

North Central IA Regional Solid Waste Agency

Minutes of Meeting

August 2016

The regular monthly meeting of the Executive Board was held on August 16, 2016 at the Regional Recycling Center, Fort Dodge, IA. Chairman Mark Campbell called the meeting to order at 5:30 P.M.

Members present: Rick Rogers – Barnum, Troy Hassebrock – Blairsburg, Dale Graham – Ellsworth, David Fierke – Fort Dodge, Jeff Halter – Fort Dodge, Travis Goedken – Humboldt, Rick Pedersen – Humboldt County, Donovan Adson - Vincent and Mark Campbell – Webster County.

Also present were HLW Engineering, McClure Engineering, Steve Kersten, staff and visitors.

Pedersen moved to approve the Agenda. Halter seconded. Motion carried unanimously.

Hassebrock moved to approve the June 23, 2016 Meeting Minutes. Goedken seconded. Motion carried unanimously.

Halter moved to approve the purchase of the Kawasaki 42ZV-2 Mini Wheel Loader from Mid Country Machinery in the amount of \$43,000.00, difference with Full Warranty. Rogers seconded. Motion carried unanimously.

Goedken moved to approve HLW Engineering Group Pay Request No. 4 to Steger Construction in the amount of \$132,207.13 regarding the Abutment Liner/SW Area Closure project. Halter seconded. Motion carried unanimously.

Halter moved to approve HLW Engineering Group Resolution of Acceptance of Public Improvements regarding the Abutment Liner/SW Area Closure project. Graham seconded. Motion carried unanimously.

Hassebrock moved to approve proposal from Soil-Tek in the amount of \$23,660.00 for seeding the closure area (14.6 acres). Halter seconded. Motion carried unanimously.

HLW Engineering Group discussed compliance items regarding Administrative consent Order – no action required.

Adson moved to approve WWA Architects Pay Request No. 5 to Kolacia Construction Inc. in the amount of \$140,268.45 regarding the Household Hazardous Waste Regional Collection Center project. Pedersen seconded. Motion carried unanimously.

Halter moved to approve WWA Architects Change Order No. 6 with Kolacia Construction, Inc. in the amount of \$3,806.78 regarding the Household Hazardous Waste Regional Collection Center project. Goedken seconded. Motion carried unanimously.

Halter moved to approve McClure Engineering Pay Request No. 3-Final to GM Contracting, Inc. in the amount of \$18,000.72 regarding the Sanitary Sewer Pump Station and Force Main project. Pedersen seconded. Motion carried unanimously.

Goedken moved to approve McClure Engineering Change Order No. 2 with GM Contracting, Inc. in the amount of \$2,050.80 regarding the Sanitary Sewer Pump Station and Force Main project. Adson seconded. Motion carried unanimously.

Pedersen moved to approve McClure Engineering Statement of Final Completion regarding the Sanitary Sewer Pump Station and Force Main project. Fierke seconded. Motion carried unanimously.

Halter moved to approve sealing floor at the Household Hazardous Waste Regional Collection Center, accepting bid from Surface Covering Solutions in the amount of \$14,040.00, pending acceptance from Kathleen Hennings of the IDNR. Pedersen seconded. Motion carried unanimously.

Financial Report – Hassebrock moved to approve the Financial Reports for the months of June and July 2016. Halter seconded. Motion carried unanimously.

Accounts Payable Invoices – Hassebrock moved to approve the Accounts Payable invoices for the months of June and July 2016. Halter seconded. Motion carried unanimously.

Chairman's Report –

- a. Campbell informed the Board that there are a few maintenance things going on such as new handrails and the recycling center conveyor, bought at auction, should be up and running next month. Projects are ahead of schedule.
- b. Campbell informed the Board that David Miller with the DNR sent us an email stating that as long as the HHW/RCC facility construction is complete, that the facility is equipped and stocked, and that the DNR has done their inspection and approved the facility prior to December 31, 2016, which will meet the requirements of the Consent Decree, that they will allow us up to an additional 90 days to open HHW/RCC to the public.
- c. Campbell informed the Board that the Agency will have some changes with the City of Fort Dodge water bill. Trotter will discuss it with the Board at next month's meeting.
- d. Campbell informed the Board that Big OX Energy is a bio-digester company and that they are looking at a couple locations in Webster County. They have proposed to possibly come to Webster County. They take soft products and have the equipment that would open all the cans automatically, and dump the product into a bin, which runs through a digester and produces methane. The goal of Big OX Energy is to divert products from the landfill. Campbell will keep the Board updated.
- e. Campbell discussed with the Board the possibility of putting an entrance on the north side of the recycling building, rather than having haulers and vehicles back in and out of the building. If this change is made, all recyclable haulers and vehicles would drive through the building and the recyclable materials would be pushed to the side, allowing vehicles and employees to be completely separate. This could also help with some ventilation issues. It would be safer for the employee's and product could be handled in a shorter amount of time. This is something to think about for next year. Campbell informed the Board that when the temperature heat index is at 100° or more, the recycling employee's go home at noon or one, with pay, because of the heat index in the warehouse. The recycling employees are also provided water, Gatorade, and more frequent breaks, and are appreciative of this.
- f. Campbell informed the Board that ISOSWO will be at the Recycling Center on September 9, 2016 for their monthly Board Meeting, which we will be hosting. They will also be given a tour of the landfill.
- g. Monthly Worker's comp update.

- h. Campbell updated the Board on the recycling tools the Agency is using to promote recycling, which are the recycling bags, Blender Bottles and pizza cutters. The Agency did partner with the City of Fort Dodge on one of the recycling bags, which are given to the public at Market on Central and recycling tours.

Halter moved to approve the Chairman's Report. Adson seconded. Motion carried unanimously.

Other Business – None

Public Questions or Comments – Joe Sutter asked if all of the leachate is out of the Coleman sewer now. Campbell said that was correct, it is working extremely well and has been very successful. Campbell said it was December or January when we started bypassing Coleman.

Halter moved to go into Executive Closed Session per Iowa Code Section 21.5(i) to evaluate the professional competency of an employee whose appointment or performance is being considered. Pedersen seconded. Motion carried unanimously at 6:16 P.M.

The next meeting for the NCIRSWA is September 20, 2016. Halter moved to adjourn. Adson seconded. Motion carried unanimously at 6:27 P.M.

Mark Campbell
Chairman