

Eastern Interconnection Planning Collaborative

SSC Selection Process – Step-by-Step

Phase 1 – Getting Organized

Step 1. May 25 – June 4 Each Sector in each Region should appoint a Regional Sector Coordinator as the contact person for interested stakeholders. Their contact information should be posted on <http://EIPC online.com>. If one person will be the contact for all sectors in a region, that should be noted.

Coordinators: Forward all information for posting on the EIPC website to mpinard@keystone.org.

Step 2. May 25 – June 4 Each region and/or sector and Generation and Other Supplier subsectors must determine the preferred process for selecting the Caucus representatives – in person at a regional meeting with access for those who cannot attend or using the online selection process hosted by EIPC. Either process must conform to the [Purpose and Principles of the EIPC SSC Framework](#). Time frames are provided. Final website design is under way.

Step 3. May 27 – June 4 Post Information about how relevant stakeholders (as defined below) can participate in the selection process, including date and location for all meetings, how to become or learn about candidates, and call-in information at <http://eipconline.com> five (5) business days in advance of the meeting or selection date.

Note: Any stakeholder who does not think the process has been inclusive and transparent consistent with the [EIPC Revised DOE Statement of Project Objectives](#) may file a documented complaint with the EIPC for review and resolution.

Rules for participating in the selection process:

- All relevant stakeholders are eligible to be considered as a candidate and to participate in the selection of the Regional Sector Caucus Representatives. A relevant stakeholder is one that is a member of the sector, has market interests in the region, and has an interest in the outcomes of the EIPC project.
- An entity may participate in only one sector in any given region, but may participate in another region in that sector, or in a different sector if it conducts business in that sector in those regions.
- In selecting the representatives for the Sector Caucus, organizations, companies, and their affiliates must designate only one voting representative. "Affiliates" will be liberally construed and will include any ownership in joint ventures, LLCs, and holding companies.
- Caucus nomination processes are open to all who are interested, including PAs and their affiliates; however the PAs and their affiliates may not serve as SSC members unless the sector participation is otherwise insufficient.

- Participants in the Transmission Owners and Developers Sector should refer to the May 14, 2010, EIPC Stakeholder Steering Committee Framework for eligibility rules.
http://www.eipconline.com/Documents/EIPC-SSC_Description_FINAL.pdf
- Special procedures have been designed for specific sub-sector groups as outlined in the May 14, 2010 EIPC SSC Framework.
- Trade organizations may not participate in the selection of the Caucus representatives but may be nominated to be a Caucus representative by the sector participants.

Phase 2 – Regional Sector Caucus Selection

Selection of the Sector Caucuses starts the process for selecting the SSC members. Four sectors select representatives from each of the nine regions, and two sectors will use an Eastern Interconnection-wide process. Below are the steps for the regional process using either the online or in-person meeting options:

ONLINE PROCESS	IN-PERSON PROCESS
<p>Step 1. May 27 – June 4 Organizing Entity within each sector in each region posts its intention to use the online process on the EIPC website.</p> <p>Step 2. June 4 – June 11 Participants register on password-protected selection site at http://eipconline.com</p> <ul style="list-style-type: none"> • Participants register by region, sector and subsector and as a designated voter for their organization or company. <p>Step 3. June 4 – June 11 Candidates for the Sector or subsector Caucus must provide additional information on the candidate page.</p> <ul style="list-style-type: none"> • The slate of candidates are posted for all to see, grouped by region, sector and subsector at http://eipconline.com • Candidates in a region may participate in only one sector • Organizations may designate individuals to participate in multiple regions in which the organization is a market participant • The Non-Governmental Organizations and End Users sectors may use the online system for E-I-wide selections. 	<p>Step 1. May 27-June 4 Organizing entity within each sector in each region develops and posts on the EIPC website its selection process and contact person. .</p> <p>Step 2. May 31-June 11 Organizing entity within each region or sector publishes rosters of candidates by region, sector and subsector and method of selection (e.g. ranked voting, single voting, multi-voting, consensus). Nominations may be accepted up until the day of the meeting.</p> <ul style="list-style-type: none"> • Candidates and voting participants in a region may participate in only one sector • Non-voting participants or observers may participate in more than one sector in a given region • Provisions must be made for individuals to participate who are not able to attend in-person meetings • The contact person, time, location and means of joining the meeting remotely must be posted on the EIPC website 5 business days in advance • It would be preferable for candidates to be identified in advance of the meeting, and information about the candidates publicized and

<p>Step 4. June 14-16 The designated voter for each organization votes for the appropriate number of candidates for their sector or subsector. Voting continues for a 3 day period.</p> <ul style="list-style-type: none"> • The candidates with the most votes will be selected. • Results are tabulated – EIPC and Keystone review and verify results and identify any irregularities <p>Step 5. June 18 Sector and Subsector Caucus representatives are posted on the EIPC website</p>	<p>circulated to sector participants in each region</p> <ul style="list-style-type: none"> • Following accountable methods, regional sector participants will select their sector representatives <p>Step 3. By June 16 Selection process is completed.</p> <ul style="list-style-type: none"> • Results will be tabulated and reported to EIPC <p>Step 4. June 18 Sector and Subsector Caucus representatives are posted on the EIPC website</p>
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Rules for certain sectors and sub-sectors

Two sub-sector groups have specific rules for selecting members to the Regional Sector Caucuses:

For the Generation Owners and Developers sector, the voting shall be as follows.

- Sector Caucus candidates must designate themselves as renewable or nonrenewable representatives. The renewable representatives shall vote for the renewable caucus representative and SSC member. The non-renewable representatives shall vote for the non-renewable caucus representative and SSC member. Both the renewable and non-renewable representatives shall vote for the third caucus representative and SSC member from the Generation Owners and Developers sector. As with other sectors, these subsectors may choose the online or in-person meeting process, and the dates for the selection process above apply.

For the Other Supplier sector, the voting shall be as follows.

- Sector Caucus candidates must designate themselves as demand-side resource representatives or non-demand-side resource representatives. The demand-side resource representatives shall vote for the demand-side caucus representative and SSC member. The non-demand-side resource representatives shall vote for one other supplier caucus representative and SSC member. Both the demand-side and non-demand-side representatives shall vote for the third caucus representative and SSC member from the Other Supplies sector.

Two sectors have specific rules for selecting members to the Regional Sector Caucuses:

End Users and Non-Governmental Organization Sectors, because of the nature of their sectors, will use an Eastern Interconnection-wide process for selecting their representatives on the SSC. These sectors must provide 10 day **notice** to EIPC (no later than June 1) that they plan to use the EI-wide approach for their selection process. Participants in those sectors should refer to the May 14, 2010, EIPC Stakeholder Steering Committee Framework for further guidance and special rules.

Phase 3 – SSC Selection Process

From their ranks, sector caucus members will select their representatives on the SSC, unless there is

consensus within the sector caucus to consider outside nominees. The selection of the SSC members will be conducted online or through a meeting.

Step 1. June 18 Selected sector and subsector caucus representatives from each region will be seated within E-I-wide Sector Caucuses and, as applicable, Subsector Caucuses, based on the approved framework.

- Sector and subsector representatives in the E-I-wide caucuses will select their SSC members from within their ranks unless they choose by consensus to accept nominations from outside the Sector Caucus,

Step 2. June 21-25 SSC Candidates for each sector (and subsectors in Other Suppliers and Generation) must complete the online application form for posting at <http://eipconline.com>.

Step 3. June 28-July 1 Sector Caucus representatives meet in person or by conference call or vote online for the SSC members. Voting will take place on a sector wide basis with the following exceptions:

For Other Suppliers and Generation Sectors: 1) the designated subsectors will select their representative from the subsector, based on the number of SSC seats designated for that subsector; 2) the balance of the sector will select a representative for the balance of the sector, and 3) the sector caucus as a whole will select the third member

Step 4. July 1 EIPC Online Selection Website is opened for voting from 8 AM to 5 PM. No entity or organization can occupy more than one seat on the SSC.

Step 5. July 2 Results are tabulated and posted. EIPC and Keystone reviews and verifies results and identifies any irregularities.

Phase 4 – Selection of Seven Regional or Other Sector Representatives

Each Sector is responsible for determining whether and how they will select seven other individuals to participate as regional representatives of their sector in the SSC meetings. EIPC will not host an online process for this portion of the selection process. Selection must be completed by July 8; notification provided to EIPC for posting by July 9, 2010

Phase 5 – Stakeholder Steering Committee Meets

Following validation of results, the SSC will convene, establish its charter and other operating rules, and begins its substantive work.

July 15-16: First meeting of the SSC. Location to be determined.