

**NATIONAL FOUNDATION FOR VETERANS & FAMILIES, INC.**  
**ONLINE MEETING MINUTES**  
**APRIL 25, 2017**

The Annual Meeting of the National Foundation for Veterans & Families, Inc. was called to order by Chair Linda Yates, on Tuesday, April 25, 2017 at 8:30pm (E). The online conference call was held through Go-to-Meeting.

**Roll Call**

Chair Yates: present  
Secretary Allen: present  
Treasurer Price: present

**Directors**

Susan Henthorn: present  
Greg Thibadoux: present  
Don Jones: present

**Advisors**

Sharon Hobbs: present  
Jeffrey White: absent

A quorum was present.

**Motion #1:** Agenda was approved. Adopted (Thibadoux/Price). Welcome to Don Jones, our newest member from Ohio.

**Motion #2:** Minutes of January 19, 2017 were approved. Adopted (Henthorn/Thibadoux).

**Treasurer's Report:** Susan Price reported all the year-end reports were filed. As of 12/31/16, the General Fund was \$1,855.00, In Memory Plaque \$4,137.00, and bank balance is \$6,439.87.

**Unfinished Business:**

**Grant Department (UTC):** Greg Thibadoux considered obtaining assistance from UTC and did not have much success. They help write proposals, but they do not have a database for grant sources. Members asked for a copy of our donation letter. Linda will send.

**VVA Chapter (Detroit) Foundation:** Sharon Hobbs and Don Jones will be attending the Region 5 conference. They will talk to Jack Devine from the Detroit chapter to find out more information and report back at our next meeting.

**Foundation Brochure:**

Linda Yates worked on the design and forwarded to us for review. It will be a tri-fold brochure with our foundation name and logo on the front; second page is "About Us"; back page will list our mission; center panel will be "Our Goals" and "How to Support the Foundation" with a picture of the In Memory Plaque.

Linda Yates would like to have the brochure fully designed by the end of May and printed to have ready for the convention. Susan Henthorn has a printer willing to print the brochures. Their donation will depend on the layout of the brochure. We would like to have 500 printed. Linda Yates will work on another draft by May 12 for review.

**Identify Board Candidates:**

We discussed how to identify new members and decided to wait a while to see how it goes with the members we have now. We do not want to add too many at one time and create difficulty. We should continue thinking about how to get candidates through outside sources that might want to serve on the board. We are looking for more directors and a Vice Chair.

**New Business:**

Bylaws Review/Amendment—Linda submitted a proposed amendment:

*Article V, Elections §5.03, Term of Office*

*Currently Reads: The term of office for an Officer shall be four (4) years. The term begins with the announcement of the election results.*

*Proposed:*

*Move to Article IV, Officers as §4.02, Term of Office (and renumber rest of section).*

*Article IV, §4.02, Term of Office*

*The term of office for an Officer shall be two (2) years. The term begins with the announcement of the election results.*

**Motion #3:** Accept the amendment as proposed. Adopted Thibadoux/Jones. The bylaws will be updated, copy circulated, and posted on our website.

**Next Meeting:** July 20, 2017 at 8pm (E)

**Other:** Linda Yates asked if we were receiving her emails. Everyone said yes.

**Recap:** Linda will send a copy of the donation letter to everyone; brochure will be updated and a draft sent by May 12; Sharon and Don will talk with the Detroit VVA Chapter about their foundation; and Susan Henthorn will follow-up with Home Depot and Georgia Power regarding their donation.

Meeting adjourned at 9:30pm.

Sondra Allen

Sondra Allen, Secretary