



**Sulphur Springs ISD  
Education Foundation  
Grants for Great Ideas  
Guidelines and Applications  
2017-2018**

*Investing In Our Future*

## **Timeline**

**Applications available: September 15, 2017**

**Deadline for Application: October 27, 2017**

**Grants awarded: December 5, 2017**

**Grants Completed: May 18, 2018**

**Evaluation Forms Due: June 1, 2018**

**Sulphur Springs ISD Education Foundation  
631 Connally Street Sulphur Springs, Texas 75482  
903-885-2153  
ssisdef@ssisd.net**



## GRANTS FOR GREAT IDEAS PROGRAM

**PURPOSE:** The Grants for Great Ideas Program is designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches for the accomplishment of program objectives.

**PERSONS ELIGIBLE TO APPLY FOR GRANTS:** Individuals or teams of individuals employed by the Sulphur Springs ISD who are involved in the instruction of students or related support services benefiting students. Individual applicants must be a certified teacher. Team applicants must include at least one certified teacher.

**ELIGIBLE PROPOSALS:** Instructional approaches or projects designed to begin during the 2017-2018 school year which meet the selection criteria are eligible. Grants may fund innovative classroom materials or any activity or material which supports higher levels of student academic achievement.

**AWARD OF FUNDS:** Grants of up to \$2,500 will be awarded to individual teacher initiated programs or projects. *Although only very special cases will be considered, individuals may apply for an exemption in order to receive more than the allowed maximum \$2,500. Careful consideration will be given to your petition to receive additional funding. Please submit an additional page to your application in order to justify your request for additional funding.* Larger grants may be awarded to campus teams, departments or grade-level initiated programs or projects. The number of awards will depend on funds available from the Sulphur Springs ISD Education Foundation.

**DUE DATE:** Applications are due no later than **4:30 p.m. on Friday October 27, 2017**. Questions may be directed to Rusty Harden (903) 885-2153 x 1108

## **SELECTION CRITERIA:**

- ❖ The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. (It should address a new project as opposed to one accomplished or under way.)
- ❖ The degree to which the proposal is clear and logical, including:
  - Purpose and objectives are specific and feasible;
  - Details of instructional activities/procedures are fully outlined;
  - Evaluation is aligned to the stated objectives and is measurable; (sound evaluation procedures are incorporated in the proposal)
  - Summary is clearly stated in 100 words or less;
  - Need and rationale for the project is identifiable and relates to curriculum objectives.
- ❖ The degree to which student academic performance is emphasized and the project/program improves student learning.
- ❖ The degree to which the proposal addresses priority campus or district goals.
- ❖ The degree to which the budget supports the project.

## **HERE ARE SOME SUGGESTIONS THAT MAY HELP:**

- ❖ Projects should directly involve students as fully as possible. For example, a film developed for classroom use should ideally be written and produced by students.
- ❖ Grants may be used to compensate experts or resource speakers who work with students, but should not be used to pay teachers, staff or substitutes.
- ❖ Funds may be used to purchase equipment but not when these are ends in themselves. Equipment should be only one component of a well-planned program/project integrated with other curriculum materials and activities.
- ❖ Avoid using acronyms and education jargon.

## **SELECTION PROCESS:**

- ❖ Application forms may be obtained at the Sulphur Springs ISD Education Foundation office at the Administration Building, your campus office or online at [www.ssisdeducationfondation.com](http://www.ssisdeducationfondation.com).
- ❖ Teacher initiated applications must be reviewed by and signed by the principal and by the Director of Technology if technology items are to be purchased.
- ❖ Signed applications are due to Rusty Harden, SSISD Education Foundation, no later than 4:30 p.m. on Friday October 27, 2017.
- ❖ Applications will be reviewed and commented on by a Grant Review Committee

- ❖ For each grant application submitted, the committee shall make one of the following recommendations: (a) approval; (b) approval with conditions and/or modifications; (c) disapproval with suggestions for resubmission; or (d) disapproval.
- ❖ If recommended for approval, the application is presented to the Board of Directors of the Foundation in summary form for review and formal approval.
- ❖ Applicants will be notified of decisions by the date specified by the committee.

## **RESPONSIBILITIES OF GRANTS FOR GREAT IDEAS RECIPIENTS:**

- The grant recipient must use the awards for the purposes intended.
- Funds must be encumbered by May 18<sup>th</sup>, 2018.
- Complete, sign and return the Terms of Grant form by the designated deadline.
- Provide the Foundation with implementation updates and progress of the grant project throughout the year.
- Participate in dissemination activities conducted by the Foundation or SSISD:
  - ◆ Provide information to parents throughout the duration of the grant project;
  - ◆ Share successful procedures during staff development sessions;
  - ◆ Permit photos to be taken and visits scheduled to observe the grant project at work.
- Be willing to personally write thank you letters to Foundation contributors as well have students write thank you notes to these individuals.
- Complete an evaluation form furnished by the Sulphur Springs ISD Education Foundation by June 1, 2018.
- Understand that all grant materials and equipment become the property of the Sulphur Springs ISD.

NOTE: If an individual grant recipient transfers campuses within SSISD, the materials and equipment purchased through the grant may follow that teacher (as long as it is age appropriate for the new assignment). If an individual grant recipient leaves the SSISD, the grant remains with the school for which the grant was written. If two or more individuals from one campus collectively received a grant and NOT ALL grant recipients are transferring to the same campus, the equipment and materials purchased by the grant remain at the receiving campus.



**Sulphur Springs ISD Education Foundation  
Grants for Great Ideas Application  
For 2017-2018 School Year**

**Sulphur Springs ISD Education Foundation, must receive applications no later than Friday October 27, 2017 at 4:00 p.m. No late applications will be accepted.**

**Date submitted** \_\_\_\_\_

Project Title \_\_\_\_\_

Name(s) and signature(s) of all applicants associated with this grant application:

	(Print Name)	(Signature)
PRIMARY Grant	_____	_____
Coordinators/Writers	_____	_____
	_____	_____
	_____	_____
	_____	_____

School(s) \_\_\_\_\_ Grade(s) Participating in Grant \_\_\_\_\_

Subject(s) \_\_\_\_\_

Total Dollar Amount of Budget Request \_\_\_\_\_

**Required Signatures**

**Principal** \_\_\_\_\_ **Date** \_\_\_\_\_

**District Technology Director** \_\_\_\_\_ **Date** \_\_\_\_\_

(Needed only if grant includes a technology component)

**The Foundation will remove this page of the application prior to review. No names or campus names are to be used on the remaining application pages. Committee Members will not have access to staff names or campuses when reviewing applications.**

# 2017-2018 Grants for Great Ideas Application

Please complete the next pages in the space provided only.

**Do not include any names of staff or campus for the remainder of this application.**

## Overview

1. Project Title \_\_\_\_\_

2. Subject(s) a. \_\_\_\_\_ b. Serves primarily Special Education? \_\_\_\_\_

3. Target population to be served: \_\_\_\_\_

4. Implementation date: \_\_\_\_\_ 4b. Completion Date: \_\_\_\_\_

5. Total dollar amount requested: \$ \_\_\_\_\_ Are there additional funding sources? \_\_\_ No \_\_\_ Yes  
If "yes", please explain.

6. Projected number of students impacted by grant project? \_\_\_\_\_

## Application Narrative:

7. Summary (no more than 100 words)

1. **Purpose:** (What is and how will the project be implemented?)
2. **Description of Instructional Procedures** (Describe proposed activities and tasks. Provide detail so that the review committee can distinguish innovative ideas. )
3. **Need/Rationale** (State the specific need(s) this project addresses. Who are the target populations, number of students involved, immediate and future, and how will they benefit from the proposed project? Please relate to district and campus plans. Include any research that supports the need for this project.)
4. **Objectives:** (What do you intend to achieve? Objectives must be measurable in terms of student behavior or performance.)
5. **Evaluation:** (Describe how you will measure the success of your project. What methods of evaluation will be used? What tools will be used to determine project effectiveness?)
6. **Innovation:** (How is this project concept innovative?)

7. ***Budget:***

**How will the funds be used?**

Item	Supplier	Cost/Item	Total

**Remember to add shipping if needed.**

**Signature of the Director of Technology \*** \_\_\_\_\_ **Date** \_\_\_\_\_

*\* Required when funds will be used to purchase technology and/or media equipment. Early submission of a rough draft to the Director of Technology is encouraged so that alternate equipment suggestions can be made when applicable.*