

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
February 15, 2016**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, absent; Ms. Joan Maxwell, present; Ms. Libby Stidam, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Pat Cochenour, 347 Westview, Russells Point
Mr. Rob Eshenbaugh, Village Solicitor
Mr. Joe Freyhof, Chief of Police
Mr. Greg Iiams, 211 Clermont, Russells Point
Ms. Melissa Miller, 7102 Hardin, Russells Point
Mr. Rick Pummel, Washington Ball Association
Mr. Tim Reese, Street Superintendent
Mr. Jason Richter, Street/Water Laborer
Ms. Pam Rogers, 7127 Clark Dr., Russells Point

Minutes: **February 1, 2016**

Mr. John Huffman moved to approve the February 1, 2016 Council Meeting Minutes. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the January 2016 Bank Reconciliation, Cash Fund Reports, and payment register. The reconciliation report shows the Village books reconciled with the bank. The Village has a pooled cash balance of \$3,043,711.73.

Ms. Joan Maxwell moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays.

Street Department –

Mr. Reese reported that the department will be working on replacing street signs on the north side of Russells Point. They would also like to purchase a tamper at an estimated cost of \$1,800 that could be used for patching pot holes and replacement stone after water digs. An estimate of \$400 was received to purchase an extension arm for the mini excavator that would allow the attachment of a flail mower that could be used for cutting vegetation in areas that our mowers are unable to maintain. The flail mower could then be rented on an as needed basis at an estimated cost of \$130 per day.

Parks Board –

The board met with the village solicitor and Mr. Dale Gottfried, the underwriter for the village's insurance regarding the need for the Washington Ball Association to carry liability insurance to play at Leppich Field. Council was made aware that the absence of this requirement would raise the risk level of the village's liability.

Mr. John Huffman moved to allow the use of Leppich Field by the Washington Township Ball Association and the Indian Lake Middle School without requiring them to carry their own liability insurance; however waiver of liability and hold harmless agreements will be required. Ms. Libby Stidam seconded the motion.

Discussion: It was clarified that any other association wishing to use the field would need prior approval by council.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays.

Solicitors Report –

Before presenting a draft of an ordinance to establish a storm water utility, Mr. Eshenbaugh asked for clarification on a couple of items. Council asked that the ordinance be written to assess a fee on current water customers only, and that the sunset clause be removed. The solicitor will make the changes as requested before council takes any action. The ordinance will also be written that charges will take effect on the June billing.

Police Report –

Chief Freyhof reported that all police communications have been switched to the MARCS system effective last week. Council was in agreement of a starting wage of \$13.00/hr. for Officer Ellis.

ORDINANCES & RESOLUTIONS:

A. Ordinance 16-1130, Alternative Energy Projects

AN ORDINANCE ESTABLISHING CHAPTER 1187 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RUSSELLS POINT TO PROVIDE FOR THE ERECTION, CONSTRUCTION, OPERATION AND MAINTENANCE OF ALTERNATIVE ENERGY PROJECTS IN THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO

Council did not wish to vote on the ordinance at this time and asked for more time to review before proceeding. There was no motion made to table the ordinance and it was allowed to die for lack of motion.

B. Resolution 16-824, ODNR Boating Safety Grant

A RESOLUTION AUTHORIZING THE RUSSELLS POINT CHIEF OF POLICE TO ENTER INTO A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES TO ACCEPT THE 2016 BOATING SAFETY EDUCATION GRANT AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Mr. John Huffman moved to waive the three reading rule. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, nay; Ms. Libby Stidam, nay; Mr. Dave Wallace, nay.

The Motion Failed: 2 yeas – 3 nays and was allowed to die.

Discussion: Some of council questioned the need for the grant stating that this education is offered by other area organizations and online. Mr. Wallace stated that he felt that officer's time would be better spent policing the village.

C. Resolution 16-825, LC Engineers – Mowing Services

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN AGREEMENT WITH THE LOGAN COUNTY ENGINEER TO PROVIDE MOWING SERVICES IN THE VILLAGE OF RUSSELLS POINT AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO

Based on the information received earlier in the meeting (Street Superintendent Report), no action was taken on this resolution. In lieu of the resolution, the following motion was made:

Mr. John Huffman made a motion to proceed with the purchase of the extension arm attachment for the mini excavator and rent the flail mower as needed. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

Motion Passed: 5 yeas – 0 nays

- C. **Resolution 16-826, Support Application for Clean Ohio Funds – Trail Extension**
A RESOLUTION OF SUPPORT FOR THE APPLICATION OF THE VILLAGE OF RUSSELLS POINT FOR CLEAN OHIO FUNDS FOR THE INDIAN LAKE-GREAT MIAMI RIVER RIVERSIDE TRAIL EXTENSION AND RIVER ACCESS RAMP PROJECT AND DECLARING AN EMERGENCY.
Mayor Reames informed council that the deadline for submission has passed and there was no need to take further action on this resolution.

CITIZEN COMMENTS:

- A. **Mr. Rick Pummel, Washington Ball Association**
Mr. Pummel thanked council for waiving the insurance requirement for the ball association.

OLD BUSINESS:

- A. **Council Rule Changes**
Council was asked to review the changes to section B, #13 as proposed and accepted in the prior council meeting. The Mayor proposed an additional rule be added to Section C, #3, that would require a certificate of attendance for the “Sunshine Law” training within the first year of term or appointment in office.
Ms. Marie Hendel made a motion that the Council Rules be amended to add to Section C, #3-f to require that a certificate of attendance for the “Sunshine Law” training be obtained within the first year of their elected term or appointment. Ms. Libby Stidam seconded the motion.
The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, nay.
Motion Passed: 4 yeas – 1 nays

In addition the following minor changes were proposed:

Administrative Duties – Mayor – Item b: Correction from Zoning Board of Appeals to Board of Zoning Appeals.

Administrative Duties – Fiscal Officer – Item e: Change from, shall provide monthly appropriations report to – shall provide quarterly appropriations and revenue status reports.

Ms. Joan Maxwell made a motion to accept the additional corrections as stated above. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

Motion Passed: 5 yeas – 0 nays

Council will be provided with an updated copy at the next meeting.

- B. **CDBG Storm Drainage Project**
Beaverdam Construction will be the contractor for project. Letters will be sent to residents/owners of properties abutting the construction area along with an easement agreement to be signed. They will also be invited to attend a public meeting so they have the opportunity to review the project and ask questions. The meeting will be held on February 22, 2016 at 7:00 p.m. in the Municipal Building. A pre-construction meeting will be held on February 24, 2016 at 1:30 p.m. in the Municipal Building.

It was suggested by Reichert Excavating that if there is a surplus of fill from the storm water project, that the village consider using some of the fill to raise a low lying area of TR 52 (belonging to Washington Township) leading to the water plant. If it is determined in the pre-construction meeting that the construction company does not have any plans for the fill, the Mayor will attend the next Washington Township meeting to discuss the opportunity for repairs.

C. Job Descriptions

Since the prior scheduled meeting was cancelled due to a lack of quorum, the Mayor asked Council to schedule another date to review the job descriptions drafted by Clemans Nelson. Many council members felt that this would not be beneficial, as they do not know all the duties required of each position.

Ms. Libby Stidam made a motion to proceed with the job descriptions without further review by council. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, nay.

Motion Passed: 4 yeas – 1 nays

NEW BUSINESS:

A. Executive Session

Mr. John Huffman moved to go into Executive Session at 8:38 p.m. to discuss the hiring and compensation of a public employee and allow the presence of Street Superintendent Tim Reese, Solicitor Rob Eshenbaugh, and BPA Chairperson Pat Cochenour. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays.

Mr. John Huffman moved to go out of Executive Session at 8:52 p.m. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays.

Mr. John Huffman made a motion to approve the hiring of Mr. Michael Vasquez to fill the street/water laborer vacancy at a starting rate of \$11.00 per hour with a minimum raise of 50 cents upon a favorable review after the six month probationary period. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays.

Mr. Dave Wallace made a motion to adjourn the meeting and seconded by Mr. John Huffman.

The meeting was adjourned at 8:55 p.m.

Next Ordinance: 16-1131 Next Resolution: 16-827

Scheduled Meetings:

A. **Council Meeting: Monday, March 7, 2016 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, February 22, 2016 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed