



29 ELM STREET • MIDDLEBORO, MA 02346
508-947-4070
FUNCTION MANAGER 508-923-0098

Member
Non-Member

CONTRACT AGREEMENT

Name: Date:

Address:

Home Tel: Business Tel:

do hereby reserve
(Name of Persons or Organization)

the Banquet Hall at the Mitchell Memorial Club for a for approximately people
(Type of event)

on from AM PM until AM PM.

Please check facilities that will be used: Hall *Kitchen Bar
* Use of the kitchen will be limited to stoves, one refrigerator, and sink only. All supplies to be provided by the Lessee.

The Club will cater YES No Time bartender will be needed is from until.

Table with 3 columns: Rental fees are as follows, Members, Non-Members. Rows include Bartender, Kitchen, Hall.

All non-members are to pay for hall rental and other fees one week prior to the event. All fees to be paid by bank check, money order or cash - no personal checks.

In consideration I/We agree to the rental cost of \$ and hereby make this payment in full. Such payment is forfeited upon cancellation of the contract 90 days or less before the function.

The party or person renting agrees with the Mitchell Memorial Club, Inc. as follows:
List of rules and conditions.
The Mitchell Memorial Club, Inc. agrees to:
List of obligations.

THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND REIMBURSE THE MITCHELL MEMORIAL CLUB, INC. ANY LOSSES AND DAMAGES RESULTING FROM THE USE OF THE BUILDING AND HALL BY THE HIRER, HIS AGENTS, SERVANTS, EMPLOYEES, THEIR ASSOCIATES AND GUESTS.

THE MITCHELL MEMORIAL CLUB, INC. IS NOT RESPONSIBLE FOR LOST ITEMS OR PERSONAL PROPERTY.

Dated: X Lessor X Lessee
Club Manager

DOWN PAYMENT RECEIPT # Amount \$
BALANCE DUE AMOUNT \$
FINAL PAYMENT RECEIPT # Amount \$

THIS CONTRACT MUST BE RETURNED WITHIN 14 DAYS FROM ISSUE DATE TO GUARANTEE RESERVATION.