

Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING February 8, 2022

The regular meeting of the Mokena Fire Protection District was held on Tuesday, February 8, 2022, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the January 11, 2022, Trustee meeting. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the January 11, 2022, Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

Robert Hennessy made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$153,555.75 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Warning expressed his concern over the rising cost of fuel.

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The report of injuries for the prior year has been posted.

We will begin working on the budget over the next few months.

ASSISTANT CHIEF CAMPBELL'S REPORT

We have received three inquiries on the 2009 HME/Alexis since the relisting with Fenton Fire Equipment in November. The Board agrees that we should also list this apparatus with Brindlee Mountain Fire Apparatus. This agreement will be an agenda item at the March Trustee meeting.

The new badge signs are now displayed on the front of Station 1 and Station 2.

Station 3 had both roof top units replaced by DL Comfort Control on January 26. Both units have a 5-year manufacturer warranty.

The Board approved the following Class Requests:

- Jacob Ruhbeck Vehicle Machinery Operations
- Brandon Ciara Surface Ice Rescue Technician
- Todd Newton Blue Card

The February training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

The Fitch and Associates third-party assessment for LCC Dispatch has been finalized and a presentation was provided to the Board of Directors on January 28. Several recommendations were made, both operationally and administratively.

We currently use various antivirus systems but are somewhat lacking in a true redundant backup. We are moving forward with a backup solution, which will create a full on-site backup at a remote station, and cloud storage. Additionally, the office staff will their Office 365 records backed up. The first-year cost is \$3,550, with the second- and third-year cost of \$2,430. This is a budgeted item.

It is possible that we may be required, as a condition of securing cyber insurance, to significantly upgrade our cyber security efforts through penetration testing, implementation of two-factor authentication and other measures. This will be brought forward for approval at the March Trustee meeting.

Chief Cirelli attended the TIF District meeting on February 1, where the Village TIF Coordinator, Kirk Zoellner, described the new development in the TIF District.

We are continuing to process applicants interested in being processed.

The COVID rates have continued to decline. As such, we are back operating as normal; however, we will continue to monitor any significant upticks.

We have one member out on a duty-related back injury.

Correspondence received this month:

- Frankfort Township sent a thank you letter for our assistance in collecting toys for their Christmas Market.
- Elwood Fire Protection District sent a thank you for our assistance during a chemical incident on January 22.

The code enforcement report and community risk reduction surveys were reviewed by the Board.

We have enacted the fire hydrant community service program due to the recent heavy snow. This program provides students with community service hours for clearing fire hydrants, public sidewalks, and senior's driveways. To date, approximately 97 fire hydrants were cleared through this program.

There is no issue from the Board to replace the Maltese cross emblem on department jackets, sweatshirts, and hats. Chief Cirelli showed the Board a few examples that the membership would like, which is a scrambled letter emblem. Due to the firefighter's outermost garment being fire resistant, the Safety Committee has reversed their recommendation that clothing worn under their firefighter coats be 100% cotton. The cotton items are expensive, hard to get and don't always look the best. Chief Cirelli showed the Board a sample of the new coats that will be ordered.

The Trustees agreed to a 6:00 PM start for the April 12 meeting, which will be followed by a swearing-in ceremony for the three firemen coming off probation.

Six Customer Satisfaction Surveys received in the past month were shared with the Board.

DECLARE AS SURPLUS 2008 SILVERADO COMMAND VEHICLE (14-08)

Robert Hennessy made a motion, seconded by Craig Warning, to declare the 2008 Silverado Command Vehicle (14-08) as surplus and approve the sale of this vehicle to \$12,600 to Phillips Chevrolet. Motion passed with all ayes.

DECLARE AS SURPLUS 2009 SILVERADO COMMAND VEHICLE (18-09)

Robert Hennessy made a motion, seconded by Craig Warning, to declare the 2009 Silverado Command Vehicle (18-09) as surplus and approve the sale of this vehicle to \$12,900 to Phillips Chevrolet. Motion passed with all ayes.

REVIEW/AWARD BID TO PURCHASE REPLACEMENT COMMAND VEHICLE

We are looking to purchase a new stock 2021 or newer Chevrolet Tahoe to serve as a new command vehicle, replacing the 2009 Chevrolet Silverado. A legal notice was posted on January 21, 2022 for a bidding process on this vehicle. One bid was received for a 2021 Chevrolet Tahoe in the amount of \$40,102 from Nels Gunderson Chevrolet. The approximate cost to upfit this vehicle with emergency lighting would be approximately \$7,500.

Craig Warning made a motion, seconded by Robert Hennessy, to approve the purchase of the 2021 Chevrolet Tahoe from Nels Gunderson Chevrolet at a cost of \$40,102, delivery fee of \$360 and emergency lighting at a cost of \$7,500. Motion passed with all ayes.

The Trustees agree to only have the Unit number on the Chief's and Assistant Chief's vehicles.

CLOSED SESSION

Craig Warning made a motion at 8:10 PM, seconded by Ken Blank, to enter Closed Session. Motion passed with all ayes.

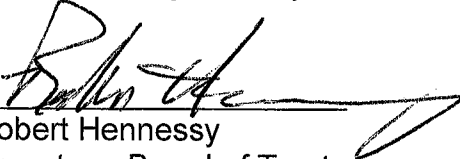
The Trustees returned to Open Session at 8:24 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 7:48 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel