

North Manhattan Beach Business Improvement District
Advisory Board Meeting

Wednesday, December 12, 2012 at 6:00 PM

*New Location for
December 12th
Meeting: City Hall
at 6:00PM*

City of Manhattan Beach
→ City Hall – Main Conference Room
1400 Highland Ave
Manhattan Beach, CA 90266

Agenda

1. Roll Call
2. Approval of Minutes from the November 7, 2012 BID Meeting
Action: Approve
3. North Manhattan Beach Business Improvement District's annual Winter Stroll event update. (December 6, 2012).
Action: Discuss and Report
4. Status Update on 2012 Enhancement Projects and Activity Plan
Action: Receive reports
5. 2013 Advisory Board Election Process
Action:
 - a. Receive Oral Presentations of Candidate Statements
- *(two minute statement for each candidate)*
 - b. Open Voting and Tally Ballots
- *(must be present to vote – see election rules and regulations)*
 - c. Elect a Chairperson, Vice Chairperson and Recording Secretary
 - d. Propose 2013 Enhancement Projects and Activity Plan
6. Future North MB-BID monthly meeting location changed to City Hall.
Action: Receive and File
7. Public Comment (3 Minute Time Limit)
8. Adjournment to next meeting: January 2, 2013 at City Hall (Main Conference Room) - 6:00PM

Advisory Board Meeting Minutes

Janice Davenport – NMB BID Recording Secretary

<http://www.northmb.info/index.html>

North Manhattan Beach Business Improvement District

City of Manhattan Beach Public Works Facility

Manhattan Beach, CA 90266

Wednesday, November 7, 2012 @ 6:00 pm

1. 2012 NMB Advisory Board – Roll Call/City Staff Present:

<u>Name</u>	<u>Function</u>	<u>Business</u>
James McCleary	BID Chairman	Sea View Inn
Harry Ashikian	BID Vice Chairman	Salvatore's Shoe Repair
Janice Davenport	BID Recording Secretary	Pancho's
Steve Oliveira	BID Board Member	Dentist
Bernadette George	BID Board Member	Elegance Boutique Spa
Brett Karas	BID Board Member	Baja Sharkeez
Steve Delk	BID Board Member	OB'S
Steve S. Charelian (Revenue Service Manager, City of Manhattan Beach)		

2. Approval of Minutes from the November 7, 2012 North MB BID Meeting

**Vote approved/unanimous*

3. Status on NMB-BID Board approved bi-annual City street power washing for North Manhattan Beach.

4. Follow up on discussion regarding total number of hours spent cleaning sidewalks. Steve Charelian reported his findings. Contracted company, Clean Street spent 20 hours on project. This was the first time they have done this and future maintenance will maintain the upkeep on the sidewalks. Sidewalk cleaning will be done twice a year.

5. Status on replacement of aluminum pole banner signs (up to six signs not to exceed \$4,200). Over \$2,500 valuation requires City Bid process

a. City will be going out to bid for the aluminum signs. Signs to have NMB-BID red surfer logo without grid lines.

6. North Manhattan Beach Business Improvement District's annual Winter Stroll event (December 6, 2012) Discuss assignments

- James McCleary handed out flyers and posters for event.
- Janice Davenport contracted with caterers for popcorn that will be set up in the parking lot of Matt Morris Development. The Soozie Show and face painter will be across the street from the main office of Seaview Inn. (Same place as last year).
- Bernadette George worked with Jim Wharton to have a Santa at Veranda's. Jim Wharton will provide the Santa. Employees of businesses in North Manhattan Beach have been advised not to park in the Veranda's lot.
- Harry Ashikian submitting the sound permit and working with the DJ.
- Steve Oliveira suggested a new banner for next year. Current banner is worn and needs to be replaced.

7. Status Update on 2012 Enhancement Project and Activity Plan

- Installation of Monument cost is \$1,046.00. The NMB-BID voted and unanimously approved.
- Lights/Lamps Project @ North MB-BID – TBD by City PW/ Engineering.

8. Public Comment

Sean, of The Massage Spot, talked to the NMB-BID about some of his concerns. He recommended hiring a consultant to help move projects through the process of development, approval and completion with the City. He was supportive of the monument moving along and feels that it offers a branding and provides recognition of North Manhattan. Urges the BID to move along with the solar powered lamps that have been discussed at the BID meetings. Feels that adding the lamps will brighten the area and will set us apart with a new and different look.

9. Adjournment – 7:45 PM. → Next NMB BID Committee Meeting – December 12, 2012