

A regular meeting of the Botwood Town Council was held on Wednesday, April 13, 2022 at 7:00 p.m. in the Council Chamber.

Members present: Deputy Mayor: C. Ivany, presided
Councillors: S. Sceviour
W. Broderick
M. Shainline
L. Burt
J. Mitchell
Mayor: J. Sceviour - via telephone

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Councillor Sceviour gave a tribute in respect for Dennis Woolridge who was elected to Council in 2009 as a Councillor and later held the position of Deputy Mayor. A moment of silence was held in his memory.

TRIBUTE FOR
DENNIS
WOOLRIDGE

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
22-039 that Council adopt the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor
22-040 Broderick that Council adopt the minutes of March 16, 2022
with the following amendment:
pg.8 - Action Item Raised by Council paragraph three - amend
to read Councillor Broderick stated that he is not in agreement
with the process used this time for the appointment to the
Exploits Valley Port Corporation Board, as he felt it was
Council's decision, not the Mayor's. He requested that his
concerns be documented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM THE MINUTES

Dawe's Mechanical re land on Water Street. The Town Manager contacted Dawe's Mechanical and they will approach the adjacent property owner.

DAWE'S
MECHANICL
re: Land

COMMITTEE REPORTS

Parks, Recreation and Youth

Request from to use softball fields. The Town Manager has collected information from neighbouring towns concerning rental of fields. An offer will be put in place for rental fees, porta potties and town maintenance.

Rent of Fields

Overview re Arena - Council will continue with assessment of the arena operation and its potential.

ARENA
OPERATION

Splash Pad Update - Council agreed this project requires engineering advise and recommendations. The Town Manager will engage a local engineering firm for the required information.

SPLASH PAD
UPDATE

Walking Trail - The town has received a grant of \$7500.00 from Active NL Fund for Trail Upgrades and Outdoor Recreation Space Development.

WALKING TRAIL

Zero Turn Lawnmower - The Town Manager has obtained cost prices for this piece of equipment. He will get quotes and proceed with purchase.

LAWNMOWER

Seniors and Community Services

Community Garden - Waiting for a response regarding Council's Application for funding through a Green Team Project.

COMMUNITY
GARDEN

Government Grants - Council's application for installation of a charging station was not successful.

CHARGING
STATION

Public Protection and Emergency Planning

Request for speed bump on Marine Drive. Referred to Committee.

SPEED BUMP

New Street Light has been installed on Twomey Drive near Senior's Apartments.

NEW STREET LIGHT

Rash of Fuel Thefts - Agreed to discuss at Committee Meeting. Also agreed to invite RCMP Staff Sgt. to meet with Council.

FUEL THEFTS

Heritage, Tourism and Special Events

Slipway Wharf - The Killick Island Marina Association will obtain a quote cost for repairs.

SLIPWAY WHARF

Come Home Year - Councillor Sceviour brought Council up to date re planning and activities for this event.

COME HOME YEAR

Development and Economic Promotion

Old Town Hall - A proposal was submitted to Council for rental space at the Old Town Hall building. There has also been other inquires for rental space.

OLD TOWN HALL

Council will consider the proposal. Agreed a detail plan for renovations is needed. An offer was also made to another potential renter.

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor 22-041 Broderick that Council approve the Accounts Payable Transaction Journal dated March 16 to April 13, 2022 in the amount of \$75,402.72.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt 22-042 that Council ratify payment of Miscellaneous Cheques issued January, February, and March, 2022.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT
MISC CHEQUES

The Direct Deposit process for payroll, should be in place in May.

DIRECT DEPOSIT

Council requests job descriptions and salaries for all employee positions.

EMPLOYEE
POSITIONS

Councillor Sceviour noted the Tax Receivable Summary for March 2022 shows an increase in tax collection over the same period in 2021.

TAX RECEIVABLE
SUMMARY

Councillor Sceviour noted the Expense Summary to March 31, 2022 is well within the budgeted amount.

EXPENSE
SUMMARY

Municipal Works Committee

Request from property owner at 64 Valley Road re drainage problem. This matter is referred to the committee for review.

VALLEY ROAD
DRAINAGE

The dates for the 2022 Annual Spring Clean-up will be May 24 - June 3.

ANNUAL SPRING
CLEAN-UP

The Town Manager provided Council with a list of public works annual routine work activities which occurs each spring.

PUBLIC WORKS
SPRING ROUTINE

Quotes were received for cleaning grass off the old papershed roof. Council has applied for a permit to remove nests off the roof.

PAPERSHED
ROOF

ADMINISTRATION

Video Conference Equipment for the Council Chamber will be ordered.

VIDEO
EQUIPMENT

Items to be addressed in accordance with the OH&S assessment of the arena will be worked on,

OH&S ARENA

The Zamboni has been fixed and the loner will be returned.

ZAMBONI
REPAIRED

Agreed Council draft an expression of interest to seek development of a sub-division.

SUB-DIVISION

Agreed to call for nominations during Volunteer Week for Volunteer of the Year. Presentation of the award will be made at the Meet and Greet event of the 2022 Come Home Year Celebration.

VOLUNTEER OF
THE YEAR

CORRESPONDENCE

1. Royal Canadian Legion - Battle of the Atlantic Sunday, May 1, 2022. Councillors are invited to attend.
2. Operation Smile Canada - Proclamation to be made for June 19, 2022 as the Longest Day of Smiles in Botwood.
3. Department of Tourism, Culture, Arts and Recreation - re Active NL Fund Grant for Trail Upgrades and Outdoor Recreation Space Development.
4. Beothuck Nation - re initiative for Government of Canada Recognition of Beothuck Nation and requesting each Town appoint a representative.

MOTION - Moved by Councillor Sceviour, seconded by Councillor 22-043 Broderick that Council send a letter of support to Beothuck Nation.
- Motion carried. Votes in favor - 7 Councillors.

BEOTHUCK
NATION

Councillor Sceviour offered himself to be the contact person and representative.

A concern was received from the owner/operator of the Ultramar Service Station on Route 350 re the enormous amount of garbage being dumped at the rear of this property. The Town Manager and Deputy Mayor will look at the site.

GARBAGE
BEHIND
ULTRAMAR

An email was received from _____ concerning his request to operate a sawmill. Agreed this matter be tabled and discussed at the next Committee of the Whole Meeting.

Sawmill

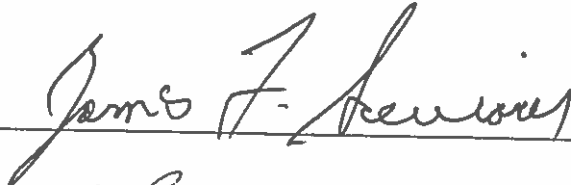
ACTION ITEMS RAISED BY COUNCIL

1. Support letter to Beothuck Nation.
2. Grant for Community Garden.
3. Contract re Roof Grass Removal.
4. Light on Pumphouse.
5. Town Facebook Page.

MOTION - Moved by Councillor Sceviour, seconded by Councillor
22-044 Broderick the meeting adjourn at 8:25 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

