

## **UNITY PLANNING BOARD MINUTES**

April 4, 2017

### **Call to Order:**

Meeting was called to order at 7:08pm by Bob Trabka

### **Roll Call:**

Members present: Bill Schroeter—Ex Officio; Caryl, McDevitt—Member ;  
Glenn Walker-Alternate  
Bob asked Glenn Walker to sit as a member

Members of the public: Mervin and Karlene Martin

### **Minutes:**

2/7/2017 Minutes: Heading changed to Unity Planning Board Minutes

Caryl made a motion to accept February minutes as amended, Glenn seconded, all were in favor.

3/7/2017 Minutes: Caryl made motion to accept the minutes as is, Glenn seconded, all were in favor.

### **New Business:**

#### **a) Board Elections:**

Bill nominated Bob Trabka for Chair, Caryl seconded, all in favor. Bob nominated Caryl as Vice-Chair, Bill seconded, all in favor.

Rosemary notified Bob that Craig Shute was elected as a member on March 14 and has accepted the position. Sara Finney was also elected but declined.

#### **b) Rules of Procedures:**

Caryl and Bob will

review the Rules of Procedures and email Penny with changes/edits. The Board will review and vote next month.

#### **c) Site Plan for Automotive business:**

Mervin & Karlene Martin of 1016 2<sup>nd</sup> NH Turnpike were in attendance to review Site Plan Checklist for a proposed auto repair business. They would like to build a detached garage so that he could run an auto repair business. The Board reviewed the Site Plan Review checklist with them. Mr. Martin will fill out the application and gather the needed checklist items to be submitted to the Board.

#### **d) Subdivision Regulations:**

Regulations amended in 2015 were signed by the Board.

#### **e) Land Use Ordinance:**

The Land Use Ordinance amended at the March 14 ballot was signed by the Board. Bill will drop off the signed copies to Rosemary.

### **Unfinished Business:**

#### **a) Newport Sand & Gravel**

Bob will get excavation plan and work to see that the closeout activities were followed through with.

**b)Carrol Brook Road business**

More research is needed.

**Other Business:**

Caryl made a motion to appoint Glenn Walker to Planning Board Member vacated by Susan Schroeter for the term of one year, Bill seconded, all were in favor.

**Future Agenda Items:**

- a) Newport Sand & Gravel
- b) Carrol Brook
- c) Rules of Procedures

**ADJOURNMENT:**

Caryl made the motion to adjourn at 8:27pm, Bill seconded and all were in favor.

Respectfully Submitted,

Penny Trabka  
Planning Board Secretary