

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Onoway Civic Centre
Wednesday, August 18th, 2021 commencing at 9:30 a.m.

1. Call to Order
2. Agenda: a) August 18th, 2021 Regular Council Meeting Agenda
3. Minutes: a) July 21st, 2021 Organizational Meeting
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p6-9 b) July 21st, 2021 Regular Council Meeting
4. Appointments: a) 9:30 a.m. – Paul Van Hecke of P & E Ventures to review
p10-15 the Drainage Assessment Report (*direction as given by Council at meeting time*)
b) 11:00 a.m. – Dwight Moskalyk to discuss Land Use Bylaw proposed amendments (*direction as given by Council at meeting time*)
5. Bylaws: n/a
6. Business: a) Bugs Lawn Care – further to previous discussions, attached separately is a proposed contract between the Summer Village and Bugs Lawn Care for the provision of services from April 2022 through to October 2026. (*approve agreement and authorize execution*)
b) Onoway Regional Fire Services – use of AFRRCS radios - attached is an August 4th, 2021 email and draft minutes subsequent to the July 26th, 2021 meeting where the use of AFRRCS radios by the fire service was discussed (*that the Summer Village provide ___ of its AFRRCS radios to Onoway Regional Fire Services to be used in the provision of fire services, and that the Summer Village acknowledge that there will be additional costs associated with purchase of AFRRCS mobile radios along with installation and programming of all radios, deny request to provide AFRRCS radios and acknowledge the Summer Village will need to provide cash in lieu of radios, or some other direction as given by Council at meeting time*)
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Next meeting is scheduled for September 21st, 2021 at 10:00 a.m. at the Onoway Heritage Centre (alternate date of September 27th, 2021) (*authorize attendance of Council and Administration*)

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- c) Taxervice Engagement Letter of July 21, 2021 – the tax enforcement process typically adds up to many hours of time per roll number; accumulated at specific intervals over a multi-year period. Taxervice is a company that manages the entire tax arrears process until the taxes are paid, the property is redeemed, sold or the municipality takes title. Experience shows that delinquent ratepayers respond when municipalities bring in a third party to assist with tax arrears recovery, causing property taxes to be paid sooner in the tax recovery process and relieves administration and Council from having to deal with challenging individuals and complicated situations. Taxervice charges a fixed fee amount, rather than a percentage fee, and the costs incurred, including their fees are charged against the roll number subject to tax enforcement. Attached is an engagement letter for Council consideration. *(that Council approves the Engagement Letter and authorizes execution of same; Council review the Taxervice Engagement Letter and this is brought back to a future meeting for consideration; some other direction as given by Council)*

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- d) Ste. Anne Natural Gas Coop invite to 7th Annual Kids with Cancer Charity Golf Tournament – please refer to the attached invitation to participate or sponsor this event *(accept for information, authorize participation or sponsorship, or some other direction as given by Council at meeting time)*

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- e) Fire Ban Declaration Policy – further to discussion at our last Council meeting I think it would be prudent to include our local Director of Emergency Management and local Deputy Director of Emergency Management into the last line of the policy statement whereby they would be consulted when determining fire ban status *(add local Director of Emergency Management and local Deputy Director of Emergency Management to the Policy; or some other direction as given by Council at meeting time)*

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- f) Alberta Urban Municipalities Association – please refer to the attached invite to their annual AUMA convention scheduled for November 17th to 19th, 2021 in Edmonton. Registration is \$600.00 per person, and if a Summer Village registers one person they can register a second person for virtual participation at a cost of \$200.00. All Council members will be required to take specific training sessions within 90 days of being elected, and this (or other training sessions) may also be included in this convention (*authorize attendance; accept for information; or some other direction as given by Council at meeting time*)

g)

h)

i)

7. Financial

- a) Income and Expense Statement – July, 2021

8. Council Reports

- a) Mayor Benford
- b) Deputy Mayor Johnson
- c) Councillor Woslyng

9. Chief Administrator's Report

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- a) Development Officer's Report n/a
- b) Local Director of Emergency Management Report (DDEM Garth Ward may be presenting same)
- c) Lac Ste. Anne County – invite to public works mtg
- d) Alberta Ombudsman inquiry – verbal updates on 2 ongoing inquiries
- e)

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10. Information and Correspondence

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- a) Community Peace Officer Reports – May & June 2021
- b) South View Organizational Meeting committee appointment results
- c) Alberta Municipal Affairs – July 5th, 2021 letter from Minister Ric McIver on the federal Gas Tax Fund (GTF) funding for 2021 - \$17,845.00 for South View which includes a one time top up of \$8,833.00
- d) Statement of Direct Deposit - \$292.00 on August 5th, 2021 for \$292.00 representing August FCSS payment
- e) Angela Duncan Vice President & Director AUMA – July 24th, 2021 email on FCSS Accountability Framework Steering Committee
- f) Alberta Municipal Affairs – July 22nd, 2021 email from Brandy Cox Deputy Minister on the Ministry's 2020-21 Annual Report
- g)

11. Closed Meeting Session: n/a

12. Next meeting:

13. Adjournment

Upcoming Meetings:

- Regular Council Meeting - September 15th, 2021
- Regular Council Meeting – October 20th, 2021
- ASVA Virtual Convention – October 21st, 2021 (4:00 p.m. to 7:00 p.m.)
- SVLSACE Meeting – October 30th, 2021 (9:00 a.m. located t/b determined CI host)
- Regular Council Meeting – November 17th, 2021
- AUMA Convention – November 17th to 19th, 2021
- Regular Council Meeting – December 15th, 2021

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES
WEDNESDAY, JULY 21, 2021
TOWN OF ONOWAY COUNCIL CHAMBERS
(Due to COVID restrictions, the public may participate via electronic means)

PRESENT: Sandi Benford - Councillor
 Brian Johnson - Councillor
 James Woslyng - Councillor

 Wendy Wildman - Chief Administrative Officer (CAO)
 Heather Luhtala - Assistant CAO
 Michelle Gallagher - Legal Counsel

PUBLIC AT LARGE: 3

1. **CALL TO ORDER**

The meeting was called to order at 9:33 a.m. by Chief Administrative Officer, Wendy Wildman.

2. Michelle Gallagher administered the oaths of office for Council to Brian Johnson, Sandi Benford & James Woslyng.

3. The Chief Administrative Officer distributed the following documents to Council: Roles and Responsibilities of Municipal Officials, Pecuniary Interest for Municipal Councillors, What Every Councillor Needs to Know, A Council Member Handbook, Municipal Government Act, the Council & Committee Procedural Bylaw #221-2020 and the Code of Conduct Bylaw #203-2018.

Michelle Gallagher gave Council a detailed review of the roles and responsibilities of Councillors.

Motion #89-21

4. **MOVED** by Councillor Johnson that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities, the following documents be acknowledged as received: Roles and Responsibilities of Municipal Officials, Pecuniary Interest for Municipal Councillors, What Every Councillor Needs to Know, A Council Member Handbook, Municipal Government Act, the Council & Committee Procedural Bylaw #221-2020 and the Code of Conduct Bylaw #203-2018.

CARRIED

5. **NOMINATIONS**

a) Mayor:

Chairman Wildman called for nominations for the position of Mayor.

Councillor Johnson nominated Councillor Benford for Mayor.

Chairman Wildman called for nominations for the position of Mayor a second time – None

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Chairman Wildman called for nominations for the position of Mayor a third time – None.

Motion #90-21

MOVED by Councillor Johnson that nominations for the position of Mayor cease.

CARRIED

Councillor Benford was declared Mayor, Michelle Gallagher administered the Oath of Office to Sandi Benford for the position of Mayor and Sandi Benford assumed the Chair.

b) Deputy Mayor:

Mayor Benford called for nominations for the position of Deputy Mayor.

Mayor Benford nominated Councillor Johnson for Deputy Mayor.

Mayor Benford called for nominations for the position of Deputy Mayor a second time - None

Mayor Benford called for nominations for the position of Deputy Mayor a third time – None.

Motion #91-21

MOVED by Mayor Benford that nominations for the position of Deputy Mayor cease.

CARRIED

Councillor Johnson was declared Deputy Mayor, Michelle Gallagher administered the Oath of Office to Brian Johnson for the position of Deputy Mayor.

6. APPOINTMENTS

Motion #92-21

MOVED by Deputy Mayor Johnson that the following committee appointments and confirmations be approved:

- a) Public Works Supervisor
 - Sandi Benford with James Woslyng as alternate.

- b) Member to Highway 43 East Waste Commission
 - Brian Johnson with Sandi Benford as alternate.

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- c) Representative to Summer Villages of Lac Ste. Anne County East
 - James Woslyng with Sandi Benford as alternate.
(all Council to attend, rep to vote)
- d) Member to Darwell Sewage Lagoon Committee/Regional Wastewater Line
 - James Woslyng with Brian Johnson as alternate.
- e) Lake Isle Aquatic Management Society
 - Sandi Benford with James Woslyng as alternate.
- f) Yellowhead Regional Library
 - Sandi Benford with James Woslyng as alternate.
- g) Family and Community Support Services (FCSS)
 - Sandi Benford with Brian Johnson as alternate.
- h) Regional Emergency Services
 - Sandi Benford with Brian Johnson as alternate.
- i) Flowering Rush ACP Project
 - Sandi Benford with James Woslyng as alternate.
- j) Regionalization & Shared Services
 - Sandi Benford with Brian Johnson as alternate.
- k) Chief Administrative Officer
 - Wendy Wildman, Wildwillow Enterprises Inc.
- l) Auditor
 - Auditor Appointment – Seniuk & Company
- m) Solicitor
 - Patriot Law Group Onoway
- n) FOIP Coordinator
 - Wendy Wildman, Wildwillow Enterprises Inc.
- o) Integrity Commissioner
 - Victoria Message
- p) Community Peace Officer
 - Town of Mayerthorpe Community Peace Officer Services Agreement – (Dwight Dawn)
- q) Subdivision & Development Appeal Board – as per agreement with Milestone Municipal Services

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- r) Municipal Planning Commission
- All of Council

- s) Designated Officers:
 - Assessor, Dan Kanuka, Municipal Assessment Services Group (*Bylaw 249*)
 - Development Authority, Diane Burtnick, Development Officer (*Bylaw 190*)
 - Planning Authority, Administration for Subdivision Approval Process, Jane Dauphinee, Municipal Planning Services (*Bylaw 191*) / Subdivision Approving Authority – Council, Summer Village of South View (*Bylaw 191*)
 - Subdivision & Development Appeal Board Clerks, Emily House and Cathy McCartney (*Bylaw 212*)
 - Assessment Review Board Clerk, Richard Barham, Capital Region Assessment Services (*Bylaw 224*)

CARRIED

7. FINANCIAL

Motion #93-21

MOVED by Councillor Woslyng that the following financial information be confirmed:

- a) Signing Authority, all of the Council and the Chief Administrative Officer and the Assistant Chief Administrative Officer
 - Two signatures are required
 - One signature to be any member of Council (Sandi Benford, James Woslyng, Brian Johnson)
 - One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala

- b) Banking Authority – ATB Financial.

- c) Remuneration/Reimbursement – Policy C-COU-REM-1

CARRIED

8. MEETING DATES

- a. Regular Meeting Day/Times

Motion #94-21

MOVED by Deputy Mayor Johnson that regular Council meetings be scheduled for the third Wednesday of the month at 9:30 a.m. except for the month of May unless changed by Council.

CARRIED

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b. Regular Meeting Location

Motion #95-21

MOVED Deputy Mayor Johnson that the regular meetings of Council take place at the Town of Onoway Council Chambers located at 4812-51 Street, Onoway, AB.

CARRIED

c. Notification of Council & Council Committee Meetings

Motion #96-21

MOVED by Deputy Mayor Johnson that regular Council meeting information be posted on the Summer Village website in accordance with Policy C-COU-MTG-1 Notification of Council and Committee Meetings.

CARRIED

9. MUNICIPAL OFFICE LOCATION

Motion #97-21

MOVED by Deputy Mayor Johnson that the named municipal office location be confirmed as 4808-51 Street, Onoway, Alberta.

CARRIED

10. ADJOURNMENT

Mayor Benford declared the meeting adjourned at 10:13 a.m.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SOUTH VEW
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AT THE ONOWAY CIVIC CENTRE

(DUE TO COVID RESTRICTIONS THE PUBLIC MAY PARTICIPATE VIA ELECTRONIC MEANS)

PRESENT: Council: Mayor Sandi Benford (in person)
Deputy Mayor Brian Johnson (in person)
Councillor James Woslyng (in person)

Administration: Wendy Wildman, Chief Administrative Officer (CAO)(in person)
Heather Luhtala, Assistant CAO (in person)

Appointments: Janice Christiansen, Regional Director of Emergency Management (via zoom)
Colleen Richardson, Local Director of Emergency Management (via zoom)

Public at Large: 1

MOTION #	
1.	CALL TO ORDER Mayor Benford called the meeting to order at 10:16 a.m.
2.	AGENDA 98-21 MOVED by Deputy Mayor Johnson that the July 21, 2021 Agenda be approved with the following addition: Under Business: c) Survey markers in the Summer Village CARRIED
3.	MINUTES 99-21 MOVED by Deputy Mayor Johnson that the June 16, 2021 Regular Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS Deferred to later in meeting
5.	BYLAWS n/a
6.	BUSINESS Councillor Woslyng disclosed a pecuniary interest in the matter of Business Item a) Resident request 42 Hillside. Councillor Woslyng removed himself from the Council table to the public gallery. Councillor Woslyng exited the meeting room at 10:24 a.m.

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SUMMER VILLAGE OF SOUTH VEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, JULY 21, 2021
AT THE ONOWAY CIVIC CENTRE

(DUE TO COVID RESTRICTIONS THE PUBLIC MAY PARTICIPATE VIA ELECTRONIC MEANS)

<p>CLOSED MEETING 100-21</p>	<p>MOVED by Mayor Benford that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 10.25 a.m. to discuss the following items:</p> <p>“Legal – Development Enforcement Matter - FOIPP Act - Section 27”</p> <p style="text-align:right">CARRIED</p> <p>The meeting recessed at 10:25 a.m.</p> <p>The meeting reconvened at 10:28 a.m.</p> <p>The following individuals were present at the Closed Meeting: Sandi Benford Brian Johnson Wendy Wildman Heather Luhtala Michelle Gallagher, Legal Counsel</p> <p>The meeting recessed at 10:57 a.m.</p> <p>The meeting reconvened at 10:59 a.m.</p>
<p>101-21</p>	<p>MOVED by Mayor Benford that Council return to an open meeting at 11:00 a.m.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Woslyng returned to the meeting at 11:01 a.m.</p> <p>Citing a pecuniary interest in the matter, Councillor Woslyng abstained from voting on the proceeding motion.</p>
<p>102-21</p>	<p>MOVED by Deputy Mayor Johnson that the enforcement actions taken by the Summer Village on 42 Hillside Street be deemed appropriate and as the enforcement order has not been complied with and as a previous review had been done and an extension granted, that the request to remove the caveat be denied and the request for the reversal of the fees, charges and penalties applied to the tax roll dealing specifically with the enforcement order be denied AND FURTHER THAT the prior Development Permits issued and the Enforcement Order stand.</p> <p style="text-align:right">CARRIED</p> <p>Michelle Gallagher, Legal Counsel, exited the meeting at 11:02 a.m.</p>

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SUMMER VILLAGE OF SOUTH VEW
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AT THE ONOWAY CIVIC CENTRE

(DUE TO COVID RESTRICTIONS THE PUBLIC MAY PARTICIPATE VIA ELECTRONIC MEANS)

	<p>APPOINTMENTS</p> <p>103-21</p> <p>104-21</p> <p>105-21</p>	<p>Janice Christiansen, Regional Director of Emergency Management (via zoom) and Colleen Richardson, Local Director of Emergency Management (via zoom) – at 11:04 a.m.</p> <p>MOVED by Deputy Mayor Johnson that Council accept for information the presentation and discussion with Janice Christiansen and Colleen Richardson regarding emergency management and that Council/Administration follow up on any requested information in due course.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Johnson that Council and Administration be authorized to attend the Fire Services Meeting scheduled for Monday, July 26, 2021 at 10:00 a.m. at the Onoway Heritage Centre.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Johnson that Council accept for information the discussion with respect to the survey markers in the Summer Village.</p> <p style="text-align: right;">CARRIED</p>
<p>7.</p>	<p>FINANCIAL</p> <p>106-21</p>	<p>MOVED by Councillor Woslyng that Council accept for information the Income and Expense Statement as of June 30, 2021 as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>8.</p>	<p>COUNCIL REPORTS</p> <p>107-21</p> <p>108-21</p>	<p>MOVED by Deputy Mayor Johnson that further to motion #79-21 which states the Summer Village has no objection to the property owner of 87 & 91 Lakeview Avenue constructing 1 approach to service both lots, 24' in width with a 12" diameter culvert (as per policy C-ENV-CUL-1), THAT there be no requirement for the installation of a culvert at 87 & 91 Lakeview Avenue further to a follow-up inspection of the site.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Johnson that Council accept for information the Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>

(8)

**SUMMER VILLAGE OF SOUTH VIEW
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AT THE ONOWAY CIVIC CENTRE**

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9.	CAO REPORT 109-21	MOVED by Deputy Mayor Johnson that Council accept for information the Chief Administrative Officer report as presented. CARRIED
10.	INFORMATION AND CORRESPONDENCE 110-21	MOVED by Deputy Mayor Johnson that the following information and correspondence be accepted: a) Development Permits: i) #21-01 for expansion and renewal of existing deck at 214 Oscar Wikstrom Drive i) #21-02 for construction of a bungalow on walkout basement with attached garage at 38 and 42 Lakeview Avenue b) Statements of Direct Deposit from the Province: June 3 rd for \$292.00 for June FCSS funds, June 29 th for \$5,892.00 for MSI Operating funding, July 6 th for \$292.00 for July FCSS funds c) Organizational Meeting Appointment Results – Summer Village of Silver Sands CARRIED
11.	CLOSED MEETING	The Closed Meeting was held earlier in the meeting.
12.	NEXT MEETING	The next Regular Council meeting is scheduled for Wednesday, August 18, 2021 at 9:30 a.m. (in-person attendance by Council and Administration only, public attendance via zoom/teleconference at this time).
13.	ADJOURNMENT	The meeting adjourned at 12:24 p.m.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

⑨

P & E Ventures Inc.
PO Box 498
Evansburg, AB
TOE 0T0

Re Drainage assessment

102ave from 102st to 99st including 102st

Culvert at the entrance of 102st which goes under 102st along Oscar Wikstrom Drive, needs to be cleaned out. Some excavating in ditch on east end would improve flow. Can see day light though top half of culvert and does not appear collapsed.

Culvert on the west side of lot 238 under 102st appears in good shape. Could be cleaned out. Able to see through

Culvert under 102ave across from lot 9981-102ave may be plugged as unable to see through. It appears the approach to lot 9981 was installed after the culvert was placed and culvert would have terminated about center of approach. A piece of culvert was added and appears to run on an angle to the east side of approach. The approach also blocked the drainage from the west side of the approach.

Culvert under 102ave, between lots 9921 and 9917, appears to be in good shape. Can see through.

Pipe under the approach's of lots 9917 and 9913 is not fully covered. Top of pipe is visible and not installed properly and ditch should be graded for proper drainage. Special note, owner of lot 9913, Todd, would like to widen his approach as it is too narrow to allow good access.

Lot 9921,9933,9961,9981, 9973,9969,9957,9953,9945,9941,9933,9929,9925 have approach's, or access as some are not defined, with no culverts. None appear to cause any drainage issues.

Summary

Drainage along 102ave, for the most part is working well. I spoke to several owners as I was walking along and none had any drainage concerns. Culvert cleaning and ditch grading along the east end between lots 9901 and 9913 102ave and the west end from lot 9973 to 101ave entrance would be an asset. Also the pipe under lots 9917 and 9913 should be removed and culvert should be installed that would satisfy both drainage and lot owners.

102ave from 99st to Lake street

Culvert under 102ave across from lot 22 needs cleaned. Tree at north end of culvert should be cut down to allow water flow.

No culvert under intersection with seasonal road and approach to lot 10019.

South ditch of 102ave by lot 10023 should be graded to improve water flow

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Summary

All residents I spoke with had no issues with drainage in this area. Appears to be working satisfactorily

Oscar Wikstrom Drive

Culvert under approach's to lots 214,218,222,226, 230and 234. The culvert under lot 214 is a 12 inch and where it comes out at the edge of lot 230 is a 15 inch. I believe, as approach's were installed and lots leveled to Oscar Wikstrom Drive, culverts of different sizes were installed. Cannot verify if culvert drains or not. Cannot see through.

Culvert which is under lot 206 and the entrance to 101ave, may be clasped as unable to see though. Cannot verify if it drains.

Pipe under lots 198 and 202 may be plugged as unable to see through

Culvert under lot 194 could be cleaned. Can see through and appears to be in good shape

Culvert under lots 186 and 190 is plugged or clasped. Unable to see through. Needs to be cleaned

Culvert under lot 178 needs cleaning but appears to be in good shape

Culvert under Oscar Wikstrom Drive across from lot 10003 appears to be in good shape. Some ditch grading would improve water flow.

Culvert under lot 156 and lake st., seasonal, may be plugged. Unable to see through. It appears that culverts were added to level lot to Oscar Wikstrom Drive as one end is 15 inch and other end 24 inch.

Culvert under lake street entrance needs cleaned and ditch grading

Culvert under east entrance to Hillside St. Appears to be in good condition. Some ditch grading on east end would help water flow

Culvert under approach to lot 4 needs cleaned and ditch grading to allow water flow. Second approach to lot 4, can only find one end of the culvert. Ditch grading required and culvert cleaning to allow water flow.

Culvert under approach to lot 10, off of Oscar Wikstrom Drive, appears to be in good shape. Some ditch grading would improve water flow

Culvert under park St. Entrance appears plugged or clasped. Cannot see through. Cleaning and ditch grading required.

Lots 151 Oscar Wikstrom Drive has no culvert under approach as well as lot 223. Culvert installation would not enhance drainage at either place.

Summary

The north side of Oscar wikstrom Drive has the most drainage issues. The ditches need grading so water can flow freely. Culverts at the west end will probably need replacement as I believe they are improperly installed. I was unable to find any drainage for the catch basin between 101st. and lot 9929. In fact, I was unable to find any culvert between 101st and 99st under Oscar Wikstom Drive to drain this area. A culvert should be installed to drain this area.

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Both sides of Oscar Wikstrom Drive east of Lake view ave need culverts cleaned and ditch grading up to Park st.

101 avenue

Culvert under entrance to 101 ave along 102st. Is plugged. Was only able to find the south end. Excavating will be required to find north end.

East side of lot 210, with access to 101ave, has no culvert as well as lots 202 and 198 which back onto 101ave. Lots 9902 and 9930 to 9901 have no culverts.

Summary

The only place, other than the entrance culvert, I found that need attention was a swell dug along the end of 101ave on the west side of lot 9930. It appears the resident has been trying to divert the water to keep it to the west. The swell should carry on alongside lot 9929. All approach's or lot access points along 101 avenue, do not create any drainage issues that I could see.

101 street

Culvert under 101st. At the intersection with Oscar wikstrom Drive should be cleaned. It appears to be in good condition. No other drainage issues to report.

99 street

Culvert under approach to lot 10003 needs ditch grading at both ends.

Culvert at the intersection with 101ave, on the east side of 99st. needs cleaned and ditch graded.

The east entrance to lot 9901, a culvert should be installed to keep water along 99st. down the hill.

Ditch grading on both sides would be a asset, especially the east corner where it meets 102ave.

Summary

99st. Has sufficient grade that water will drain. Any work done in this area, erosion should be first concern.

Lake street

There are no culverts on Lake Street except the one at the intersection with Oscar Wikstrom Drive.

Ditches could be graded slightly to keep water along road.

Summary

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Lake Street is much like 99st. It has sufficient grade that water will drain. Any work done in this area, erosion should be first concern.

Hillside Street

Culvert under Hill Street, across from lot 38, needs cleaning.

Pipe under lot 22 needs clean.

Culvert under east entrance, intersection with Oscar Wikstom Drive, appears to be in good condition.

The west entrance to Hillside Street, by the dumpsters, has no culvert as well as lots 58,40,38,30,26,34,18, and 10.

Summary

I spoke with residents along Hillside Street and all believed drainage was very good except the entrance to lot 34 which holds water and impedes the flow. Most lots are very well landscaped to drain over road and into the park area.

Lake View Avenue

Pipe under approach to lot 126 should be cleaned and ditch graded to allow water flow.

Unable to find both ends of culvert under approach to lot 122. Culvert is visible in the center of the approach which indicates that the culvert humped up in the middle.

Culvert needs replacing.

Culvert under approach to lot 106 needs cleaned and ditch grading.

Culvert under approach to lot 102, was only able to find one end. Cleaning and excavating required.

Culvert under Lake View Avenue, across from lot 94 to west side of entrance to the lake, needs cleaning and ditch grading.

Culvert under approach to lot 86 needs cleaning and ditch grading.

Culvert under dumpster approach needs cleaning and ditch grading.

Culvert under Lake View Avenue, to the west of lot 6, is in good shape and working well.

Approach to the west of lot 6, unnumbered parcel, has no culvert and requires one. The approach blocks water flow from that comes from the east. Without culvert, newly graveled road, will be compromised.

Lots 83,79,78,75,71,70,66,67,50,62,91,99,103,111,115,119,123,131,135 and lake access approach have not culverts.

Summary

Residents I spoke with along Lake View Avenue had no complaints about drainage. Culvert cleaning and some ditch grading would enhance water flow especially on the north side of avenue. South side is sloped to the lake so all drains very well.

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Park Street and Railroad Avenue

Culvert under Park Street, at the junction with Oscar Wikstom Drive, is plugged or clasped as unable to see through.

Pipe under approach to lot 86 is plugged and ditch grading is required

Culvert under Park Street, 40 feet from intersection with Lake View Avenue, has a culvert coming out one end and a pipe coming out the other. Needs excavating and further investigation.

No culverts under approach's to Railway Avenue and no culverts under any approach's or access to lots. All parcels well graded and working well

No culvert under approach to lot 122 and also graded well and working well.

Summary

Residents I spoke with had no complaints about drainage in this area. A bit of culvert work and a little ditch grading would enhance drainage.

Recommendations

The most cost effective way to monitor drainage issues is through residents feed back. They can see in heavy rains, or fast spring thaw, where the water back ups are. This saves a lot of costly surveying. Once troubled areas are noted, one could put resources to that area only and address the issues in a much more cost effective manner.

The second thing I would suggest is a yearly or bi yearly culvert inspection. The life of a cleaned and well drained culvert, and adjacent roadway, is much longer and more cost effective. Proactive is better than reactive.

I sincerely hope you find this assessment helpful and useful going forward. If I can be of more assistance, please do not hesitate to call. It's been my pleasure putting this together for you.

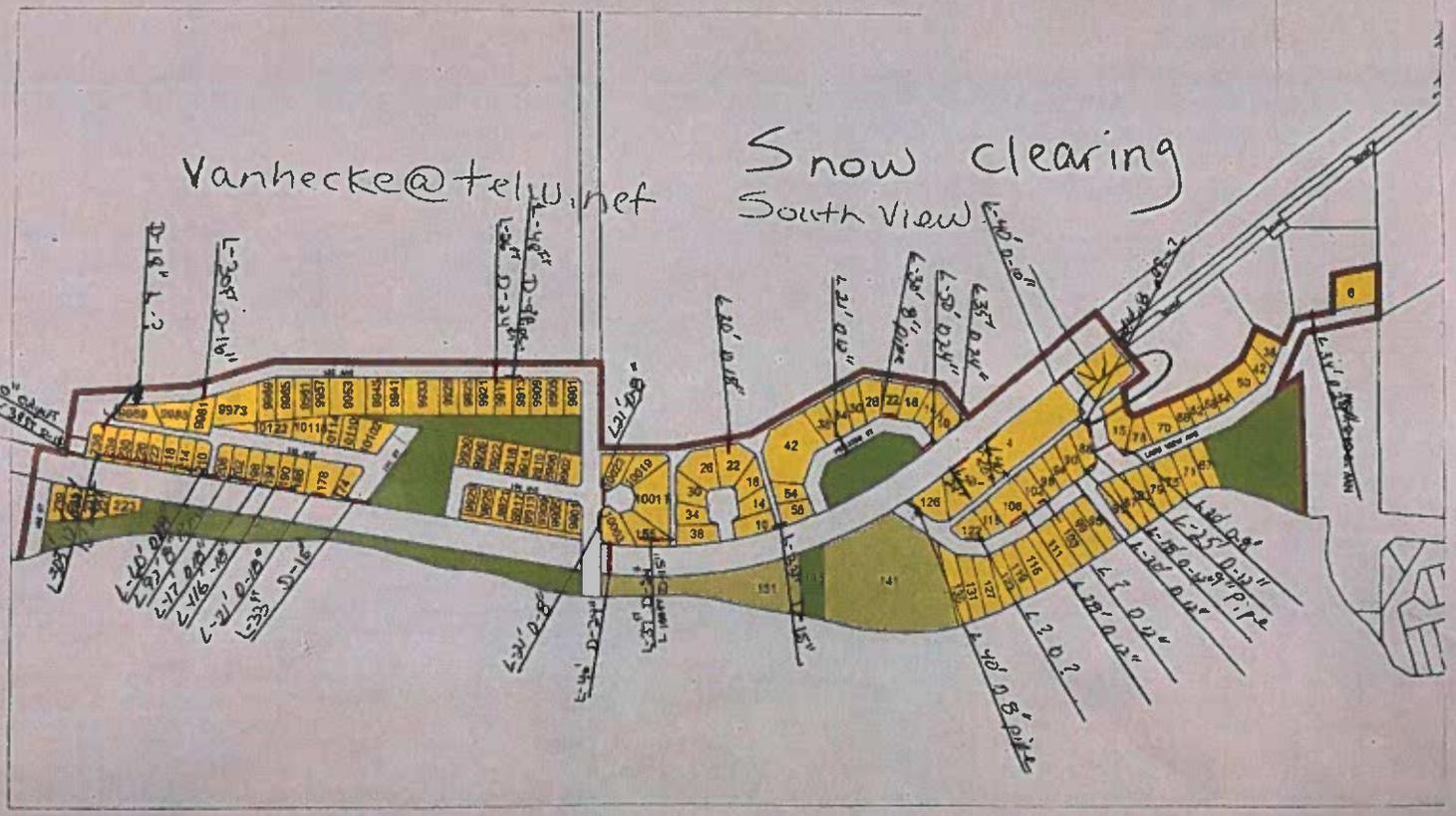
Sincerely P&E ventures
Paul Van Hecke

14

1 Railway Ave

Vanhecke@telu.net

Snow clearing
South View



SUMMER VILLAGE OF
SOUTH VIEW

STREET ADDRESS AND
LAND USE DISTRICT MAP
BYLAW NO. 179

- LEGEND ITEM
- Residential R1
 - Residential R.V. Park
 - PARK
 - Urban Reserve




 NORTH YORK PLANNING
 August, 2015 FILE/REVISION #2611

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cao@onoway.ca

From: cao@onoway.ca
Sent: August 4, 2021 9:06 AM
To: 'Kathy Skwarchuck'; 'Summer Village Office'; d.evans@valquentin.ca; office@sunsetpoint.ca; svcastle@telus.net; 'Summer Village of Ross Haven'; cao@svnakamun.com
Cc: 'Bernie Poulin'; 'Judy Tracy'; 'Jim Benedict'; cao@onoway.ca; 'David Ives'; 'Dave Ives'
Subject: Onoway Regional Fire Services
Attachments: orfs-july26mtgminutes.pdf

Importance: High

Good morning CAO's – further to previous emails, please find attached the draft ORFS July 26 meeting minutes.

Highlights coming out of the meeting:

- it is recommended that all 10 member municipalities provide their AFRRCS radios to be used by our fire service provider (and if we have extra then maybe a few given to LSA County fire services, or maybe kept for Regional DEM and DDEM). Each Council is to discuss and advise of their decision on these radios. If a member does not provide their radios, then they would be charged a fee instead.
- there will be a one time fee for potentially 3 additional mobile radios estimated at \$10,700.00 and then installation, programming and training of all these radios estimated at \$10,000.00.

Next meeting is Tuesday, September 21st at 10:00 a.m. at the Onoway Heritage Centre (alt date of Monday, September 27th). Please advise ASAP which dates works best for your munis, and once a decision has been made at your Council level on the radios please advise immediately.

Over the August long weekend the existing radios became inoperable for extended periods of time which is obviously of great concern, so we are back at the Province this week to get that final missing agreement before us (between the Province and North West Fire Rescue) so we can hopefully start the transition to AFRRCS forthwith.

Your attention and timely response to the use of your AFRRCS radios is appreciated – we are close to being in an emergent situation here.

Thank-you.

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are

**MINUTES OF AN ONOWAY REGIONAL FIRE SERVICES MEETING
HELD ON MONDAY, JULY 26, 2021 AT 10:00 A.M.
At the Onoway Heritage Centre**

Present: Alberta Beach: Mayor Jim Benedict, Councillor Darrell Weber
Onoway: Mayor Judy Tracy, Councillors Pat St. Hilaire and Lisa Johnson
South View: Mayor Sandi Benford, Deputy Mayor Brian Johnson
Silver Sands: Mayor Bernie Poulin, Deputy Mayor Liz Turnbull, Councillor
Graeme Horne
Ross Haven: Deputy Mayor Lolly Chadd
Yellowstone: Mayor Russ Purdy, Deputy Mayor Don Bauer
Val Quentin: CAO Dennis Evans
Sunset Point: no one (election was on Saturday all new Council)
Nakamun Park: no one
Castle Island: no one

ORFS Fire Chief Dave Ives
Regional Director of Emergency Management Janice Christianson
Onoway Assistant CAO/Public Works Manager Jason Madge
ORFS Administration Wendy Wildman
Mark Vanworkin, Partner with Critical Communication (via phone)

Mayor Bernie Poulin called the meeting to order at 10:05 a.m.

Introductions took place

Judy Tracy – that the Agenda be approved as presented.

Carried

Administrator Wildman and Chief Ives gave a verbal presentation on the background to today's meeting, and reviewed the attachments to the agenda. Mark Vanworkin provided technical information support.

Open discussion and question and answer session took place.

Sandi Benford – that the 10 municipal members of Onoway Regional Fire Services recommend to their respective Councils that their AFRRCS radios received through the Alberta Community Partnership Grant program back in 2015/2016 be provided to Onoway Regional Fire Services to be utilized by the fire department in

the provision of their municipal fire service contract (consensus that final decision on #'s going directly to ORFS, potential donation to LSA County fire service, potential utilization by emergency management, ownership/insurance, set up and programming costs, those with only 2 not be penalized, etc to be finalized at September meeting), this strategy is pending final approval and execution of all related agreements (Province and County, County and Onoway (on behalf of 10 member municipalities), Onoway and 9 other member municipalities if required, and Province and NWRP).

Portable Radios currently with each member municipality:

Alberta Beach	4
Onoway	3
Castle Island	2
Nakamun Park	3
Ross Haven	3
Silver Sands	3
South View	3
Sunset Point	2
Val Quentin	3
Yellowstone	<u>3</u>
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There will still be costs to the members to purchase potentially 3 additional mobile radios at \$2,835.00 each (total of \$10,700.00) and then costs to cover the installation, programming and training for these radios estimated at \$10,000.00.

It was suggested if members choose not to provide their AFRRCS radios that they be charged a fee instead (that fee to be determined at September meeting).

Next Meeting to be Tuesday September 21st, at 10:00 a.m. at the Onoway Heritage Centre (alternate date Monday September 27th)

As all matters have been addressed Chairman Poulin adjourned the meeting at 12:12 p.m.

Chairman

Recording Secretary

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July 21, 2021

ENGAGEMENT LETTER

By Email: (original to remain on file)

Summer Village of South View
P.O. Box 8
Alberta Beach, AB T0E 0A0

Attention: Wendy Wildman, Chief Administrative Officer

Re: Management of Property Tax Arrears Recovery

Thank you for choosing TAXervice to manage your property tax arrears recovery. If this engagement letter meets with your approval, please sign where indicated at the bottom of page two and return one copy to our office.

When used in this letter, the term "Municipality" includes rural municipality, municipal district, specialized municipality, county, city, town, village, hamlet, summer village or resort village.

Our fees and disbursement are detailed in Appendix "A".

TAXervice undertakes to manage property tax arrears recovery for you. Initially, we will require you to provide information for every property eligible for tax recovery. At the relevant time, we will advise what specific information is required. In the meantime, we ask that you review the Municipal Profile (Appendix "B") and complete and/or correct the information. If requested, you will provide us with an arrears by year report showing all properties and all arrears.

Once you provide us with the property information, we will initiate the process. As soon as we begin to work on entering your information into our database, we will forward you our invoice(s). These costs are to be entered into your accounting system and added to each roll number. Once you receive our invoice(s), our fee is payable, since a great deal of time and effort is expended entering the information and ensuring it is accurate. If the property is redeemed prior to delivery of our invoice to you, we will waive our fees.

TAXervice will also assist in the recovery of property taxes or grants-in-lieu of taxes from crown agencies such as CMHC or HMQ. As you are aware, these properties are exempt from tax recovery however, the municipality is entitled to recover the outstanding arrears. In the event we are unsuccessful in recovering funds from the assessed owner, the municipality would be responsible for our fees and disbursements.

Please contact us if you wish to discuss setting your tax sale date. You should provide us with a copy of council's resolution once the tax sale date has been set. We will do our utmost to ensure your tax sale occurs on the date scheduled. As you are aware however, it may be necessary to postpone the tax sale date due to circumstances beyond our control (eg. inability to notify a deceased or missing owner, etc.).

During the course of the tax recovery process, both TAXervice and the municipality will have specific responsibilities. Please see Appendix "C" for an overview of those responsibilities.

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Based on our experience, we have devised and revised our auction sale conditions. Unless arranged otherwise, we will use our auction sale terms and conditions.

We will send you an update at each significant step in the process. We provide you with one sample copy of each type of document sent to ratepayers for your information and records. We do not provide copies of every notice sent nor do we provide copies of notices received from land titles. We do provide you with reports of any ratepayer or registered interest holder issues or requests that may arise. (eg. if a taxpayer has specific questions and we communicate with them). We encourage you to forward any inquiries pertaining to the tax recovery process to our office. We strongly suggest that there be only one contact for tax enforcement and that be us.

TAXervice's use of the information provided by the municipality will be limited to tax enforcement for the municipality and TAXervice will comply with all FIPPA/FOIP requirements in dealing with this information.

You agree to indemnify and hold us and our officers, directors, agents and employees harmless from any claim or demand, including legal fees and disbursements, made by any third party due to or arising out of the performance of our services on your behalf. This indemnity does not apply if the action(s) or inaction(s) which are the subject of the claim were performed negligently or in contravention of any applicable statute or regulation.

Our arrangement will automatically renew unless terminated by either party on 30 days written notice. In the event of termination, any outstanding invoices will be immediately due and payable by the municipality. Any unbilled fees or disbursements will be invoiced by TAXervice and payable forthwith by the municipality. If you terminate our arrangement, there will be no refunds for unearned fees or disbursements.

We look forward to working with you. In the meantime, if you have any questions, please do not hesitate to contact our office.

Yours truly,
TAXervice



Gary Burnside B.S.A., LL.B.,
President

By signing a copy of this letter, the undersigned acknowledges and agrees to the terms set out above.

SUMMER VILLAGE OF SOUTH VIEW



Authorized Signing Officer

Name: _____

Title: _____

Encs. Appendix "A" – Outline of Costs
Appendix "B" – Municipal Profile
Appendix "C" – Responsibilities

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APPENDIX "A" – Outline of Costs:

1. Fees (excluding disbursements and taxes):

Fees		
File Setup	Obtaining required property information, setting up each property in our database management system and verifying its accuracy; and, if applicable, sending pre-notice letter to Owner(s), preparing and registering Arrears List in Land Titles, and sending notice of registration to Owner(s)	\$295
Proceeding to Auction	Notice under FDMA, arrange for the public auction and advertisement in Alberta Gazette and local newspaper, prepare and arrange service of notices on every owner and person having a registered interest, arrange conduct of the auction, prepare transfers of title into the name of the purchaser/municipality	\$300
Total:		\$595

File Setup - Upon receipt of your property information, we will set up the file in our system and send our invoice for File Setup. Invoices are payable upon receipt. Interest at the rate of 1.5% per month (19.56% annually) will be charged on all accounts outstanding after 30 days.

Our fee on properties with arrears of \$25 or less will be discounted from \$295 to \$245 at File Setup. If the property is not redeemed before registration with land titles, full fees will be applied.

In the event that a property owner has more than one property subject to tax recovery, our File Setup fee per property will be reduced with each additional property.

Proceeding to Auction – One year after the Tax Notification is registered, if the taxes are still not paid, we will prepare Notice and send our invoice for Proceedings to Auction.

If unforeseen complications are encountered, fees may increase to deal with those exceptional circumstances. (eg. deceased owners)

2. Special Service Fees - Additional fees will be charged for exceptional services such as investigations to locate missing or deceased parties, agreements for payment of tax arrears, etc.

Special Service Fees	Fee
Basic research/investigation to locate an absent registered owner or interest holder including phone calls and searches	\$125
Complex research/investigation to locate an absent registered owner or interest holder including phone calls and searches	\$250
Arrange personal service of notice upon one registered owner or interest holder	\$125
Agreement (\$175 plus \$75 per roll to a maximum fee of \$475)	\$175+

3. Disbursements - We do our best to ensure that disbursements are reasonable. Disbursements which may be incurred, but are not limited to: land titles searches and registration fees; registered mail; publishing costs; etc. (these expenses would be incurred whether tax enforcement is conducted in-house or outsourced). An administration fee of 15% will be added to all disbursements (minimum \$5.00).

A \$35 miscellaneous charge will be applied to each roll with each fee. This charge covers such items as file retention and storage, long distance telephone, faxes, photocopies, supplies, etc.

Please Note: If the property has been redeemed, but we are not notified and further costs are incurred, the municipality will be responsible for those further fees and disbursements incurred.

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APPENDIX "B" – MUNICIPAL PROFILE

Please confirm or complete/correct the information below:

Municipality: Summer Village of South View
Street Address: _____
Mailing Address: PO Box 8
Alberta Beach, AB T0E 0A0
Telephone: 587-873-5765
Fax: 780-967-0431



Administrator: Wendy Wildman
Email: administration@wildwillowenterprises.com
Telephone: _____

Tax Enforcement Contact Person: Same as above OR
Name: _____
Title: _____
Email: _____
Telephone: _____



Taxes Due Date: _____
Municipal Accounting Software: _____



Land Titles Office: Edmonton
 Calgary

Penalty Rate: _____ %

Annually
 Monthly
 on principal only (Simple)
 on principal & interest (Compounding)
Is interest charged on tax enforcement costs? YES NO

Accepted Methods of Payment:
 Debit Card
 MasterCard
 VISA
 other _____

Name of local newspaper for advertisement of public auction: _____

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APPENDIX "C" - RESPONSIBILITIES

TAXervice's responsibilities:

- track all deadlines
- register the Tax Notification with land titles
- register Financing Statement in Personal Property Registry
- prepare and arrange notice to every owner and person having a registered interest
- prepare and arrange publication of the Notice of Public Auction
- arrange conduct of the tax sale auction and, if necessary, be available by teleconference
- prepare transfer/transmission following auction

The municipality's responsibilities:

- pursuant to s 412 of the Municipal Government Act, at all times to post a copy of the tax arrears list in the municipal office in a place accessible to the public
- provide the information from the tax rolls as requested by Taxervice
- field inquiries for redemption amounts and include our fees and disbursements in the amount
- receive payments from taxpayers by cash, certified cheque or any other form of **guaranteed** payment and advise our office of same by email or fax as soon as possible. If the property has been redeemed, but we are not notified and further fees or disbursements are incurred, the municipality will be responsible for those fees and disbursements
- sign documents requiring municipal signatures

23

cao@onoway.ca

From: administration@wildwillowenterprises.com
Sent: July 22, 2021 4:33 PM
To: Wendy Wildman; Billie
Subject: FWD: SANG Co-op Kids with Cancer Charity Golf

Billie, please print for the Agenda Folders.

Thank you,

Heather Luhtala,
Asst. CAO

S.V. of South View ([Sign Up for South View Connect Today!](#))

S.V. of Silver Sands ([Sign Up for Silver Sands Connect Today!](#))

S.V. of Yellowstone ([Sign Up for Yellowstone Connect Today!](#))

Phone: 587-873-5765

Fax: 780-967-0431

Website: www.wildwillowenterprises.com

Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: SANG Co-op Kids with Cancer Charity Golf

From: "Kevin Ouderkirk" <KOuderkirk@steannegas.com>

Date: 7/22/21 10:07 am

To: "Valere Leifso" <VLeifso@steannegas.com>

SANG'S 7TH Annual Kids with Cancer Golf Tournament is Thursday, August 26th!

This year we have simplified our registration process. You may register, sponsor, and find all details at our tournament website, <https://birdease.com/SANGgolf>.

Please feel free to contact: Kevin Ouderkirk at kouderkirk@steannegas.com or Valere Leifso at vleifso@steannegas.com if you have any questions or concerns.

\$185 per golfer (includes 18 holes of golf, cart, access to driving range, welcome gift, breakfast, lunch, supper, and entertainment)

8:30 a.m. Sign in, access driving range and grab some breakfast.

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- 10:30 a.m. Shotgun start
- 4:30 p.m. Dinner, speeches, special guests, and auctions (dinner only tickets may be purchased as well)

You may register until August 20th, but do not delay, we fill up very quickly!

We look forward to seeing all your faces again and supporting a wonderful cause!



Kind Regards,



Kevin Ouderkirk | Chief Executive Officer

Chairman - Managers Advisory Committee

T: [780-967-2246](tel:780-967-2246) | M: [780-777-6975](tel:780-777-6975)

E: kouderkirk@steannegas.com | W: <http://steannegas.com>



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Summer Village of South View Administrative Policy

Number	Title		
A-PRO-FIRE-1	Fire Ban Declaration Policy		
Approval	Approved		Last Revised
(CAO initials)	Resolution No:	8-19	Resolution No:
	Date:	January 16, 2019	Date:

Purpose

To address a concern with regard to the declaration of fire bans.

Policy Statement

In consideration of public safety, and in recognition that the Summer Village of South View contracts fire services from Onoway Regional Fire Services, a fire ban shall be applied upon recommendation of the fire chief and in consultation with Council and the fire ban status of neighbouring Lac Ste. Anne County.

Responsibilities

Fire Chief to provide recommendations and CAO to issue as required.

Legal References: MGA Part 5 & 6

Cross References:

Revisions:

Resolution Number	MM/DD/YY

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From: administration@wildwillowenterprises.com
Sent: August 11, 2021 5:41 PM
To: Wendy Wildman
Subject: [FWD: 2021 AUMA Convention registration now open!]

**Heather Luhtala,
Asst. CAO**

S.V. of South View ([Sign Up for South View Connect Today!](#))

S.V. of Silver Sands ([Sign Up for Silver Sands Connect Today!](#))

S.V. of Yellowstone ([Sign Up for Yellowstone Connect Today!](#))

Phone: 587-873-5765

Fax: 780-967-0431

Website: www.wildwillowenterprises.com

Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: 2021 AUMA Convention registration now open!

From: "Exec. Assistant on behalf of Dan Rude" <EA_DRude@auma.ca>

Date: Wed, August 11, 2021 11:03 am

To: Wendy Wildman <administration@wildwillowenterprises.com>

Good morning,

We are excited to announce that we are returning to an in-person Convention for 2021, one that could be our biggest and best yet! [Registration is now open](#), and we encourage you to register as soon as possible to reserve your spots. Please register early, to ensure you don't risk the event being sold out, before you register your council.

This year's event will be held Edmonton Convention Centre from November 17 to 19, 2021, and will have everything our members know and love, including dialogue sessions with provincial ministers, breakout education sessions, a buzzworthy trade show and plenty of time to network with your fellow leaders. Members will also be able to vote on resolutions, as well as the 2021 AUMA elections.

New in 2021

This year will also provide members with the unique opportunity to experience our new brand, which will launch during Convention's opening ceremonies. This project has been years in the making, and we have plenty of surprises in store that you will not want to miss.

An online offering will be made available for those who do not want to attend in person. The virtual Convention will include all of the main plenary components and will allow eligible elected officials the opportunity to virtually vote on resolutions and elections. However, virtual attendees will not have the ability to attend the breakout education sessions, or be able to network in-person with other attendees.

Special virtual pricing for regular members

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In order to support our members who are unable to attend due to financial constraints or health concerns, we are offering virtual registration at a discounted rate to AUMA urban municipal members who have registered for Convention.

Summer Village and Village members who register at least one (1) in-person attendee for Convention will have the option to register one attendee virtually for the reduced price of \$200. For every additional participant in-person, they will have the option to register a virtual attendee at the reduced rate.

Towns, Cities and Specialized Municipality members who register five (5) in-person attendees will have the option to register one attendee virtually for the reduced price of \$200. For every additional five (5), they will have the option to register a virtual attendee at the reduced rate.

*Once a municipality has registered their in-person attendees, the AUMA Registrar will reach out with a discount code for your virtual attendees.

Unsure who is attending?

We know many municipalities are eager to register but won't know who is attending due to the upcoming municipal election. Not a problem! Administrators can register 'Guest' attendees and won't be required to have a unique email address for each attendee.

Once the election is complete and you know who will be attending, you can either modify the registration on your own using the modification button on the registration website, or you can simply contact registration@auma.ca and we would be happy to help. We do ask that you make those changes as soon as possible following the election to allow our team enough time to produce accurate name badges and set-up voting credential for eligible attendees.

Should you have any other questions along the way, please visit our [Convention event page](#) or email registration@auma.ca. We can't wait to see everyone in November!

Dan Rude | Chief Executive Officer
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | 877-421-6644 | www.auma.ca



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November 17 - 19, 2021

Edmonton Convention Centre
9797 Jasper Avenue
Edmonton, AB T5J 1N9

Join more than 1,000 elected officials, administrators and business partners for the 2021 AUMA Convention and Trade Show, returning to the Edmonton Convention Center from November 17 - 19, 2021. We are excited to have everyone back under one roof.

At this time, we are planning for an in-person event, but we will be closely monitoring the situation around COVID-19 and following all public health orders that are in place at that time.

This year's Convention will include dialogue sessions with provincial Ministers, top-of-mind educational breakout sessions, and the most energetic entertainment ever experienced at an AUMA event.* Members will also have the opportunity to vote on resolutions, as well as the 2021 AUMA elections.

Looking for new business solutions for your municipality? Look no further than the Trade Show, bringing together more than 100 municipally focused partners aimed at streamlining your efficiency. More information on the Trade Show can be found on our event page on the AUMA website.

*Sessions are subject to change. Seating is limited for each session and is based on first come, first served.

HOTELS

All available partnering hotels and rates are located on our event page on the AUMA website.

NEW THIS YEAR

A virtual option will be made available for those who would like to attend for their office or home. Virtual attendees will have access to all plenary offerings, including opening ceremonies, keynotes/entertainment, Premier's address, Official Oppositon address, Minister dialogue sessions,

(Handwritten signature)

resolutions and elections. All eligible elected officials representing regular members will also have the ability to vote virtually for elections and resolutions.

Please note, virtual attendees will not have live access to education breakout sessions.

In person registration includes: hot buffet breakfasts each day, hot lunch Wednesday and Thursday, to-go lunch on Friday, two AUMA hosted receptions, access to education sessions, plenary, trade show, and evening sponsor hosted networking events.

All eligible voters will require a device for voting - this can be a phone, table or laptop.

PRICING

Type	<u>Early-bird & Virtual Pricing</u>	<u>In-Person Regular (After October 25)</u>
AUMA Member	\$600	\$750
RMA Member	\$700	\$850
Non-Member	\$975	\$1125
Municipal Interns	Complimentary	

Please note - the cost to attend virtually is the same as the early-bird pricing, unless the criteria below is met. Special pricing is only available to AUMA regular members (urban municipalities).

***Registration payment by credit card will be the only accepted form of payment. If you have any questions, please email registration@auma.ca.**

REGULAR MEMBER VIRTUAL PRICING

In order to support our members who are unable to attend due to financial constraints or health concerns, we are offering virtual registration at a discounted rate to AUMA urban municipal members who have registered for Convention.

Summer Village and Village members who register at least one (1) in-person attendee for Convention will have the option to register one attendee virtually for the reduced price of \$200. For every additional participant in-person, they will have the option to register a virtual attendee at the reduced rate.

Towns, Cities and Specialized Municipality members who register five (5) in-person attendees will have the option to register one attendee virtually for the reduced price of \$200. For every additional five (5), they will have the option to register a virtual attendee at the reduced rate.

*Once a municipality has registered their in-person attendees, the AUMA Registrar will reach out with a discount code for your virtual attendees.

Register Now

[Already registered?](#)

Contact Us

Any written cancellation received prior to 4:30 pm MST on Tuesday November 2, 2021 is eligible for a refund, less a \$50 cancellation fee.

Any written cancellation received after 4:30 pm MST on Tuesday, November 2, 2021 and prior to 4:30 pm MST on Tuesday November 9, 2021, is eligible for a 50% refund.

Any cancellations received less than a week prior to the event will not be eligible for a refund.

Written notice includes letter, fax or emails. Emails can be sent to registration@auma.ca.

FOIP: The personal information on this form will be used for the purposes of managing the convention only. The information is protected by the provisions of the Alberta Freedom of Information and Protection of Privacy Act, unless otherwise consented to on the registration information page.

Convention Code of Conduct

AUMA is committed to providing a welcoming, inclusive and harassment-free environment for all persons attending the Convention ("Convention Participants"), regardless of gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.

The following guidelines apply to all facets of the Convention including sponsor hosted events, workshops, plenaries, political meetings and social gatherings where Convention Participants are in attendance.

Behaviours that are not acceptable at the Convention include:

- Harassment or intimidation based on gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.
- Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact.
- Shouting down or threatening Convention Participants.

Any Convention Participant found violating these rules may have their registration revoked and be asked to leave the Convention, without a refund, at the discretion of the CEO or designate

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July 27, 2021

SSP

Summer Villages of Ross Haven, Silver Sands, South View, Val Quentin, West Cove, Yellowstone, Alberta Beach and the Town of Onoway

RE: Collaboration with LSAC

Lac Ste Anne County is requesting your presence to discuss the possibility of working together on various public works activities. The intent is to find or take advantage of our common services in hopes of either reducing costs of or levels of efforts or both.

Some of the services that are to be discussed are as follows: crack sealing, snow plowing, salt/sand operation. These are just a few examples, and I am confident that there are many more to add.

Below are some available dates please let me know first and second choice to meet. We will meet from 10am-1pm and afterwards will be a light lunch that the County will provide. We are currently planning on meeting at the County East Station just outside of Onoway. This venue will be dependant on the number of interested parties and may need to be changed to meet number requirements. Please advise of any dietary restrictions.

Wednesday July 28, 2021

Thursday July 29, 2021

Tuesday Aug 3, 2021

Wednesday Aug 4, 2021

Thursday Aug 5, 2021

Regards,

A handwritten signature in blue ink, appearing to read 'Greg Edwards'.

Greg Edwards, P.Eng
GM Infrastructure and Planning

/jl

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cao@onoway.ca

From: Summer Village of West Cove <swestcove@outlook.com>
Sent: July 27, 2021 2:03 PM
To: Wendy Wildman
Subject: Fw: Collaboration with LSAC
Attachments: SV.pdf

Diane Wannamaker
Summer Village of West Cove
Administration
Ph: 780-967-0271

Sign Up for West Cove Connect Today!

Mailing Address:
721 Valking Road
West Cove, AB T0E 0A2

NO
NP
SRB
SBJ
HJ
C
B

RH
SS
SV
SSP
VR
WC
AB
ON
W
S

From: Julie Lalonde <jlalonde@lsac.ca>
Sent: July 27, 2021 1:56 PM
To: Summer Village of Ross Haven <cao@rosshaven.ca>; Summer Village of Silver Sands <administration@wildwillowenterprises.com>; office@sunsetpoint.ca <office@sunsetpoint.ca>; d.evans@valquentin.ca <d.evans@valquentin.ca>; Summer Village of West Cove <swestcove@outlook.com>; Village of Alberta Beach <aboffice@albertabeach.com>; Town of Onoway <info@onoway.ca>; Jason Madge <jason@onoway.ca>
Subject: Collaboration with LSAC

Good afternoon,

On behalf of Greg Edwards, I would like to extend an invite to the CAO's and Public Works managers to a meeting to discuss the opportunity to work together on various activities.

Please let me know what day works best for you and who will be attending so I can book a venue.

I look forward to meeting you all.

Regards,

Julie Lalonde
Public Works Clerk, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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Visit CountyConnect.ca to sign up for critical alerts as they happen!

Town of Mayerthorpe

Report Title : SOUTHVIEW DAILY EVENTS
Report Range 5/1/2021 12:00 am to 5/31/2021 11:59 pm

Daily Event Log Report

Date: 2021/05/13

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/05/13 1400 **Event End:** 2021/05/13 1515

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE, CHECKING RESIDENCES, RADAR ON MAIN ROAD, NO TRAFFIC
THOUGH, DID SEE 1 :R SETTING UP FOR A YARD SALE, HE'S NOT VERY CHATTY WITH
ME ANYMORE.

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 15 Minutes

Total Events By Date: 1

Date: 2021/05/22

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/05/22 1030 **Event End:** 2021/05/22 1200

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE- GERMAN CLUB

Notes: DID A PATROL OF VILLAGE WHILE WAITING FOR FIRE CHIEF FOR INSPECTION OF SPRINKLER
SYSTEM IN GERMAN CLUB. OUR FRIEND WAS HAVING A YARD SALE. INSPECTION
DONE OF SPRINKLER SYSTEM AND FIRE CHIEF SATISFIED. BUSY LONG WEEKEND

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

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Total Events By Date: 1

Total Report Events: 2

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Town of Mayerthorpe

Report Title : SOUTHVIEW DAILY EVENTS
Report Range 6/1/2021 12:00 am to 6/30/2021 11:59 pm

Daily Event Log Report

Date: 2021/06/10

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/06/10 1445 **Event End:** 2021/06/10 1630

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROL SUMMER VILLAGE AND RADAR OF MAIN ROAD OVER BY PARK, ONLY 2 VEHICLES. WHILE ON PATROL DID COME ACROSS [REDACTED] RESIDING AT ANOTHER RESIDENCE THAT IS CURRENTLY NOT BEING LIVED IN, OWNER IS IN ONOWAY LODGE AND HIS SISTER IS IN CARE OF THE PROPERTY. [REDACTED] HAD HIS BED SET UP ON A TRAILER WITH A TENT TYPE STRUCTURE SET UP OVER THE BED AND BLUE TARPS ENCLOSING IT, ALONG WITH ANOTHER SMALL HOMEMADE PLYWOOD STRUCTURE AND TARPS WHICH ACCORDING TO [REDACTED] WAS HIS LIBRARY OF BOOKS. HAD ABOUT A 15 MINUTE CONVERSATION WITH [REDACTED] FR AND HE APPARENTLY HAS PERMISSION FROM [REDACTED] SISTER. WILL SEND EMAIL TO ADMIN OF SITUATION AND TRY TO VERIFY [REDACTED] STORY.

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 45 Minutes

Total Events By Date: 1

Date: 2021/06/19

30

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/06/19 1400 **Event End:** 2021/06/19 1545

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE, HAPPENED TO RUN INTO DIANE IN THE VILLAGE AND WE DISCUSSED ER AND HOW WE MOVE FORWARD. DIANE WILL GET SISTERS CONTACT AT PROPERTY AND WE WILL GO FROM THERE. I WILL ALSO ATTEMPT TO GET INFO FROM SOCIAL SERVICES, AS I KNOW HE HAD ASSISTANCE BEING OFFERED AT ONOWAY LODGE BUT HE TURNED IT DOWN. BUSY DAY, LOTS OF FOLKS OUT AT THE COTTAGES

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 45 Minutes

Total Events By Date: 1

Date: 2021/06/24

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/06/24 1930 **Event End:** 2021/06/24 2115

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE CHECKING RESIDENCES, RADAR ON MAIN ROAD, LOTS OF FOLKS ALREADY OUT IN THE VILLAGE BUT NO TRAFFIC OR OFF HIGHWAY VEHICLES.

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 45 Minutes

Total Events By Date: 1

Total Report Events: 3

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**Summer Village of South View
Council Organizational Chart**

Updated July 21, 2021

	Rep
	Alternate

	Name	Brian Johnson	James Woslyng
	Position	Deputy Mayor	Councillor
	Email	bi.svsouthview@yahoo.com	jamwoslyng@gmail.com
	Phone	780-984-0079	780-995-0505
Public Works Supervisor			
Highway 43 East Waste Commission			
Summer Villages of Lac Ste. Anne County East (all of Council to attend - rep to vote)			
Darwell Sewage Lagoon Committee & Darwell Regional Waste Water Line			
Lake Isle Aquatic Management Society			
Yellowhead Regional Library			
Family and Community Support Services (FCSS)			
Regional Emergency Services			
Flowering Rush Abatement Project			
Regionalization & Shared Services			

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ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays

AR105124

July 5, 2021

Her Worship Sandra Benford
Mayor
Summer Village of South View
PO Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Benford:

Sandra

I am pleased to confirm that Alberta will receive \$499 million in funding under the federal Gas Tax Fund (GTF) in 2021. This includes an additional one-time payment of \$244 million announced by Canada in March 2021 in recognition of the critical role our communities play in a safe restart, and to help reduce the risk of infrastructure projects being delayed or cancelled. This additional funding is intended to help municipalities and Metis Settlements address local infrastructure needs, and must follow all rules and conditions of the GTF program.

For the Summer Village of South View:

- The **2021 GTF allocation is \$17,845**. This includes \$8,833 as a result of the one-time funding top-up.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

In addition, the federal government announced that the GTF program is being renamed to the Canada Community-Building Fund to better reflect the nature of the program. Over the coming months, Municipal Affairs will be updating program documents, websites, and IT systems to reflect this change.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

Ric McIver

Ric McIver
Minister

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of South View

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VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SOUTH VIEW		0070000539	05-Aug-2021	
DEPOSITED AT BANK:		DEPOSIT NO	DATE	AMOUNT
BRANCH:	ACCOUNT:	2001092101	05-Aug-2021	\$292.00
TOTAL				\$292.00

DEPOSIT NO: 2001092101		DEPOSIT DATE: 05-Aug-2021		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1901320694	FCSS AUGUST PAYMENT	095261319FCS0821	\$292.00	
	Total Payment From CASS			\$292.00
	For Inquiries Call 825 468 4314			
DEPOSIT TOTAL				\$292.00

RECEIVED
AUG 10 2021



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01703

SUMMER VILLAGE OF SOUTH VIEW
PO BOX 8
ALBERTA BEACH, AB
T0E 0A0



410

cao@onoway.ca

From: Angela Duncan <duncan.angela.ad@gmail.com>
Sent: July 25, 2021 9:40 AM
To: Shelley Vaughan; Donna Kerr; Alberta Beach Office; Karen CAO Mayorthorpe; Wendy Wildman
Subject: FCSS Accountability Framework Steering Committee

Hello Ladies,

As you are likely aware, last year the GoA began a review of FCSS. One of the recommendations that came out of the review was to "develop and implement an enhanced accountability framework for the FCSS program, including articulation of prevention". To this end, the Minister has created an FCSS Accountability Framework Steering Committee, to which I have been appointed. Generally speaking, the purpose of the framework is to:

- Define the roles of the GoA and FCSS programs,
- Define the GoA's prevention outcomes,
- Maximize collaboration between GoA and stakeholders, and
- it will contain financial accountability measures and streamlined reporting requirements.

I have a solid understanding of the Legislation and regulations but am obviously less familiar than you experts regarding all of the work that is done behind the scenes when it comes to roles, reporting, financial accountability etc. If you have any comments or suggestions on what you think should be in the framework that will make the program function more effectively, and/or help you administratively, please let me know.

Thank you and have a great day,

Angela Duncan

Deputy Mayor, Alberta Beach
Vice President & Director, AUMA
780-868-5103
duncan.angela.ad@gmail.com

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From: MA Deputy Minister Office <MA.DMO@gov.ab.ca>
Sent: July 22, 2021 1:14 PM
Subject: Release of Municipal Affairs 2020-21 Annual Report

Good afternoon

I am very pleased to share the Ministry of Municipal Affairs' 2020-21 Annual Report with you. This annual report was, for me, a great reminder of the diverse, far-reaching, and important work of this ministry.

This latest annual report provides a comprehensive review of the programs and initiatives this ministry has undertaken over the past year to build stronger communities and make life better for Albertans. It outlines the ministry's efforts as part of the Government of Alberta's response to the COVID-19 pandemic, and also offers a robust analysis of the ministry's performance in relation to the 2020-23 Business Plan.

The ability, at the provincial and municipal levels, to deal with the impacts of a pandemic and continue to meet the everyday needs of Albertans, is a testament to the dedication and professionalism of this ministry and the hard work of municipal officials, and our partners.

This annual report highlights many of the ministry's accomplishments, opportunities, and challenges in 2020-21, including:

- coordinating the government's non-health-related response to the COVID-19 pandemic, and other emergencies and disasters;
- providing Alberta communities with \$970.9 million in capital funding through the Municipal Sustainability Initiative Capital program, including \$335 million from the Basic Municipal Transportation Grant component;
- working with municipalities to advance greater intermunicipal collaboration in regional planning and service delivery, and increased accountability;
- completing 597,000 designated industrial property assessments for about 1,400 assessed persons (companies), for a total of approximately \$171.2 billion in assessment value;
- supporting public libraries as they provided equitable information access to all Albertans, even as library doors were closed for parts of 2020-21;
- ensuring the ministry's current and new regulations are free of unnecessary red tape, as required by the *Red Tape Reduction Act*;
- repealing building assessment report requirements for newly constructed condominiums in order to achieve cost-savings for builders and home buyers;
- providing nearly \$30 million in Disaster Recovery Program funding to 15 Alberta communities affected by flooding in 2020-21; and
- supporting the Quasi-judicial boards, which became the Land and Property Rights Tribunal on June 2, 2021, in their work adjudicating on matters relating to land rights and property ownership.

These are just a few highlights from the pages of the 2020-21 annual report. Within this report, you can see how actions and decisions connect to the ministry's goals and key strategies, and how Municipal Affairs is progressing and adopting lessons learned. I invite you to look through our annual report online at: <https://open.alberta.ca/publications/1925-9247>.

I look forward to meeting you and working with you in the coming months.

Brandy Cox

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Deputy Minister

Classification: Protected A

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