

**Lakewood Forest Civic Association
Board Meeting Minutes
June 8, 2020**

The meeting was called to order at 7:01 pm by President Jodi Cole. Other board members present were: Barbara Ward, Lori Estepp, Mary Ales, Jasmine Hurey, Linda Musthaler, Scott Johnson, and Mary Blacklock. No guests attended.

Minutes

The minutes from the May 2020 meeting were reviewed. Scott J. moved to accept the minutes with minor corrections. The motion was seconded by Lori E. and passed unanimously.

Treasurer Report

Scott J. presented the monthly financial report. As of May 31, 2020, the total treasury balance per bank statements is \$26,989.37. We did not receive any additional member dues in the previous month. The projected end of year balance, based on current expense projections, will be around \$25,000.

Scott contacted several CPA firms to inquire about having them do our financial review. He received one bid for \$500. Scott contacted the Lakewood Forest Fund's accountant but did not get a response from him. Jodi C. made a motion to approve spending \$500 for a financial review. Linda M. seconded the motion and it passed.

Mail Call

Received this month:

- Info on graduating seniors for newsletter

Administrative reports

Mary A. reported that the Garden Club does not meet in the summer months, so there is nothing to report.

Linda M. asked Heidi in the Fund office to make updates on the website. It was noted that the April and May Civic News newsletters are missing from the website. Linda will arrange to have them posted.

Committee Projects and Reports

Civic News Newsletter

Deadline to submit content for publication in the July issue is June 10.

Community Garage Sale

Mary B. reported that the community garage sale held at the end of May went well.

4th of July Parade

The Board went through the plan for the event and made arrangements for volunteer activities. The event pre-registration form is on the website and is fully functioning now. Event chairman Jodi C. made a motion to increase the event budget to \$1,050. Jasmine seconded the motion and it was passed by a majority vote. Jodi made a motion to write a check to the LRC for venue rental in the amount of \$230. Linda M. seconded the motion and it passed.

Volunteers will meet at the LRC on July 3 at 6:30 PM to set up for the parade and at 8 AM on July 4. The event itself starts at 9 AM with onsite registration.

Special note: On June 25, the board discussed via email canceling the parade due to new county restrictions to not hold events with more than 100 people. The parade was canceled by unanimous agreement.

Reimbursements

No requests for reimbursement were submitted this month.

Jodi suggested we discuss changes to our bylaws in an upcoming meeting. The main change would be to adjust our fiscal year to coincide with the HOA billing timeframe.

End of Business

Jodi moved to adjourn the meeting and the motion was seconded by Mary B. The meeting was adjourned at 8:45 pm. The next scheduled meeting is July 13.