and give a brief description on all invoices for their respective departments. Trustee Good seconded. Vote: Trustee Sheets - not voting. Trustee Hunter - yes and Trustee Good - yes. **R-0006**

Trustee Hunter made a resolution to authorize the Road Superintendent and Fire

Chief to approve purchases as allowed under ORC 507.11 not to exceed a maximum

of $2,500 per purchase. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes. **R-0007**

Trustee Hunter made a resolution to have the Road Superintendent and Fire Chief

or designated representative attend all Township meetings and stay for the duration

of said meetings unless excused by the Board. Trustee Good seconded. Vote:

Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes. **R-0008**

Trustee Hunter made a resolution to authorize the Fiscal Officer to make transfers

between line item appropriations within funds. Said transfers must then be brought

before the Board for their approval. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes. **R-0009**

Trustee Hunter made a resolution that an inventory of equipment of the Fiscal Officer’s office, Road Department and Fire Department to be filed with the Fiscal Officer. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes. **R-0010**

Trustee Hunter made a resolution that all arrangements for services, purchases,

etc. must be made with Board approval prior to action taken by the Board members

or the Fiscal Officer to avoid any unilateral action. Emergency situations can be

approved by the Chairperson only after attempts have been made to contact other

Board members. An exception will be the Fiscal Officer o be authorized to purchase supplies. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee Hunter -yes and Trustee Good - yes. **R-0011**

Trustee Hunter made a resolution that any agenda items be submitted to the

Chairperson by 10:00 a.m. Tuesday of the scheduled meeting date. Trustee Good

seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee

Good - yes. **R-0012**

Trustee Hunter made a resolution that a speaker’s sheet must be completed and

submitted to the Chairperson prior to the 7:00 p.m. start of the session by persons

wishing to speak. Speakers will be called upon by the Chairperson and then proceed to the podium from where their statements and/or comments will be made. A speaker’s time will not exceed three minutes and a limit to three speakers per subject.

These meetings are not adversarial proceedings and all comments are to be addressed

to the Board of Trustees. Permission to speak may be denied or terminated if remarks show disrespect or personal antagonism toward any person. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes.

**R-0013**

Trustee Hunter made a resolution to re-appoint Roger Ries to the Audit Committee

for the year 2022. Trustee Good seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee Good - yes.  **R-0014**

Trustee Hunter made a motion to adjourn the meeting at 6:37 p.m. Trustee Good

seconded. Vote: Trustee Sheets - not voting, Trustee Hunter - yes and Trustee

Good - yes. **M-0001**

Respectfully submitted,

Paula J. Wilkins

Fiscal Officer

NOTATIONS: Please be advised that written meeting minutes are a summary of

issues, statements, etc., which take place at meetings. Meeting minutes which

contain approval, additions and/or corrections to these meetings should be reviewed.

Tape recordings and Web X recordings of meetings via the internet are available

to provide Board action, information, statements, etc., in their entirety.