



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING JULY 14, 2020

The regular meeting of the Mokena Fire Protection District was held on Tuesday, July 14, 2020 at Mokena Fire Station #1 at 7:00 PM.

Present: Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: President William Haas, Trustee Craig Warning

Visitors: Attorney John Motylinski, Joe Shefcik, Tom Murray, Doreen Boman

Robert Hennessy made a motion, seconded by Ken Blank, to appoint Dennis Burkhardt as interim president for this meeting. Motion passed with all ayes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the June 9, 2020 Trustee meeting. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Ken Blank, to approve the minutes of the June 9, 2020 Closed Session meeting. Motion passed with all ayes.

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the June 19, 2020 Special Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$369,094.94 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

The Trustees thanked all the employees of the District for the hard work and fantastic job they are doing during the COVID 19 pandemic.

CALENDAR AND CHECKLIST

The budget hearing and adoption of the budget will be held later in the meeting.

The appointment of a Fire Commissioner will be held later in the meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

Pierce Truck 92 out of Station 2 was out of service for approximately two weeks due to a faulty transmission module. We borrowed an engine from New Lenox FPD and Orland FPD until the truck was back in service.

HME Engine 92 out of Station 3 remains at Chandler Services for continued repairs. The repairs include replacing the corroded fuel tank, repairing the oil leak from the head gasket and front cover of the motor, replacing the radiator, repairing the rear spring hangers, replacing the rear torque arm and replacing the front and rear springs. Robert Hennessy made a motion, seconded by Ken Blank, to have Chandler Services make the repairs on Engine 92 at a cost of \$25,877.00. Motion passed with all ayes.

The septic system at Station 3 was inoperable due to a faulty UV bulb and the associated wiring for that circuit. Zeiter Septic replaced the UV bulb and wiring, and the septic system is back in service.

We have received 30 MSA self-contained breathing apparatus on June 18. These were purchased through the Assistance to Firefighters Grant. We will do an in-service and mask fitting for the personnel and they will then be put in service.

Mokena FPD and the Village of Mokena developed an Incident Action Plan for the 4th of July fireworks display. The event went smoothly without incident.

On July 5 at approximately 02:30 hours, we responded to a house fire on Arbor Lane. The approximate value of damage to the home was \$100,000 and the approximate value of contents damaged was \$25,000. The crews did an excellent job on this fire. A/C Cirelli did an ERF analysis on the fire. There was also an incident due to fireworks at the Mokena Library.

The July training calendar was reviewed by the Board.

ASSISTANT CHIEF CIRELLI'S REPORT

The Laraway Communications Center and Will County 9-1-1 experienced AT&T and Comcast outages which impacted 9-1-1 call handling. The outage was a result of a vehicle accident in the vicinity of the PSAP and 9-1-1 data center.

We went live with the new records management system, ImageTrend, on July 1. The transition of electronic patient care reports from Zoll to ImageTrend has gone smoothly. Thank you to Brian Crabtree and Tim Wiencek of the EMS division for their efforts in this transition as both were instrumental in the preparation and training of staff.

We are still awaiting word from the Village of Orland Park on the status of our annexation request.

The monthly Homer Glen Public Services and Safety committee meetings have resumed.

We currently have one employee out on unpaid leave.

The Trustees reviewed the June code enforcement reports. All public education activities have been suspended until further notice due to the public health emergency; however, we have been participating in many drive-by celebratory parades which has received very positive feedback.

CHIEF'S REPORT

The FY2020 ambulance billing data was reviewed.

The Trustees reviewed the Current Events at the MFPD document that Chief Stephens compiled and sent out to the MFPD membership.

The Fiscal Year 2020 Year in Review has been completed. The Trustees will review this, and the approval will be an agenda item at the August Board of Trustee meeting.

A discussion ensued on whether the annual Pancake Breakfast/Open House should be cancelled this year due to the COVID pandemic. The Trustees agree, that due to safety concerns, this should be cancelled. Chief Stephens will contact the Lions Club of the Board's decision.

Letters received this month:

- A thank you letter was received from Elwood FPD for our assistance on a structure fire.
- A thank you note was received from a Frankfort residence for our mutual aid assistance on a fire.
- Four thank you notes were received for our participation in celebration parades.
- A thank you note was sent to Lt. Sickles from the Mokena Community Public Library District for his participation in their summer reading program.
- We have received many thank you cards and donations during the COVID19 pandemic. A list of these were shared with the Board.

The Trustees reviewed the monthly alarm reports for June.

Twelve Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVE FY2020 BUDGET ADJUSTMENTS

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the FY 2020 budget adjustments as presented. Motion passed with all ayes.

APPROVE AND ADOPT BUDGET AND APPROPRIATION ORDINANCE FOR YEAR ENDING MAY 31, 2020

Ken Blank made a motion, seconded by Dennis Burkhardt, to open the budget and appropriation hearing. Motion passed with all ayes. There were no public comments. Robert Hennessy made a motion, seconded by Ken Blank, to close the hearing. Motion passed with all ayes.

Ken Blank made a motion, seconded by Dennis Burkhardt, to adopt Ordinance No. 2020-2, *an ordinance providing for budget and appropriation of the Mokena Fire Protection District, Will and Cook Counties, Illinois for the fiscal year beginning June 1, 2020 and ending May 31, 2021.* Motion passed with a Roll Call vote as follows: Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye. The appropriate copies were signed. Ottosen Dinolfo Hasenbalg & Castaldo, Ltd. will publish the ordinance.

APPROVE FULL-SERVICE BANKING SERVICES

The Board reviewed the two proposals for full-service banking for the Mokena FPD. Dennis Burkhardt made a motion, seconded by Robert Hennessy, to move the District and Pension banking to Old Plank Trail Bank. Motion passed with a Roll Call vote as follows: Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye.

APPROVE FIRE MARSHAL AGREEMENT

Robert Hennessy made a motion, seconded by Ken Blank, to approve Tom Murray's agreement as the new Fire Marshal. He will work and train with the current Fire Marshal, Lt. Mark Sickles, until Lt. Sickles retires. Motion passed with a Roll Call vote as follows: Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye.

Tom Murray thanked the Board for this position and appreciates the opportunity to work full-time with the District after his many years as a volunteer.

APPOINT COMMISSIONER RICK BARZ

Commissioner Rick Barz' current three-year appointment expires in June 2020. Dennis Burkhardt made a motion, seconded by Robert Hennessy to appoint Commissioner Rick Barz for an additional three years as a Fire Commissioner for the District. Motion passed with all ayes.

CLOSED SESSION

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to enter Closed Session at 8:01 PM to discuss personnel matters and pending litigation. Motion passed with all ayes.

The Board returned to Open Session at 8:03 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 8:04 PM after a motion by Robert Hennessy.



Robert Hennessy *CRAIG WARNING*
Secretary, Board of Trustees

Interim

Recording Secretary:
Nancy Feigel