

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING**

Trinity County Fair  
Fair Boardroom – 6000 Hwy 3  
Hayfork, CA 96041  
**Thursday, July 18, 2019**  
**6:30pm – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser Scott, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:30pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Miller, Dummer and Hauser Scott were absent. Director Sauer motioned to excuse all 3 directors, seconded by Director Eggleston and motion passed unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

Sue Erenberger, Karen Leadbetter, Cindy Blackburn, Charlene Dunaetz, Justin Mulner, Krista Hymas, Laura Taylor and Donna Grisham were all present.

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

Karen Leadbetter suggested the fair board postpone Bigfoot BBQ to May as the fair staff is overwhelmed with preparing for fair at the same time. Hosting the event in May would allow more time for office staff to focus on the event and could also benefit the event by avoiding fire and hunting seasons.

Donna Grisham commented that the event was originally put on by volunteers outside of the fair office which made it possible at that time.

Jack Heard mentioned that since the fair office inherited the event, its been difficult to focus on both events with only 3 weeks separating the two. Discussion ensued.

It was agreed to postpone the BBQ until May or June depending on possible vintage trailer event.

**5. CONSENT AGENDA & MINUTES**

a. APPROVE July 18, 2019 AGENDA and the June 20, 2019 MEETING MINUTES

Director Keys moved to approve the July 18, 2019 agenda and the June 20, 2019 meeting minutes, seconded by Director Hickman and motion passed unanimously.

**6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**8. APPROVE JUNE 2019 FINANCIAL REPORTS**

Director Hickman moved to approve the June 2019 financial reports, seconded by Director Eggleston and motion passed unanimously.

**9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR JUNE 2019**

**10. CEO'S REPORT**

First, I don't know if everyone is aware but apparently San Diego Fair has cases of Ecoli and a 2-year-old has died as a result. They are currently investigating what happened. The State has sent out packets with info on how we can avoid some of these issues. We are doing everything we can to cut down the risks of something similar happening here.

Laura Taylor said they will disinfect the show ring and keep it as safe as they can. Discussion ensued.

Mike mentioned that he has received a request from the Raceway to get the motocross track started up again but to move it closer to the stands. In order to do that, the Raceway has also requested to remove the old announcer's booth in the center of the infield. Discussion ensued. Director Sauer asked if the Raceway would be the ones to remove it and Mike replied yes. Mike went on to say the Raceway would also remove the cement foundation as well. Discussion ensued.

Director Eggleston moved to approve the Raceway removing the old announcer's booth, seconded by Director Sauer and motion passed unanimously.

Mike handed out a copy of the recent plug for the fair via the Trinity County Arts Council. Mike said this shows how we cross promote each other's events. Discussion ensued.

The CDBG grants are one step closer. Mike said he went to the last meeting and they have narrowed it down to two projects which include our lighting project as well as upgrades to the Weaverville Volunteer Fire Department. Discussion ensued. Mike then said he hopes to have this done by the end of the year.

As for an update on AB1499, the state has received a total of \$18.6 million so far from the 2018-2019 fair year. They will split it up into two parts which includes allocation and deferred maintenance. We still have no idea how much we could receive. Discussion ensued. The money we get for allocation can be used for administration which is something we desperately need. So, at this point, they are looking at late spring or early summer of next year. Discussion ensued.

Mike mentioned that the total number of exhibits is way down and we currently have only 1300 exhibits. With the Boards approval, I would like to postpone the cutoff date one week to July 26<sup>th</sup>. Director Brinkley said he thinks we should leave the deadline as is considering Junior Livestock would not qualify and he feels that isn't fair. Discussion ensued. Director Eggleston moved to approve the week extension for the exhibit form deadline, seconded by Director Hickman and motion passed unanimously.

**11. STANDING COMMITTEES**

a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair  
Nothing to report

b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott  
Nothing to report

c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer  
Nothing to report

- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley  
Laura Taylor said the JLC met on Tuesday, July 9<sup>th</sup> to finalize a lot of outstanding issues and details. Redwood Meats will handle inspections this year. Discussion ensued.  
Laura Taylor also mentioned the JLC has purchased a 65" TV for the auction arena and they are in the process of having someone build a case to protect the unit.  
JLC Auction packets have been mailed out. Discussion ensued.  
Laura asked Mike if he received the anticipated numbers yet for animals. Mike said yes and explained we currently have 19 steer, 15 goats, 5 rabbits, 10 chickens, 40 turkeys, 20 lambs and 75 swine. Discussion ensued.  
Laura said regarding the ecoli issue, JLC will be handing out flyers that inform all exhibitors of a special meeting on Wednesday at 5PM. We are going to identify the changes we will need to make which includes no food in the barns. This meeting is mandatory and if they can not attend, they will be not be able to exhibit their animals. Discussion ensued.  
Director Brinkley asked when you say food, do you also mean drinks? Mike said if it goes in their mouths, it should not be in the barns.  
Laura Taylor said Bryan Taylor made arrangements with the Con Crews to come and help and they cleaned up all of the old shavings. Discussion ensued. They will be back on July 25<sup>th</sup> to spread the new chips. Discussion ensued.  
Mike mentioned the scales have been checked and certified with the county. Discussion ensued.  
Laura Taylor said the JLC had to move their meeting location from Trinity High School to the Trinity PUD conference room because of the recently discovered mold at the high school. Discussion ensued.

#### 11. AD HOC COMMITTEES

- a. **RENTAL FEE COMMITTEE:** Dana Hauser Scott (Chair), Mike Fillette, Sue Erenberger, Adrien Keys and Justin Mulner  
No meeting and no report.

12. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys  
Nothing to report.

#### 13. CORRESPONDENCE:

- a. Trinity Horse and Long Ear Letter  
Mike said the horse group has been trying to help us out a bit more. They have been volunteering a lot and recently they inventoried all our panels we have here at the fairgrounds. They are helping us as much as they can. Discussion ensued.
- b. SB5 Round 1 Notification - Trinity County Fair  
The state picked 12 fairs for the first round and ours was not selected. 264 projects were sent in and only 12 were approved. Discussion ensued.
- c. Final CFSA & WFA Best Practices Protocols (6/2019)  
Already discussed in this meeting.

#### 14. NEW BUSINESS

- a. **DISCUSS AND/OR APPROVE DATE CHANGE FOR AUGUST 2019 BOARD MEETING (8/15/19 IS CURRENT DATE)**  
Director Brinkley moved to change the next board meeting to August 22<sup>nd</sup>, seconded by Director Eggleston and motion passed unanimously.

**b. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS**

<b>EVENT RENTAL AGREEMENTS</b>	<b>FAIR COMMERCIAL VENDORS</b>
RA19-34e Hayfork Rotary (Christmas Party) RA19-35e TC Office of Education (Indian Day)	COM19-20 Chi Crafts COM19-21 iToys COM19-22 Raymond Zhen COM19-23 Korndogg Klowning COM19-24 Northwest California RC&D Council
<b>FAIR ENTERTAINMENT AGREEMENTS</b> EN19-03 Amanda Fagan (singer) EN19-04 Matt Seitzler (singer) EN19-05 Merit Parcel (band) EN19-06 Smart Pots (band)	<b>FAIR FOOD CONCESSIONS</b> COM19-10 Chellbee Snacks & Ice Cream COM19-11 J&J's Smokin' BBQ & Catering
<b>STANDARD AGREEMENTS</b> SA19-11 Palomino Room (Beer/Alcohol Pouring)	

**DIRECTORS' REPORTS**

**Billie** – not present.

**Adam** – not present.

**Chuck** – I am getting ready for the fair. Volunteering is the big word.

**Carol** – I posted last week that we needed volunteers for the minis during the fair and I received 12 volunteers.

**Sharon** – I am surprised there are only 1300 exhibits so far entered. I have given out two stacks of books and have been lecturing people.

**Dennis R** – nothing to report.

**Wallace** – I got an old church pew for a bench. My son Bradley is coming to visit, and we have not seen him in 2 ½ years. Discussed ensued. Also, I will not make the JLC cleanup day as I have eye surgery just before.

**Adrien** – I delivered fair books to the North Fork Grange.

**Dana** – not present.

**15. ADJOURNED**

Adjourned by Dennis Rourke at 7:50pm

**Submitted By:**

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**Mike Fillette, CEO**

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**Dennis Rourke, TCFA President**