

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
JUNE 24, 2014**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Mayor P. Yetter at 7:00 P.M.

**ROLL CALL:** Present: Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman D. Hansen, and Mayor P. Yetter. Absent: Committeeman K. Gourlay. Also Present: Township Administrator E. Klose and Township Attorney S. Roseman .

**STATEMENT** –Mayor P. Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** –Mayor P. Yetter stated that all items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – May 27, 2014
- **Correspondence**
  1. Clearview Lake Property Owners' Association, Inc. – Re: Block 2802, Lots 5-7
  2. Township Administrator E. Klose – Letter to Lieutenant Michael Meehan Station Commander Augusta Barracks
  3. Harold E. Pellow & Associates, Inc. – Re: Preliminary and Final Major Subdivision for Home and House, Inc.
  4. Hampton Township Board of Health – May 20, 2014 Minutes
  5. Hampton Township Recreation Committee – May 28, 2014 Minutes
  6. Hampton Township Planning Board – June 19, 2014 Agenda; May 15, 2014 Minutes
  7. Hampton Township Zoning Board of Adjustment – June 5, 2014 Agenda; January 9, 2014
  8. Sussex County Solid Waste Advisory Council – March 11, 2014 Minutes
- **Reports**
  1. Green Joint Municipal Court – Cashbook Report for May 2014
  2. Hampton Township Treasurer's Report – May 31, 2014
  3. Hampton Township Construction Official – Permit Activity Report May 2014

**APPROVAL OF THE CONSENT AGENDA**

Mayor P. Yetter requested that Correspondence #3 be removed from the Consent Agenda for further consideration.

**A MOTION** was made by Committeeman D. Coranoto and Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed above with Correspondence #3 removed for further consideration.

**Correspondence #3: Harold E. Pellow & Associates, Inc. – Re: Preliminary and Final Major Subdivision for Home and House, Inc.-** Mayor P. Yetter stated that a few residents

have complained about excavation work that begins very early in the morning, particularly on the weekends, in the subdivision referenced above. Township Administrator E. Klose stated that the matter was investigated and the contractor is working within the perimeters of his site plan. However, the contractor will be asked to consider making certain concessions regarding the his work schedule on the weekends.

**A MOTION** was made by Mayor P. Yetter and seconded by Committeeman D. Hansen, with all members in favor, to accept the preliminary and final report from Township Engineer H. Pellow regarding the Home & House, Inc. Subdivision.

## **REGULAR AGENDA**

### **NEW JERSEY STATE POLICE REPRESENTATIVE**

At the request of township officials, New Jersey State Trooper Bambara was present to discuss strengthening communications between Hampton Township officials and the local State Police Barracks.

Township Administrator E. Klose stated that, due to the nature of their jobs, Township DPW employees are regularly out on the roadways, and therefore, have the ability to act as the eyes and ears of the community. Administrator E. Klose cited a recent case in Franklin Borough, where a suspect was arrested when a Franklin Borough DPW employee called the police after witnessing something suspicious.

Administrator E. Klose stated that she would appreciate the State Police contacting her office if criminal activity has been reported in our township. If local law enforcement and public officials work together and communicate regularly, it would enhance the efforts of law enforcement to provide a safe community for residents.

Trooper Bambara responded that the State Police would welcome information from the Township DPW employees, but it is the policy of the State Police not to provide outside agencies or individuals with information regarding criminal activity. The concern is that residents will contact the Police Barracks with erroneous tips and put a strain on police resources. Township Administrator E. Klose emphasized that township officials would handle confidential information with the utmost discretion. Trooper Bambara agreed to approach his Lieutenant about the possibility of meeting with local officials in closed sessions to discuss community activity.

Township Administrator E. Klose asked Trooper Bambara whether the State Police release information regarding criminal activity to the press. Trooper Bambara responded that the State Police have a media task force in Trenton and they release information if it is necessary.

Mayor P. Yetter stated that he has noticed an increase in vehicles speeding along Route 519 in Hampton Township, particularly on the weekends.

Committeeman D. Hansen stated that tractor trailers unload automobiles from the middle lane along Route 206 in front a certain car dealerships. The dealerships have unloading zones located within the dealership property and that is the proper receiving area.

Committeeman D. Coranoto stated that road signs along Parsons Road have been vandalized and he has also noticed graffiti near the intersection of Parsons Road and Junction Road.

Township resident Mr. J. Nelson stated there had been a number of robberies a few years ago in the Crandon Lakes area. He said that residents would have benefited from knowing about the situation so they could take the necessary measures to secure their homes and protect themselves.

Hampton Township Fire & Rescue, Inc. President V. Rumsey requested that the State Police place an electronic sign along Route 206 prohibiting motorist from traveling in the middle turning lane. HTVFR have responded to many accidents that were caused due to drivers using the middle lane inappropriately.

Trooper Bambara stated that he would recommend that the State Police increase their patrols in the problematic areas mentioned at this evening's meeting.

### **PROPERTY TAX REWARD PROGRAM**

Township Administrator E. Klose introduced Mr. Carmen DeFalco, the President/CEO of [WWW.PROPERTYTAXCARD.COM](http://WWW.PROPERTYTAXCARD.COM), a division of Fincredit Inc., who gave a presentation explaining the benefits of an innovative Property Tax Reward Program (PTRP) that his company offers to taxpayers. The purpose of PTRP is to reward residents for shopping locally by using a "rewards card" system. When residents shop at local participating businesses, the merchant swipes their *Shop Your Town* card at the point of sale and the resident receives a credit toward their individual tax bill. The credits will be applied to tax bills at the end of each fiscal year. During the year, residents can log on to a website to track their purchases/credits.

The program is free of charge to the municipality, saves the taxpayers money and also promote economic growth in the community. PTRP representatives will temporarily market the program to local businesses. However, the expectation is that the municipality will promote the program themselves by creating a steering committee for this specific purpose. Some of the participating municipalities have received sponsorships through local banks in order to purchase the Shop Your Town cards. Another option would be for each resident to purchase their own cards for a nominal fee.

A representative of the Vernon Township Economic Development Advisory Committee, Teresa Vihti, explained that the program has been well received in her municipality.

### **ORDINANCES**

#### ***INTRODUCTION AND FIRST READING***

#### **ORDINANCE 2014-05- AN ORDINANCE APPROPRIATING THE SUM OF \$126,000 CURRENTLY IN THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF ROAD EQUIPMENT**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto to introduce at first reading Ordinance #2014-05.

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; and Mayor Philip Yetter, yes. Motion Carried.

#### **ORDINANCE #2014-06 – AN ORDINANCE APPROPRIATING THE SUM OF \$95,000.00 CURRENTLY LOCATED IN THE CAPITAL IMPROVEMENT FUND FOR IMPROVEMENTS TO HAMPTON DOWNES ROAD**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto to introduce at first reading Ordinance #2014-06.

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; and Mayor Philip Yetter, yes. Motion Carried.

**ORDINANCE #2014-07 – AN ORDINANCE APPROPRIATING THE SUM OF \$187,000.00 FOR IMPROVEMENTS TO KEMAH MECCA LAKE ROAD TO BE FUNDED IN PART WITH A GRANT RECEIVABLE FROM THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION FUND IN THE AMOUNT OF \$171,000.00 AND WITH THE CAPITAL IMPROVEMENT FUND LOCATED IN THE GENERAL CAPITAL FUND**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley to introduce at first reading Ordinance #2014-07.

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; and Mayor Philip Yetter, yes. Motion Carried.

***FINAL ADOPTION AND PUBLIC HEARING***

**ORDINANCE #2014-04 – AN ORDINANCE AUTHORIZING THE SALE OF MUNICIPAL LAND NOT NEEDED FOR MUNICIPAL USE BY PUBLIC AUCTION**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen to adopt at final reading Ordinance #2014-04.

**PUBLIC HEARING**

No comments were made.

**PUBLIC HEARING CLOSED**

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; and Mayor Philip Yetter, yes. Motion Carried.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to schedule a Municipal Land Sale Auction on July 28, 2014 at 10:00 AM at the Hampton Township Municipal Building and to advertise the Land Sale in the New Jersey Herald on July 14, 2014 and Jul 21, 2014 with a minimum bid of \$100.00.

**RESOLUTIONS**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution and execute the following Shared Service Contract between Hampton Township and Sandyston Township for Construction Department Services.

**CONSTRUCTION DEPARTMENT SHARED SERVICES AGREEMENT  
BETWEEN THE TOWNSHIP OF HAMPTON AND THE TOWNSHIP OF  
SANDYSTON**

**WHEREAS, THE TOWNSHIP OF SANDYSTON**, a municipal corporation of the State of New Jersey and **THE TOWNSHIP OF HAMPTON**, a municipal corporation of the State of New Jersey desire to enter into a Shared Services Agreement for the provision of Construction Department services in accordance with N.J.S.A. 40A:65-1 et seq. in substantially the form attached hereto; and

**WHEREAS**, the Township of Sandyston is hereby designated as the agent of the Township of Hampton, to furnish Code Administration and Enforcement services under the Uniform Construction Code, N.J.A.C. 5:23-1 et s q. and its Subcodes; and

**WHEREAS**, said Shared Service Agreement shall be for a period beginning July 1, 2014 and terminating on June 30, 2014; and

**WHEREAS**, the previous Shared Service Agreements between the Township of Sandyston and the Township of Hampton for Electrical and Plumbing Sub-Code Services shall terminate and shall be replaced by this Agreement.

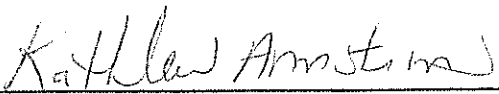
**THEREFORE, BE IT RESOLVED** the Hampton Township Committee of the Township of Hampton hereby agrees to enter into the shared service agreement for the provision of Construction Department services in accordance with N.J.S.A. 40A:65-1 et seq., and shall replace any previous agreement between the parties for services contained in the Agreement.

**BE IT FURTHER RESOLVED** that the Township Committee of the Township of Hampton hereby authorizes the Mayor and Municipal Clerk to execute said Shared Service Agreement in substantially the form attached hereto on behalf of the Township Committee of the Township of Hampton . A copy of the Shared Service Agreement and this Resolution will be placed on file in the office of the Municipal Clerk.

#### **CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee of the Township of Hampton at a meeting held on June 24, 2014, at the Hampton Township Municipal Building, Newton, New Jersey 07860.

Date: 6/24/14

  
Kathleen Armstrong, Township Clerk, RMC

A **MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Resolution.

#### **HAMPTON TOWNSHIP RESOLUTION CERTIFYING THAT THE TOWNSHIP COMMITTEE HAS REVIEWED THE 2013 AUDIT AS REQUIRED BY N.J.S.A. 40A:5-4**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction, and

**WHEREAS**, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52L27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulations requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

#### **GENERAL COMMENT RECOMMENDATIONS**

**AND**

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

#### **GENERAL COMMENTS RECOMMENDATIONS**

as evidenced by the group affidavit form of the governing body, and

**WHEREAS**, Such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulation of the Local Finance Board, and

**WHEREAS**, All members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, Failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

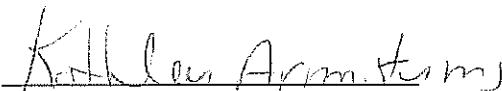
R.S. 52:27BB – 52 “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of the Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars \$1,000.00 or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Hampton, hereby stated that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

#### CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held June 24, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/24/14

  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

#### **HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF LIQUOR LICENSE IN THE NAME OF WC ROUTE 206 INC. T/A WINE COUNTRY 1910-44-012-003**

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **WC ROUTE 206 INC. T/A Wine Country #1910-44-012-003** at a regularly scheduled Township Committee meeting held Tuesday, June 24, 2014, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 24, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 6/24/14

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF LIQUOR LICENSE IN THE NAME OF APPLE FOOD SERVICE OF HAMPTON, LLC, T/A APPLEBEES NEIGHBORHOOD BAR AND GRILL #1910-32-001-006**

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of Apple Food Service of Hampton LLC, T/A Applebees Neighborhood Bar and Grill #1910-32-001-006 at a regularly scheduled Township Committee meeting held Tuesday, June 24, 2014, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local
  - a. government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.
6. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2013-2014 and 2014-2015 pursuant to N.J.S.A. 33:1-12:39.
7. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.
8. No further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2015, except if good cause for reconsideration is shown.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 24, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 6/24/14

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

A MOTION was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF LIQUOR LICENSE IN THE NAME OF SIS'S HOMESTEAD, INC. T/A/ BOOMERS BAR AND GRILL #1910-33-010-004**

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of

**SIS'S Homestead, Inc. T/A Boomers Bar and Grill #1910-33-010-004** at a regularly scheduled Township Committee meeting held Tuesday, June 24, 2014, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local
  - a. government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 24, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

6/24/14

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF LIQUOR LICENSE IN THE NAME OF 206 HAMPTON LLC, #1910-33-002-007**

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **206 Hampton LLC, #1910-33-002-007** at a regularly scheduled Township Committee meeting held Tuesday, June 24, 2014, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local
  - a. government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.
6. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2013-2014, 2014-2015 and 2015-2016 pursuant to N.J.S.A. 33:1-12:39.
7. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 24, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

6/24/14

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk



**A RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSE #1910-33-005-007 FOR HAMPTON DINER, INC.**

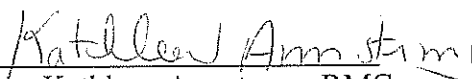
The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **Hampton Diner, Inc. #1910-33-005-007** at a regularly scheduled Township Committee meeting held Tuesday, June 24, 2014, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local
  - a. government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 24, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 6/24/14

  
Kathleen Armstrong, RMC  
Township Clerk

**NEW BUSINESS**

**PASS IT ALONG – AUTHORIZATION TO TRAVEL THROUGH HAMPTON TOWNSHIP ON SEPTEMBER 14, 2014 BETWEEN THE HOURS OF 7:00 AM AND 1:00 PM FOR THE 3<sup>RD</sup> ANNUAL PASS IT ALONG BIKE TOUR**

A MOTION was made by Committeeman T. Dooley and Mayor P. Yetter, with all members in favor, to approved the 3<sup>rd</sup> Annual Pass it Along Bike Tour on September 14, 2014 between the hours of 7:00 AM and 1:00 PM, as referenced above.

**HAROLD E. PELLOW & ASSOCIATES, INC. – DRAINAGE ON WOOD RUN AND HAMPTON SPRING ROAD**

Township Administrator E. Klose stated that Township Engineer H. Pellow recommended that the homeowner, who lives at the intersection of Wood Run and Hampton Springs Road, make repairs to resolve a drainage problem on the roadway. Mr. H. Pellow recommended that the homeowner tie the new drain into the township's existing drainpipe.

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS DIVISION OF LOCAL GOVERNMENT SERVICES – SIMPLE CORRECTIVE ACTION REPORT ITEM**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to accept the Simple Corrective Action Report from the New Jersey Department of Community Affairs, Division of Local Government Services.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – TRICKY TRAY RAFFLE LICENSE#2014-1090 TO BE HELD SEPTEMBER 27, 2014**

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to approve a Tricky Tray Raffle for the Baleville Congregational Christian Church, as referenced above.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE  
50/50 RAFFLE LICENSE#2014-1091 TO BE HELD SEPTEMBER 27, 2014**

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve an On-Premise Raffle for the Baleville Congregational Christian Church, as referenced above.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – OFF-PREMISE  
RAFFLE LICENSE #2014-1092 TO BE HELD DECEMBER 21, 2014**

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to approve an Off-Premise Raffle for the Baleville Congregational Christian Church, as referenced above.

**A RESOLUTION TO REFUND OVERPAYMENT MADE ON BLOCK 1403, LOT 11  
FOR THE 2014 SECOND QUARTER TAX**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

**RESOLUTION TO REFUND OVERPAYMENT MADE ON BLOCK 1403 LOT 11 FOR  
THE 2014 SECOND QUARTER TAX.**

**WHEREAS**, Leah C. Korver, Tax Collector, advises that Block 1403 – Lot 11 – has an overpayment for the 2<sup>nd</sup> quarter of 2014 taxes.

**WHEREAS**, Wells Fargo made a payment on April 2, 2014 to pay the first and second quarter taxes, and

**WHEREAS**, homeowners Douglas & Meryl Nay, also mailed a payment on May 30, 2014, and

**WHEREAS**, the Nay's payment resulted in an overpayment on their account, and


**WHEREAS**, Mr. & Mrs. Nay are requesting a refund of the overpayment in the amount of \$1,589.28.

**THEREFORE BE IT RESOLVED BY THE** Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund overpayment in the amount of \$1,589.28 for Block 1403 – Lot 11.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on June 24, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 6/24/14

  
Kathleen Armstrong, RMC  
Township Clerk

**A RESOLUTION TO AMEND THE CAPITAL BUDGET SECTION OF THE 2014  
ANNUAL BUDGET**

**WHEREAS**, the local capital budget for the year 2014 was adopted on the 22<sup>nd</sup> day of April, 2014; and

**WHEREAS**, it is desired to amend said capital budget section.

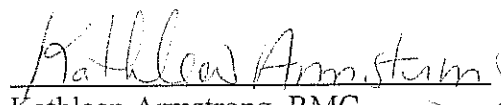
**NOW, AND THEREFORE, BE IT RESOLVED**, by the Governing Body of the Township of Hampton, County of Sussex, the following amendment(s) to the adopted capital budget section of the General Capital Fund be made.

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

#### **CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on June 24, 2014 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 6/24/14

  
Kathleen Armstrong, RMC  
Township Clerk

#### **JESCO, INC. FORD 555B BACKHOE**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members favor, to accept a bid from Jesco, Inc. in the amount of \$87,500 for the purchase of a Ford 555B Backhoe for the Hampton Township Department of Public Works.

#### **SPEED HUMPS CRANDON LAKES**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to grant a request from Township DPW Manager D. Bayles to install permanent speed humps in Crandon Lakes on East Shore Drive in accordance with the New Jersey Department of Transportations specifications.

#### **MARION MCKEOWN MEMORIAL SERVICE**

Township Administrator E. Klose stated that there would be a memorial service held for Mrs. McKeown on Sunday, June 29, 2014 between the hours of 1:00 PM and 3:00 PM.

#### **LITTLE LEAGUE OF AMERICA**

Township Administrator E. Klose stated that Township Insurance Representative G. Morville informed her that there was not an issue with the township accepting a donation for a ball field grooming machine from Kittatinny Little League and allowing individuals who are qualified and listed on a yearly agreement to operate it, as long as Little League provides an Insurance Certificate holding the township harmless.

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to accept a donation for a Field Grooming Machine from Kittatinny Little League providing that the Little League of America provides Hampton township with an Insurance Certificate holding the township harmless and that Kittatinny Little League provides Hampton Township with a list of qualified operators annually.

#### **DISCUSSION**

Committeeman D. Coranoto praised the efforts of those involved with organizing Hampton Day on June 21, 2014. He commented on how wonderful the fireworks display was and said that the residents really enjoyed the special events that marked Hampton Township's 150<sup>th</sup> celebration.

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Committeeman D. Coranoto raised concerns about vandals who continually damage traffic signs along back roads throughout the township. Township Administrator E. Klose stated that while the township does not have an ordinance relating to this type of activity, State laws are likely in place to prohibit such activity.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, for Township Administrator E. Klose to contact the Sussex County Sheriff's Office to discuss the possibility of increasing patrols on Hampton Township roadways and discuss the costs associated with doing so.

### **HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE**

HTVFR Chief D. Korver reported that EMS volunteers have responded to 265 calls year-to-date. The average response time is down from 13 minutes to 12 minutes per call.

Chief D. Korver stated that Hampton Township's Lock Box Program has been very successful, with approximately 24 businesses participating.

Chief D. Korver stated that some of the HTVFR members have had difficulties obtaining their Hepatitis B vaccines from the county. Township Administrator E. Klose stated that she would contact the county regarding the matter.

HTVFR President V. Rumsey gave an update regarding the Sussex County Firemen's Parade, which will be hosted by HTVFR on October 4, 2014. As part of the festivities, HTVFR will hold a luncheon for local dignitaries at Fire Station #1. HTVFR President V. Rumsey requested that the Township Committee grant permission for HTVFR members to install new tiles in the bathroom and back hallway of Fire Station #1. She added that the Fire Department would pay for the upgrades.

**A MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to authorize HTVFR members to install new tiles in the bathroom and back hallway of Fire Station #1.

Mayor P. Yetter thanked HTVFR Chief D. Korver and HTVFR President V. Rumsey.

### **PUBLIC SESSION**

Township resident Mr. J. Nelson offered to help market the Property Tax Reward Program that was discussed earlier during this evening's meeting.

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Mr. Nelson raised concerns about an insect he has spotted in his backyard trees that appear to be similar to the gypsy moth. Township Administrator E. Klose responded that the State determines areas of infestations by conducting an annual egg mass survey. If there is an infestation, the State contacts the local municipality to setup a spray program. Hampton Township has not been contacted by the NJDEP regarding a gypsy moth problem, however, Administrator E. Klose agreed to call the State to report Mr. Nelson's concerns.

### **PUBLIC SESSION CLOSED**

### **EXECUTIVE SESSION**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP COMMITTEE  
RESOLUTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE** to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing litigation and contract issues at 8:28 PM. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the foregoing Resolution was adopted by the Hampton Township Committee at its meeting on June 24, 2014.

*Kathleen Armstrong* 6/24/14  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and Mayor P. Yetter, with all members in favor, to go back into regular session at 9:05 PM.

**A MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, for Township Administrator E. Klose to research Municipal Joint Court options in the area.

**BILLS**

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION TO PAY BILLS**

**WHEREAS**, there are bills to be paid for goods and services.

**NOW, THEREFORE, BE IT RESOLVED BY** the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

**Hampton Township  
Check Register**

Check Number	Check Date	Payee	Amount
<b>Payroll Checks</b>			
8332	06/10/14	Jessica M. Caruso	2,588.98
8336	06/10/14	John O. De Jager	1,306.11
8337	06/10/14	Edward R. Hayes	0.00
8339	06/10/14	Russell H. Bellis, Jr.	1,049.41
8353	06/24/14	John O. De Jager	1,146.09
8355	06/24/14	Russell H. Bellis, Jr.	1,049.41
			7,140.00
<b>Vendor Checks</b>			
8346	06/10/14	Adv.to Hampton Twsp - Mary Whitesell	300.00
8347	06/10/14	AXA Equitable	420.00
8362	06/24/14	Adv.to Hampton Twsp - Mary Whitesell	650.00
999999	06/10/14	941 EFT PAYMENT	8,932.04
999999	06/10/14	NJ EFT PAYMENT	796.17
999999	06/24/14	941 EFT PAYMENT	6,111.82
999999	06/24/14	NJ EFT PAYMENT	540.64
			17,750.67

Payroll Direct Deposit

8329	06/10/14	Eileen F. Klose	3,227.73
8330	06/10/14	Kathleen T. Armstrong	1,253.41
8331	06/10/14	Valerie Galizia	889.78
8333	06/10/14	Joseph Ferraris	932.98
8334	06/10/14	Mary Whitesell	1,093.58
8335	06/10/14	Leah C. Korver	1,047.46
8338	06/10/14	Daniel P. Bayles	1,530.55
8340	06/10/14	Frank E. Bennett III	930.93
8341	06/10/14	Brian E. Mettler	1,266.53
8342	06/10/14	Donald F. Muller	1,104.98
8343	06/10/14	John W. Tietje	1,404.09
8344	06/10/14	Jessie J. Vaughan	1,085.65
8345	06/10/14	James A. Welch	1,024.48
8348	06/24/14	Kathleen T. Armstrong	1,253.41
8349	06/24/14	Valerie Galizia	889.78
8350	06/24/14	Joseph Ferraris	932.98
8351	06/24/14	Mary Whitesell	1,093.57
8352	06/24/14	Leah C. Korver	1,047.46
8354	06/24/14	Daniel P. Bayles	1,530.54
8356	06/24/14	Frank E. Bennett III	930.92
8357	06/24/14	Brian E. Mettler	1,266.54
8358	06/24/14	Donald F. Muller	1,104.98
8359	06/24/14	John W. Tietje	1,420.61
8360	06/24/14	Jessie J. Vaughan	977.76
8361	06/24/14	James A. Welch	1,024.47
			<u>30,265.17</u>

Total checks

38

Total

55,155.84

## Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
6/03/2014	1644	716 VILLA CAPRI PIZZA	41.00 (Manual)			
6/06/2014	15320788	858 STATE OF NEW JERSEY	17,100.74 (Transfer)			
6/06/2014	15320803	858 STATE OF NEW JERSEY	7,141.73 (Transfer)			
6/10/2014	1645	346 NEWTON TROPHY CO	375.00 (Manual)			
6/10/2014	110311560	514 HAMPTON TWP. PAYROLL ACCOUNT	61,834.82 (Transfer)			
6/13/2014	1647	1014 THE SCRIBE	488.90 (Manual)			
6/15/2014	2014012	513 HAMPTON BD. OF EDUCATION	409,884.00 (Transfer)			
6/20/2014	2014011	217 CENTURY LINK	619.74 (Transfer)			
6/24/2014	9339	828 ACORN OFFICE PRODUCTS, LLC	616.21			
6/24/2014	9340	495 AIRGAS EAST, INC.	8.34			
6/24/2014	9341	499 BBC PRINTING CONSULTANTS	742.50			
6/24/2014	9342	500 BEAVER RUN FARMS	202.65			
6/24/2014	9343	985 COUNTY OF SUSSEX	594.50			
6/24/2014	9344	658 BOROUGH OF BRANCHVILLE	977.50			
6/24/2014	9345	159 CAMPBELL'S SMALL ENGINE, INC.	8.85			
6/24/2014	9346	501 CHELBUS CLEANING CO. INC.	325.00			
6/24/2014	9347	1018 CLEAN AIR COMPANY, INC.	300.00			
6/24/2014	9348	626 COOPER ELECTRIC SUPPLY CO.	43.80			
6/24/2014	9349	505 DELTA DENTAL OF NJ, INC.	1,662.74			
6/24/2014	9350	506 DOLAN & DOLAN, P.A.	749.00			
6/24/2014	9351	585 DOVER BRAKE & CLUTCH CO. INC.	403.54			
6/24/2014	9352	509 FAIRCLOUGH FUEL, INC	4,504.04			
6/24/2014	9353	741 FARMSIDE LANDSCAPE & DESIGN, INC.	990.00			
6/24/2014	9354	434 FERRAIOLI, WEILKOTZ, CERULLO, CUV	15,000.00			
6/24/2014	9355	604 FOSTER & COMPANY, INC.	262.82			
6/24/2014	9356	510 G & G DIESEL SERVICE INC	24.15			
6/24/2014	9357	905 GARDEN STATE LABORATORIES, INC.	300.00			
6/24/2014	9358	242 GENERAL CODE, LLC	389.28			
6/24/2014	9359	624 GRINNELL RECYCLING INC.	83.30			
6/24/2014	9360	381 HAROLD E. PELLOW & ASSOC., INC.	93.75			
6/24/2014	9361	794 J.K. HVAC SERVICE, INC	218.00			
6/24/2014	9362	281 JERSEY CENTRAL POWER & LIGHT	22.57			
6/24/2014	9363	516 JOHNNY ON THE SPOT, INC	489.00			
6/24/2014	9364	542 KATHLEEN ARMSTRONG	19.98			
6/24/2014	9365	591 LAFAYETTE AUTO PARTS SUPPLY	107.08			
6/24/2014	9366	522 LOWE'S COMPANIES, INC.	291.92			
6/24/2014	9367	319 MGL PRINTING SOLUTIONS, LLC	627.40			
6/24/2014	9368	526 MITCHELL HUMPHREY & CO.	1,520.00			
6/24/2014	9369	525 MONTAGUE TOOL & SUPPLY CO., INC	373.61			
6/24/2014	9370	355 N.J. HERALD INC.	8.70			
6/24/2014	9371	357 N.J. STATE LEAGUE OF MUNICIPALITIES	158.00	158.00	6/26/2014	INCORRECT AMOUN
6/24/2014	9372	1019 NAY, DOUGLAS & MERRYL	1,589.28			
6/24/2014	9373	353 NEW JERSEY DIV. ALCOHOLIC BEV.	15.00			
6/24/2014	9374	973 NMC FOUNDATION	700.00			
6/24/2014	9375	927 PENTELEADATA	59.95			
6/24/2014	9376	531 PROPAY INC.	122.80			

6/24/2014	9377	684 SANDYSTON TOWNSHIP	2,500.00
6/24/2014	9378	684 SANDYSTON TOWNSHIP	5,589.20
6/24/2014	9379	490 SERVICE ELECTRIC CABLE TV INC	36.95
6/24/2014	9380	445 STATEWIDE INSURANCE FUND	29,390.39
6/24/2014	9381	934 SUSSEX COUNTY MAILING SERVICE	621.18
6/24/2014	9382	628 SUSSEX COUNTY MUA	621.20
6/24/2014	9383	456 TCTA of Sussex & Warren Co.	50.00
6/24/2014	9384	1013 THE ARTISAN AWNING	1,775.00
6/24/2014	9385	543 THE LAND CONSERVANCY OF N.J.	2,500.00
6/24/2014	9386	629 THE PRINTING CENTER, INC	2,558.60
6/24/2014	9387	566 TIRE KING	160.00
6/24/2014	9388	345 TOWN OF NEWTON	15,458.75
6/24/2014	9389	631 Treasurer, State of NJ/1992 DR4	12,881.46
6/24/2014	9390	773 VERIZON WIRELESS SERVICES, LLC	434.14
6/24/2014	9391	535 W.E. TIMMERMAN CO., INC.	1,161.36
6/24/2014	9392	478 WASTE MANAGEMENT OF NEW JERSEY, INC	31,810.72
6/24/2014	9393	611 WELDON QUARRY CO., LLC	346.08
6/24/2014	9394	536 WINTER'S AUTO PARTS INC.	88.37
6/24/2014	9395	357 N.J. STATE LEAGUE OF MUNICIPALITIES	133.00
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			142,721.66
			904.90 Manual
			496,581.03 Bank Transfers
			-158.00 ** Voided
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			640,049.59

#### CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 24, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/24/14

*Kathleen Armstrong*  
Kathleen Armstrong, RMC  
Township Clerk

#### ADJOURNMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adjourn the meeting at 9:07 PM.

Respectfully submitted by,

*Kathleen Armstrong*  
Kathleen Armstrong, RMC  
Township Clerk