

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 6<sup>th</sup> DECEMBER 2018 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

**PRESENT:** Cllr J Butterworth (Chairman), Cllr D Proctor, Cllr M Ward, Cllr T Pell, Cllr L Wild, Cllr J Proctor-Nichols, Cllr A Crouchman, Cllr M Gardner & Cllr R Turner

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), County Councillor Adams.

**1) APOLOGIES:**

Cllr S Wynn, Cllr R Small, Cllr J Driscoll, Cllr Yeo & District Councillor Middlebrough

**2) DECLARATION OF INTEREST**

N/A

**3) VACANCY FOR A PARISH COUNCILLOR FOR PIRTON**

The Chairman advised members that Cllr Mead had resigned due to changes in her personal circumstances. The vacancy has been advertised on the website and via leaflet drop in Pirton and she is confident the vacancy would be filled.

**4) LOCAL POLICING**

No report received this month.

**5) MINUTES**

The minutes of the Parish Council meeting of 1<sup>st</sup> November 2018 were proposed by Cllr Pell, seconded by Cllr Proctor, agreed by all and signed by the Chairman as a true record of the meeting.

**6) MATTERS ARISING**

• VAS

The Chairman advised members that the lengthsman had received the repaired and serviced VAS back that day. The price was £104.50 plus VAT. The Chairman thanked the lengthsman for getting this done swiftly.

• Data protection Audit

The Clerk confirmed that she had completed this with the Chairman and an addition to the Clerks email signature had been made in line with GDPR guidelines.

• Drakes Broughton Drains

The Clerk advised she had asked WCC when the cyclic clean was due in Drakes Broughton but had not received a response yet.

• Crushed Ditch Brickyards Lane

The Clerk advised that the lengthsman had received an update from the Land Drainage inspector and he was awaiting a response from the landowner.

• Damaged Culvert Stonebow Road

The Clerk advised that the lengthsman had met onsite with Severn Trent today. Severn Trent have agreed to reinstate the culvert before Christmas.

**7) NEW VAS**

Cllr Ward updated members. He advised there were not many suppliers in the market. and that SWARKO were the best priced and had given the best customer service with a detailed brochure. Cllr Ward advised that a basic VAS from them would cost circa £2500, with the cost increasing depending on chosen battery life, data analysing etc. Cllr Proctor-Nichols asked if maintenance was included and Cllr Ward advised that all options could be purchased as an add on's. The Chairman suggested that a budget of £3500 should be set for

purchase of a VAS next year, and that a small sub group should decide on the exact requirements. The Members agreed. This was proposed by Cllr Crouchman and seconded by Cllr Pell. The sub group will consist of Cllr Ward, Cllr Turner and the Lengthsman they would bring the detailed requirements to Council at February's meeting.

**8) OPEN SPACE REVIEW – Progress update**

Cllr Wild updated members: The new committee has been formed, comprising of Cllr Wild, Tony Gibbs (football), Lucy Proctor (VHC) Paula Newel (School/toddler group) & Jason Marshall. The first meeting will be held 13<sup>th</sup> December. There has already been a quote to undertake the work from the original consultants One Ltd. A discussion arose surrounding this fee proposal and various options. There was a wider discussion regarding funding options following Cllr Pell, Cllr Driscoll and Cllr Wild attending the consultation workshop run by WDC. The Chairman advised that the public consultation which they already held was enough to procure the NHB. The 106 allocation did not need a public consultation just a detailed cost plan and the money spent as directed by the developer agreements. The consultation would be required if there is a need to make an application for funding for the Open Space project to the Community Legacy fund (new scheme replacing NHB) The Chairman will pass details of 106 funding allocations and initial discussions with WDC to Cllr Wild.

**9) VILLAGE HALL - Update**

The Chairman thanked Cllr Proctor-Nichols for the guidance he has provided to the Village Hall Committee and advised members that a document has been prepared to get quotes for the work to complete the plans for the hall and to develop costings. Whilst this was a VHC run project they would be requiring use of the NHB which is accessed via the PC

**10) VILLAGE HALL GATES**

Cllr Pell advised members that following her report last month of antisocial behaviour and fires being lit around the hall, the VHC had met with local PCSO and a discussion surrounding closing the gates as a deterrent had occurred. The VHC propose to trial closing the gates Friday & Saturday evenings. The members had no objection at this trial stage providing the VHC notified the school, the football club and the Church as well and the wider community.

**11) STREET LIGHT BY THE BUS STOP**

Cllr Pell advised that she had visited the site and the light didn't give great coverage currently, Cllr Proctor advised that the other lighting in the area didn't cover the bus stop. The area could do with a good cut back of the hedge for bus shelter use and lighting. The Chairman advised members that the Land Registry search had not been conclusive. The Parish Council Act 1957 says that the PC council may put its street lighting wherever it deemed necessary. There seemed to be no legal requirement for safety checks; E.on have confirmed that a safety check is undertaken each time it changes or repairs a street light. The Chairman suggested a meeting with the resident to discuss the results of the investigation and to hopefully come to a mutually satisfying conclusion. The meeting will involve The Chairman, the Clerk and Cllr Pell (as street light coordinator).

**12) STREET LIGHT VIRGINIA COTTAGE**

The residents have advised the Parish Council that the tree that when in leaf obstructs and impacts on the effectiveness of the street light will be cut back at an appropriate time not to disturb roosting birds. The Chairman and the Clerk advised that they had visited the site and with no leaves on the tree it was not currently obscuring the light. The Clerk suggested she follow this up with the owners of Virginia Cottage in February prior to the bird nesting season.

**13) SOUTH WORCESTERSHIRE DEVELOPMENT PLAN CONSULTATION**

The Chairman drew members attention to the current SWDP consultation; she strongly encouraged members to have a good look and make comments at this early stage. There is a suggestion that new development building criteria could be a 2 miles radius of a Railway Station, which with the development of the Parkway station could leave our parishes further vulnerable to development Cllr Wild expressed his

displeasure upon learning that a recent stakeholder meeting had taken place to which developers were invited but not Councillors.

#### **14) DRAKES BROUGHTON SEWERAGE SYSTEM**

The Chairman advised that Roger Swan from Severn Trent was not to attend the January PC meeting but suggested a separate meeting is arranged for early January that includes representatives from the main interested parties from the Community, PC and NP steering group. Initially Mr Swan has requested a written submission to allow him to research the community's queries before meeting with us. The Chairman asked the Clerk to make the arrangement and provide email addresses for the members of the community and NP to ask them to put provide any questions they have for the Clerk to forward to Mr Swan

#### **15) ANNUAL PLAYGROUND INSPECTION**

The Clerk advised that Mr Wheway has retired from providing this service. She has thanked him for his many year of inspection and obtained a contact for someone else to provide this service from WDC. She has been in contact with a Mr Copper who knows the play park and his price seems reasonable. The Clerk advised she would review the price difference and pass this information to the finance subcommittee for inclusion in the budget for 2019- 2020

#### **16) REPRESENTATIVES' REPORTS**

##### **a) County Councillor**

County Councillor Adams reported back from a successful rural crime event last month at The Three Counties Show ground. There was a good turnout 60 + farmers and an interesting Q&A panel. Main points seemed to be lack of onsite reaction from police and interesting use of WhatsApp in the Bredon area. Cllr Adams advised members that an application to reconfigure the Pinvin crossroads would come forward in due course and asked members to comment on the Stonebow/Peopleton junction and its difficulties in conjunction with this.

Cllr Adams advised that the Parkway stations progress was on schedule.

Cllr Adams advised that there was a new leader at WDC with a new team and that he had joined an advisory panel with a large scope including: Police Matters, Community Engagement, Sports & Arts, Children and Safeguarding, including CSE (Child sexual exploitation), Council grants and Community grants. Cllr Adams advised that there had been a disappointing number of applicants for the Village culture grant. He mentioned the new PCSO Jenni Humphries would be willing to become engaged in tackling the speeding in the district.

##### **b) Other reports as necessary**

Cllr Crouchman advised that the telephony had been removed from Wadborough phone box. Cllr Crouchman also advised that year 7 school children from Drakes Broughton had attended the film festival at Number 8 in Pershore and with smart dress and exemplary behaviour they had been a credit to the community.

Cllr Wild advised liaison with enforcement at WDC regarding the clearance of the old oil tank land at Croome Close. Cllr Wild also advised members and Cllr Adams of his displeasure regarding regulatory services visit to review the raw sewerage from the Thorndon caravan site. The officer visiting explained the owner was 'waiting for a part' no action was taken on the owner or in respect of clearing up the sewerage. Cllr Adams agreed to feedback to WCC on this matter.

Cllr Turner advised the Clerk of a knocked over hazard sign on Chevington lane. The clerk agreed to report this to the WCC hub. Cllr Proctor-Nichols raised speeding on Windmill Hill area as an issue. Cllr Adams agreed for a Highways site visit for this area and other area's members warranted review with the Highways Team early in the new year.

Cllr Pell advised that the Vale Transport Group and the rural bus service scrutiny panel were working hard together to try to maintain and improve the villages bus provisions.

\*\*\*Meeting adjourned for an impromptu visit from Santa! Who visits many of the villages in his sleigh delighting rural communities.

#### 17) TASKS FOR LENGTHSMAN

Cllr Gardner read the note sent from Cllr Small: Potholes on Woodleigh have reopened due to being repaired with water in them! – The Clerk advised she would re-report to WCC hub.

The Alley in Woodleigh needs a tidy up.

#### 18) VILLAGER UPDATES

The Chairman asked the Clerk to include the SWDP consultation and anything else she deemed relevant.

#### 19) ANNUAL RISK ASSESMENT

The Chairman asked members if they had reviewed the document circulated prior to the meeting. The document has reviewed carefully and updated. Members asked for the status of streetlighting to be changed to “under review” in light of agenda item 11. All members agreed that with the amendment the document should be signed as a true record.

#### 20) FINANCE

The monthly reconciliation of cash and other monies received was undertaken for November by Cllr Ward.

Cllr Pell agreed to undertake the half yearly finance scrutiny and the Clerk passed her the finance documents.

The Chairman gave a short report from the finance committee in preparation for precept setting.

It was proposed by Cllr Gardner and seconded by Cllr Wild to authorise the following payments:

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| a) Mrs N Nicholson – Clerk salary – November                  | £461.34 |
| b) Mr B Arrowsmith – Lengthsman – November                    | £220.00 |
| c) Mr B Arrowsmith – Litter Clearing Playing fields –November | £28.80  |
| d) Mr S Mitcham – Clerk Annual Software renewal               | £118.98 |
| e) DBVH – Annual room hire 17/18                              | £150.00 |
| f) Smart Cut Ltd – Grass Cutting October                      | £294.00 |
| g) Westcotec Ltd – Service and repair VAS                     | £125.40 |
| h) M R Simmonds – Website domain renewal                      | £261.55 |
- The payment for the website has inadvertently been made by historical card details stored within the Go-Daddy website. The repayment to Mr Simmonds was pre-authorized by the finance committee and appears here for the minutes and financial records.

The Clerk advised she had received a request for a grant from Pirton Church, the Chairman advised it was not a provision in the 2018- 2019 budget as the grant has not been requested it for the last few years, however historically the PC has granted £150 annually to Drakes Broughton and Pirton Churches. Members agreed unanimously to grant Pirton Church £150. This payment was proposed by Cllr Pell & Seconded by Cllr Ward.

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| i) Pirton Parochial Church council – Annual Grant for Churchyard | £150.00 |
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Remittance - WCC Lengthsman Payment September & October - £440.00

#### 21) PLANNING

- a) Comments made on planning applications to Wychavon:

W/18/02156/HP The Old smithy, Mill Lane, Wadborough. New garage/office to replace existing workshop/office in curtilage of existing cottage – variation of condition 2 to allow a revised design and scale (eaves and height increased by 1m) and to remove condition 4. Objection.

W/18/01976/HP Touchwood, Station Road, Wadborough. Proposed extension and alternations comprising new first floor accommodation of 2no bedrooms, family bathroom and store, demolition of conservatory extension to lounge/dining, alterations to kitchen, new utility and pantry. No Objection with comments.

W/17/02505/RM Land Adjacent, Glassier, Worcester Road, Drakes Broughton. Revised housing mix, house types and site layout. Amended soft landscaping framework. Further to detailed plans received from WDC the PC now Recommended approval with associated comments.

W/18/02278/FUL Masons Arms, Station Road, Wadborough. Extension to restaurant and internal alterations. Detailed comments made.

W/18/02329/FUL Land Adj to Burgamot, Mill Lane, Wadborough. Erection of detached dwelling (amendment to planning approval 17/01103/FUL) Objection.

b) Applications Approved:

W/18/01633/ADV Hyde Farm, Worcester Road, Pinvin. Non-illuminated advertisement signs (2No.)

c) Applications Refused:

W/18/01533/FUL Land between 40 and 42 Stonebow Road, Drakes Broughton. Development of 3no 3-bedroom terraced dwellings with associated car parking.

d) Appeals:

App/H1840/W/18/3208074 Old Post office, Worcester Road, Drakes Broughton. New build 2-bedroom bungalow to garden land at the rear of The Old Post House with shared access to Stonebow Road – Awaiting outcome.

APP/H1840/W/18/3212206 Land to South of Walcot Lane, Drakes Broughton. Outline planning application for the development of up to 10 dwellings and other ancillary works – New Appeal. The members discussed this new appeal and its proximity to the development boundary as laid out in the NP and it was decided to call a separate meeting in the next week or so as representations are due by 1<sup>st</sup> January.

e) Applications Awaiting comment:

W/18/01952/S106 Thorndon, Windmill Lane, Stoulton. Application under section 106A of the Town and country Planning Act 1990 to modify the requirements relating to the legal agreement dated 21 May 2001 associated with planning permission reference W/98/1347/COU.

f) Notification that The Proposed small-scale waste transfer station and materials recycling facility associated with a skip hire business (part retrospective) At Stine Arrow Farm, Peopleton will go before the Planning & regulatory Committee – Approved.

g) The Chairman advised members that she, the Clerk and Cllr Wild had met with the couple who own The Oak and had applied for three houses on the designated green space as discussed at November's meeting. The Chairman advised the meeting was to explain the PC's position. The couple had explained that they would be applying for a single property and that the pub was likely to be sold. The couple felt they had been poorly advised by WDC planning department in their pre-planning advice as they were not advised of the designated green space.

## 22) CORRESPONDENCE

- WCC Library Members Briefing
- SWDP Plan Review
- SWDP Slides from plan review
- WDC Planning and running a consultation workshop
- WDC Library Briefings
- WCC Library Consultation Slides

- Resident – Regarding leaves potentially blocking drains Greenfields
- Police – rural crime newsletter
- WDC – community awards
- Phone Call – resident regarding dog fouling on the Village Green
- CC'd in a letter regarding out of control dogs attacking residents' bantams.
- Football club – advising they were employing mole control measures from 3<sup>rd</sup> December
- Resident regarding land clear up at Croome close.

**23) INFORMATION AND DATE OF NEXT MEETING**

Thursday 3<sup>rd</sup> January 2018 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting. The meeting closed at 10.00pm.