

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Parkway, Des Moines, IA 50321, 515-283-8760)

Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Executive Committee
Des Moines Water Works Planning Conference Room
March 7, 2014
3:00 p.m.

Present: John McCune, David Lindeman, Jim McKenna, Louise Moon, Bill Stowe, Scott Cirksena, Vern Willey, Shane Kinsey, Karen Novak-Swalwell, Amy Kahler, Diana Wilson, Karen Novak-Swalwell, Tim Hoskins, Dan Lovett, Larry McDowell (City of Des Moines), Scott Sanders (City of Des Moines)

Update on Regional Governance

Amy Kahler provided an update on the status of the Regional Governance RFQ. The RFQ was released March 3, 2014 to the following companies:

- Gannett Fleming
- MWH
- Black & Veatch
- CH2M HILL
- HDR
- Raftelis Financial
- Deloitte
- KPMG
- McGladrey

Ms. Kahler reported the RFQ is available on CIRDDWC's website at <http://www.dmww.com/about-us/cirdwc/>. Interested parties may submit questions until March 14th. Questions and responses will be posted to the CIRDDWC website by March 28th. RFQ responses are due by 4:00 p.m. April 11th.

Develop RFQ Selection Matrix

After discussion, the following selection matrix, against which all RFQ respondents will be evaluated, was determined by consensus of the group:

Category	% Weighting
Corporate capacity (resources)	10%
Understanding of work to be performed	20%
Project organization and staff commitment	5%
Professional expertise of team	25%
Prior experience relative to project	30%
Completeness, feasibility and quality of scope of services and project schedule	10%
Total	100%

Set April Quarterly Meeting Agenda

In light of continued water shortage concerns, it was suggested that Jeff Zogg, National Weather Service, be invited to speak at the April meeting about the extended forecast for spring and summer. Additionally, a status update with discussion related to regional governance will occur. In addition to recurring agenda items, such as a legislative update and an Executive Committee update, the 2014/2015 budget will be presented.

Open

CIRDWC Executive Committee will meet on March 21, 2014 at Des Moines Water Works to review questions and submitted by potential RFQ respondents.

Meeting adjourned at 3:50 p.m.