

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
November 21, 2020**

Due to COVID-19 this meeting was held by public teleconference via GoToMeeting.

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; President Pro-Tem, Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Dianne Gauder, Mayor's Court Clerk
Ms. Sharon DeVault, 209 Elliott Rd., Russells Point
Mr. Tim Reese, Maintenance Team Supervisor
Mr. Joe Freyhof, Police Chief
Mr. Mark Coy, Maintenance Team Worker

Minutes: **December 7, 2020 Council Meeting Minutes**

Mr. Greg Iiams moved to approve the December 7, 2020 Council Meeting Minutes as submitted. Mr. John Huffman seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Council was provided the November 2020 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,906,168.61. Mr. Weidner also informed council that another dividend check was received from the Bureau of Workers Comp in the amount of \$15,004.25.

Mr. Greg Iiams moved to approve the Fiscal Officers Report as submitted. Ms. Shannon Stinemetz seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Maintenance Department Report –

Council was provided a written report from Mr. Reese outlining the various projects the department has been working on since the last report. Council had no questions.

Zoning Report –

Council was provided a written report submitted by Ms. Dianne Gauder updating council on various zoning permits issued by the department. Mr. Iiams asked if he could be provided the location of where permits have been issued so that efforts are not being duplicated to make the department aware of activity. Ms. Gauder will get him a list of the addresses.

Police Report –

Chief Freyhof reported that the Logan County Sheriff's Office in conjunction with other local police departments are in the process of developing a drug task force. Solicitor Dinkler is working with the LC Prosecutor to draft a memorandum of understanding for the force. They

are hoping to have the memorandum ready for presentation to council at the first meeting in January. The village would be obligated to one officer, one to two days per week to work with the task force depending on availability. Large items that are confiscated will be used to fund the task force or split between the Sheriff's Office, Prosecutors Office, and Villages. He has also been working on the Ohio Collaborative Effort.

Parks Report –

Ms. Hinterschied reported that a Facebook page has been setup for the park board. The playground equipment has been listed on GovDeals and the school will be helping with the community garden.

Indian Lake EMS Report –

Mayor Reames provided a copy of the draft minutes from the recent EMS meeting.

Indian Joint Fire District Report –

Ms. Joan Maxwell reported on the recent fire board meeting.

ORDINANCES & RESOLUTIONS:

CITIZEN COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

A. Overtime/Compensatory Time

Council was provided with a draft of proposed changes to the personnel policy manual section 4.08. Council had previously approved a temporary amendment to pay employees for overtime worked in lieu of compensatory time due to the CODID-19 pandemic however the temporary amendment ends December 31st. It was presented to council that a permanent change to the policy manual be made to pay employees for the first ten hours of overtime in a pay period, with the excess being placed in the compensatory bank. Since there are other changes and updates that need to be made to the policy manual, council was asked to make a temporary approval of the proposed change until such time as the other required changes are made and all changes will be approved by ordinance.

Mr. Greg Iiams made a motion to approve of the proposed change until such time it can be made permanent by Ordinance. Ms. Shannon Stinemetz seconded the motion.

Discussion: Mr. Mark Coy, Maintenance Team Worker asked that council consider changing it back to compensatory time as specified in the current manual, rather than paying out of overtime, or giving the employee the option to comp the time. He explained that some of the newer employees earn little vacation and by having the option to bank the overtime it can be used to extend their vacation time when they utilize it. Mayor Reames explained that comp time is still available for more than ten hours in a pay period and that this is a way to keep down on the accumulated comp time and liability.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, nay; Ms. Kelly Huffman, nay;

Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 4 yeas – 2 nays

B. Ohio Plan Risk Management Review

Mr. Weidner provided a copy of the recommendations from the Ohio Plan as a result of a meeting to review the villages potential liability or exposure. Mr. Weidner asked council how they would like him to respond to the recommendation that the village require third party organizations (ball leagues) to provide a Certificate of Insurance with appropriate limits of liability and property coverage.

Ms. Joan Hinterschied made a motion to require that all ball associations be required to have proper insurance coverage with the village being listed as additional insured as suggested by the Ohio Plan Risk Management. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays

Mr. Weidner will find out what the suggested coverage limits be set at.

C. Farm Lease Termination

Council was informed that Triple K Farm will be terminating their annual lease of the village’s 34-acre farm property as of December 31, 2020. The Logan County Auditor will be contacted to see what options there are to reduce the annual taxes for the property if it is no longer farmed.

D. Employee Compensation

Mayor Reames provided council with the current pay rate of all employees and her suggested increases for each. Mr. Iiams suggested that the increases be reviewed by the Board of Public Affairs prior to approving any increases. It was decided that this will be presented to the BPA at their December 28, 2020 meeting and will be revisited at the next council meeting on January 4, 2021.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Shannon Stinemetz. The meeting was adjourned at 7:47 p.m.

Next Ordinance: 20-1188 Next Resolution: 20-946

Scheduled Meetings:

A. **Council Meeting: Monday, January 4, 2021 at 7:00 p.m.**

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed