



| Glynn Visual Arts | 106 Island Drive, Saint Simons Island, GA 31522 | 912-638-8770 |
www.glynnvisualarts.org

POTTERY

Class Registration, Policies and Procedures

Glynn Visual Arts (GVA) is happy you're here! We strive to provide high quality art classes in a warm, friendly non-threatening environment. GVA supports you in your creative journey wants nurture your artistic endeavors. In order for us to better support you in these pursuits we have instituted the following policies and procedures to ensure ease of registration, the quality of your experience and the safety of all.

Enrollment and Class Fees

All pottery class sessions are paid for in 6 weeks segments. Classes are open enrollment and ongoing. Students must use all 6 week sessions within a 3 month period from registration/payment date.

Regular 6 week classes

- \$135.00 Member price
- \$150.00 Non-Member price
- \$30.00 Drop-in

Materials Fee - Clay/Glazing/Firing

Clay must be purchased from Glynn Visual Arts. The \$25.00 purchase price includes clay, glazes and firing. Tools and equipment are provided for students by GVA and must be kept on site unless cleared with the pottery studio director.

- \$25.00 per 25 lb. bag of clay

Open Pottery Studio Membership

Membership in the pottery studio requires a current Glynn Visual Arts Membership at the \$100 Artist Level of Membership. Members new to pottery are required to attend at least 6 weeks of classes at GVA. If a member has prior pottery experience, they are required to take one class with the pottery studio director for an assessment and whether additional classes are required is at the discretion of the pottery studio director.

Annual Studio Membership Fees

- \$115.00 12 Months/Annual fee
- \$75.00 Short Term – (1-3 months)

Monthly Studio Membership Fees

- \$69.00 Active
- \$30.00 Inactive (applies to months with no usage)



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Pottery Studio Membership Includes:

- Personal key to studio for duration membership.
- Designated shelf area in storeroom for clay tools, etc.
- Access to studio, equipment, and glazes at member's convenience, except when classes or workshops are being held.
- Firing in the electric kiln and use of glazes. Up to 4 "boards of work. Should a member exceed 4 "boards" of work, an additional firing fee will apply. (See Pottery Studio Director for details.)

Additional Firing Fees

- \$30.00 bisque load (up to cone 06)
- \$30.00 glaze load (up to cone 6)

Guest Fees

Studio members may bring guests to the studio. If a guest creates work to be fired, it must be technically sound and a \$20.00 per hour studio fee, which includes firing, will apply.

Payment

Advance registration and payment for classes is necessary to secure a student's place in class. Enrollment is limited and accepted on a first-paid basis. Full payment is required at the time of registration in any of the following ways:

- Credit card. This may be done in person at Glynn Visual Arts, 106 Island Drive or on our website: www.glynnvisualarts.org
- Checks, cash or money orders (payable to Glynn Visual Arts) are allowed for mail-in or in-person registrations.

Class Levels

- Unless otherwise noted, classes are open to all and recommended for beginner to intermediate levels.
- Children should be enrolled within their age groups.
- Teenagers (13+) are welcome to join adult classes.



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Student Registration Information

Date: _____

Student Name: _____

Address: _____

E-mail: _____

Phone: _____

Class Name: _____

Instructor Name: _____

Amount & Method of Payment: _____

Please make 2 copies of this form. One copy for student & one copy for GVA records.