

APPROVED

Arrowbear Park County Water District Regular Meeting June 20, 2019 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 20, 2019, at the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Vice President Rick Weber
Director Terisa Bonito

Also present were the following:

General Manager Norman Huff
Chief Ozias

Visitors who were present:

Ouida Rendelman
Michelle
Tina Doughton
Julie Hernandez

Open Session

President Bunyea called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Bunyea, Oberlies, Wymer. Directors that were absent: Bonito and Weber.

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Director Oberlies. After a brief discussion regarding the expenses and budget for the month of May, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

Public Comments:

Ouida Rendelman was concerned about bags on the road, Michelle publically thanked the Field Supervisor and his Technicians on a repair on Music Camp.

Staff Reports:

- A) Supervisor Miller was excused for this meeting. General Manager Huff reported a total of 9 maintenance issues for the month of April. There were 3 customer requests to turn off/on water, 3 District initiated shut-offs, 0 District equipment repairs, 0 meters replaced, 2 meters read/re-read, 0 main repairs, 1 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 4 new owners, 0 liens

filed, 0 liens released, 49 shut-off notices, 10 non-payment shut-offs, and 8 turn-ons after water shut-off.

- B) Chief Ozias reported on the Fire Department calls for the month of May. There were a total of 9 calls, 7 were in-District and 2 were out-of-District. Chief Ozias also reported that the department hired 5 new volunteers to replace the ones who left, that 2 of the new volunteers were engineers, that Arrowbear Fire Department was continuing their training with Running Springs Fire Department and also with CalFire. Chief Ozias further reported that the training room was nearing completion. Chief Ozias then introduced Julie Hernandez and Tina Doughton who presented information about Fire Hazard Abatement and the new County processes.
- C) General Manager Huff reported to the Board his attendance on pump station training, announced Shane Nickles resignation and that the decision was being made about a new hire to replace Shane.

President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Chief Ozias

1. There was a discussion and a motion to approve Resolution #2019-6-20-A, the annual adoption of the National Incident Management System (NIMS).

Motion made by Director Wymer, seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

2. There was a discussion and a motion to approve Resolution #2019-6-20-B, the annual adoption of the Terms and Conditions for Personnel Assigned to an Emergency Incident (CalOES).

Motion made by Director Wymer, seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

B) General Manager Huff

1. There was a presentation by General Manager Huff and a motion to approve the CalPERS CERBT OPEB Actuarial Study and Valuation performed by Total Compensation Systems, Inc.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

C) Board

1. There was a brief report on the Board's 05/28/2019 visit to Running Springs' WWTP by Director Oberlies and President Bunyea.

2. There was a discussion with a motion to approve three (3) candidates for the SDRMA's 2019 Board of Director's election. Those approved were: Patrick O'Rourke, James Hamlin and Bob Swain.

Motion made by Director Wymer seconded by Director Oberlies and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

3. There was a discussion with a motion to approve the COLA 2.8% increase for FY 2019-2020.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

4. There was a discussion with a motion to approve the Merit 2.0% increase for FY 2019-2020.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

5. There was a discussion with a motion to adjust the part-time, salaried Chief and Battalion Chief compensation.

Motion made by Director Wymer seconded by Director Oberlies and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

6. There was a discussion with a motion to maintain the current amount and frequency for payment of Directors Fees per Ordinance 2014-11-20B with District approved COLA per Section 4 for FY 2019/2020.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

7. There was a discussion with a motion to approve the Salary Ranges for FY 2019/2020.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

8. There was a discussion with a motion to approve Appropriations Limit Resolution #2019-6-20-C.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

9. There was a discussion with a motion to approve Sewer Standby Charges Resolution #2019-6-20-D.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

10. There was a discussion with a motion to approve Water Standby Charges Resolution #2019-6-20-E.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

11. There was a discussion with a motion to approve the Agreement for Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino for FY 2019/2020.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber, Bonito

12. There was a discussion with a motion to approve the allocation of budgeted master plan surplus, unused, or over budgeted funds from FY 2018-2019 (estimated \$47,588.30), and FY 2018-2019 budget surplus funds (estimated \$375,000.00), to

unrestricted asset accounts specified in FY 2019-2020 Unrestricted Funds Allocation Report (for a total of an estimated \$422,588.83). Actual amounts will be distributed in a like manner upon close of FY 2018-2019.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer
Nays: None
Abstain: None
Absent: Weber, Bonito

13. There was a discussion with a motion to approve the allocation of approved FY 2019-2020 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2019-2020 Unrestricted Funds Allocation Report (\$299,901.01).

Motion made by Director Wymer seconded by Director Oberlies and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer
Nays: None
Abstain: None
Absent: Weber, Bonito

14. There was a discussion with a motion to approve the proposed budget for FY 2019-2020.

Motion made by Director Wymer seconded by President Bunyea and passed by unanimous vote.

Ayes: Bunyea, Oberlies, Wymer
Nays: None
Abstain: None
Absent: Weber, Bonito

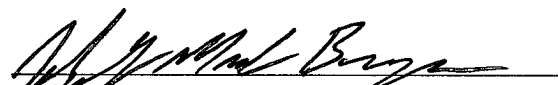
Announcements:

- A) The President announced his front house was going to go up for sale.
- B) The Board members had no announcements.
- C) The Staff reminded the Board of the 4th of July Picnic on July 6, 2019 and the Grant for Mountain Rim Fire Safe Council for address corrections.

The next board meeting will be July 18, 2019 at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 9:03 PM.


Jeffrey Mark Bunyea, President


Caroline V. Rimmer, Secretary