

**2021 BLEI HBCU COLLEGE TOUR
ACT PREPARATION PROGRAM
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is made and effective among and between _____ (*Print Name*) (Participant) and Beta Lambda Educational Foundation, a Missouri non-profit corporation (BLEI).

BLEI conducts an annual HBCU College Tour for high school students in the Greater Kansas City Metropolitan Area (the “College Tour”). BLEI seeks to increase the opportunity for each high school student participating in the College Tour to be admitted to college and receive the maximum amount of scholarships and financial aid available to the participants of the College Tour. BLEI seeks to aid all participants of the College Tour in obtaining higher ACT Scores to increase their opportunity to be admitted to college and increase the amount of scholarships the participants are eligible to receive. The Participant seeks to participate in the College Tour program and increase his/her ACT Score by participating in the Classes (defined below) subject to the terms and conditions of this MOU.

As a result of the pandemic created by the spread of the novel coronavirus, COVID-19, BLEI is seeking ways to conduct the 2021 College Tour virtually. Additionally, in an effort to avoid the spread of the virus, BLEI will host Classes virtually.

Classes. BLEI will offer virtual ACT preparatory classes provided by a certified ACT trainer in preparation for the ACT Test scheduled for Saturday, December 12, 2020 (the “Classes”). For purposes of this MOU, Classes:

- Are scheduled for October 31, 2020, November 7, 2020, November 14, 2020, November 21, 2020 and December 5, 2020
- Will be held from 9:00 am – 12:00 pm
- Will be held virtually via ZOOM (or another video-conferencing application)
- May only be attended by Participants who have signed and returned an MOU

Deposit. In order to participate in the Classes, the Participant must pay BLEI a deposit in the amount of \$100 on or before the first day Classes are scheduled to begin (Deposit). The Deposit will be returned to Participant when:

- Participant successfully completes all the Classes; AND
- Participant delivers written copy of Participant’s ACT Test Score results for the December 12, 2020 ACT Test.

Participant Obligations. It is the intent of BLEI to offer the Classes to Participant at no cost to Participant; however, BLEI will bear all costs associated with the engagement of the instructor and the study guide and course materials for the Classes. As a result, BLEI expects the following from the Participant:

- Participant must be signed up to take the ACT Test on December 12, 2020 and may be asked to show proof of being signed up for the test.
- Participant must have a laptop, computer or mobile device that both video and voice enabled and have capacity to logon to the internet.
- Participant will have the following materials available prior to the start of each class:
 - one spiral notebook/composition book dedicated solely to the Classes
 - two sharpened # 2 pencils
 - one folder dedicated solely to the Classes for course materials and study guides
 - the course instruction book [2020-2021 ACT Prep Guide] which will be provided to Participant prior to the first Class.
- Participant will login on time for each Class.
- Participant will keep his/her video enabled during the Classes at all times.
- Participant will perform all the assignments assigned during the Classes.
- Participant will be attentive throughout the duration of each Class.
- Participant will not use or display a cell phone during any Class session (cell phones must remain put away throughout the duration of each Class).
- Participant will not sleep or put his/her head down during Class instruction.
- Participant will not engage in any disruptive behavior during the Classes.
- Participant WILL deliver a copy of Participant's test results for the December 12, 2020 ACT test via email to blei.collegetour@gmail.com.

If Participant fails to meet the above obligations or is asked to leave/log out of any Class prior to the end of the Class session, Participant may be removed from the program and excused from Class participation and will not be eligible to receive a refund of the Deposit.

Reimbursement. Upon Participant's successful completion of ALL of the obligations provided above, BLEI will reimburse Participant the full amount of the Deposit.

Each of the parties agrees to be bound by the terms and conditions of this MOU.

Participant

BLEI

 _____ (Print Name)

By: _____
 Name/Title: _____

Participant's Parent/Guardian

 _____ (Print Name)