

**MINUTES OF A REGULAR MEETING OF  
THE GOVERNANCE COUNCIL  
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on **November 17, 2015**.

The following Board Members were present: Keren Fenderson, Michael Reeves, Ashley Sarracino, Tania Triolo, and Cynthia Veitch. The following guests were present: Donna Eldredge and Angela Lerner. The signed attendance roster is attached to these minutes.

The meeting began with the approval of the consent agenda, which included the minutes from the October 27<sup>th</sup> regular meeting, and the account summary reports, bank reconciliations, purchase order reports, and balance sheets for October, which were provided by the Budget and Finance Committee.

**RESOLVED** – After discussion and upon motions properly made and seconded, the consent agenda was unanimously approved.

Discussion about the Academic Committee was tabled until the December regular meeting when Dr. Patricio Rojas is available.

The meeting proceeded to Budget and Finance. Mrs. Angela Lerner’s presented the following BAR:

<b>Doc. ID</b>	<b>Fund Type</b>	<b>Adjustment Type</b>	<b>Amount</b>
541-000-1516-0014-M	General Fund / Capital Outlay / Debt Service	Maintenance	\$ 0

**RESOLVED** – After discussion and upon motions properly made and seconded, BAR 541-000-1516-0014-M was unanimously approved.

No new budgets required action by the Governance Council.

The meeting proceeded to discussion of Governance Committee concerns:

- Ms. Donna Eldredge will forward the addendums to the student and employee handbooks.
- Ms. Eldredge will forward the Wellness Plan that was approved by the State. Ms. Tania Triolo will put its approval on the Governance Council agenda.
- The Dashboard goal for reviewing all policy will be extended to May 2016.
- Ms. Eldredge will update the Attendance Policy and resubmit it to the State by December 1<sup>st</sup>.
- Ms. Eldredge is waiting for information from the State regarding background checks. Ms. Adrian Chavez will draft a Background Check Policy for non-employees.
- Ms. Keren Fenderson provided feedback on the NMCCS conference. Ms. Triolo will arrange Governance Council training sessions specifically for charter finances and charter renewal processes.

The meeting proceeded to Ms. Eldredge’s presentation of the Head Administrator’s Report. Ms. Eldredge will present WebEPSS to the Governance Council during the December meeting. Ms. Triolo

noted that the Head Administrator's Report no longer needs to include community activity due to the PTA publishing a regular newsletter.

The next regular meeting of the Governance Council is scheduled for December 15, 2015, at 5:30 pm in the CCCS business office.

There being no further business, the meeting adjourned.

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Cynthia Veitch, Secretary