

LAKEWOOD FOREST FUND, INC.

12415 Louetta Road, Cypress, TX 77429

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MONTHLY MEETING OF BOARD OF TRUSTEES

This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of association.

AGENDA

Monday, October 3, 2022 – Open Session commences via ZOOM @ 7:00 PM

Meeting ID: 490 416 5823 Passcode: 8Pk2mk

<https://us06web.zoom.us/j/4904165823?pwd=Z3NQemlpYnFORTY4eGRQVWJWJWENRUT09>

Residents may attend open session via video conference.

OPEN SESSION

- 7:00 1. Establishment of Quorum, Call to Order, & Adoption of Agenda
- 7:00 to 7:10 2. Review of Monthly HCPCT4 Constable Contract Stats
 - Q&A in regards to stats presented; due to time constraints, 3 minute discussion time allotted per person
- 7:10 to 7:15 3. Consideration of Open Session Minutes of Prior Meeting
- 7:15 to 7:20 4. 2023 Budget Approval
- 7:20 to 7:25 5. Treasurer’s Report
- 7:25 to 7:30 6. Committee Reports
- 7:30 to 7:45 7. Old/New Business
 - OB-01: Open Work Order Report
 - OB-02: Status updates on:
 - OB-2a.-Monument projects
 - OB-2b.-FY2022-2023 Constable Pct. 4 Patrol Contract
 - OB-2c.-Development of HR policy for Fund staff
 - OB-2d.-RFP for Malcomson Road Wall Project
 - NB-01: Ratification of email vote from 09-15 to file TRO against Texas Pride Disposal
 - NB-02: Ratification of email vote from 09-16 for Board/Spouse Appreciation Dinner
 - NB-03: Administrative updates due to GM resignation
 - NB-04: LED OEM Partners Proposal SO-166114 for laptop replacement
 - NB-05: Lakewood Forest Garden Club Plant Sale
 - NB-06: 2023 Billing Agreement for Civic Association
 - NB-07: 2023 HOA Meeting Dates
 - NB-08: 2023 Board Candidate Solicitation Notice
- 7:45 to 7:55 8. Homeowner Forum

During open forum, individuals may not address the board in respects to private collection or deed restriction matters or complaints regarding Fund personnel. Private hearings are held every month in Executive Session to address these issues. A hearing can be scheduled by contacting the Fund Office. Due to time constraints, each resident is allotted approximately 3 minutes discussion time.
- 7:55 9. Notification of next meeting: November 7th, to be held via Zoom video conference @ 7 PM (Meeting ID: 490-416-5823, Passcode: 8Pk2mk); adjournment of Open Session, reconvene in Executive Session

EXECUTIVE SESSION

An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner’s request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the open session meeting minutes.

- 8:00 Exec-01. Establishment of Quorum & Call to Order
- 8:00 to 8:15 Exec-02. Scheduled Executive Session Hearings/Meetings
- 8:15 to 8:20 Exec-03. Deed Restriction Review
- 8:20 to 8:40 Exec-04. Executive Session Matters
 - a: Owner Complaints - d: Pending Litigation
 - b: Insurance Matters - e: Other
 - c: Contract Issues - f: ACC/Collection Matters
- 8:40 to 8:45 Exec-05. Consideration of Executive Session Minutes of Prior Meeting(s)
- 8:45 Exec-06. Adjourn Executive Session /Recap