

The Rye Fire Protection District

MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING Regular Meeting November 18, 2019

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice, Mr. Mike Graber

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach, Firefighter Rick Baker, Firefighter Chris Kochis, Firefighter Matt Kelly

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken, and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Mr. Schaiberger asked to add an update on ColoTrust, camera system, truck payment, and executive session to follow-up on last month's discussion.

Motion to approve Meeting Agenda for November 18, 2019 with the additions noted above.

Motion: Mr. Rice
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Receive or Act on Board Correspondence

The Rye Fire Protection District

None.

Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of October 2019. Page 4 of 7, Mr. Schaiberger asked that the definition of “authorized signatory” be further defined, which was discussed under the Treasurer’s Report. Page 4 of 7, under educational agreement should be clarified that if the employee leaves before the 3 years is up, that they owe the number of months short of the 36-month period. Page 5 of 7, under Training, change spelling “Weband er” to “Weber”. Same paragraph delete “the in regards to”.

Motion to approval of the meeting minutes for October 2019 with the noted changes.

Motion: Mr. Simpson

Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber

Abstain: None

Nay: None

Treasurer’s Report

Accounts Receivable/Payable. Mr. Rice reviewed the financials. He noted that RFPD received another good amount of property tax revenue from all three (3) counties. Mr. Schaiberger noted that another large deposit is scheduled to occur this month. The property tax revenue budgets are over projected revenue. Mr. Rice noted that we are now at 83% for the year when reviewing variances. The treasurer fee is over 83% but overall revenues from property tax is above budget, which explains this line item. The fleet repairs and maintenance is over budget and will be discussed during the Chief’s report. The EMS Medical Supplies is over 83%, which is due to the increased call volume this year. The utilities trash is over the same 83% and was due to a dumpster brought into Station #1 for cleaning. The additional truck payment has not been processed. Under cash disbursement, the check for Jennifer Anderson was for a reimbursement for PALS Training for several individuals. Page 9 Journal Entries are adjustments for billings. Three (3) pages of bills to pay are included in the report.

The signatory clarification for the Prime Plus account is that any two (2) board members can authorize the transfer.

The Rye Fire Protection District

Motion to accept the Treasurer's Report for Accounts Receivable, Accounts Payable for November 2019.

Motion: Mr. McGoff
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Emergency Medical Services. Captain Beach noted that billings are about 19% ahead of budget and payments are over 34% above budget. Captain Beach noted that we have already met our projected income budget for 2019. Chief Bennett noted that he believes that the payments will continue on the same track as this year, which projected to have EMS revenue exceed \$200,000 this year. It was noted that individual months will be higher or lower than the noted percentages due to call volume and insurance payments. However, the year-to-date amounts are still running ahead of budget.

Capital Projects. Exhaust System. Chief Bennett noted that Captain Christian has met with Blazer and will be ready to complete the electrical portion of the project once the fans are set. Chief Bennett noted that staff is not comfortable with cutting the holes in the walls and with higher than normal call volume, the work has not been completed. It was discussed having an outside contractor complete the hole cutting, lintel installation and setting of the fans.

Motion to have Chief Bennett obtain quotes for the exhaust fan hole cutting, lintel installation and setting of the fans.

Motion: Mr. Graber
Second: Mr. Schaiberger

Further Discussion: Pricing shall be obtained from qualified contractors and bring pricing back to the board for approval.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Fire Chief Report

October 2019

Statistics. In the Month October 2019, Rye Fire responded to 93 calls for service of which 77 were EMS related and 16 were fire related. In comparison with previous year this is a decrease of 6% from 2018 which was the busiest October on record this was the busiest on record and an increase of 21%

The Rye Fire Protection District

from the 5-year average of 77.

Administration/ Operations. Still working on the education agreement. Request for review was sent off to MSEC but not heard anything back. I have not yet followed upon it should have this completed before year end.

Drafting 2020 budget with estimates and worksheets, adjustments and anticipated cost adjustment. This is the worksheet I will use to detail final budget.

Over the month we have had several mechanical issues with vehicles. All vehicles are back in service with the exception of the Rescue Truck. This truck has had a mechanical failure with the engine with compression and rings. Options will be researched for procuring a replacement engine. Brush truck had a radiator break, Wildland truck broke down on a fire and was repaired by County Roads and Bridges in the field. Ambulance (212) has a DEF leak and problem with system and pump. Ambulance (211) blew injectors and warped heads. Back up ambulance (213) had an air conditioner clutch fail and seize this was repaired in-house.

Sent a request to Pueblo County Fleet for donation of 2 cruisers (Crown Vics) they are moving to surplus as they are being replaced with new vehicles. These vehicles will be fully equipped minus a 2-way radio. The vehicles will be used for the secondary crew responding on ambulance calls and on-shift command staff to use while on duty. These vehicles are less expensive to operate and maintain than fire trucks.

Security cameras and system is installed in Colorado City, work is still being done at Station in Rye. The cameras are 4K resolution with audio. It is also cloud-based.

Cardiac Monitors. There are no new funds available for grants. The AMR rate is still valid.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District.

Host Bountiful Baskets pickup at station in Colorado City.

Conducted fire drills at Rye High School, Rye Elementary and Craver.

Participated with the homecoming parade and homecoming activities with Rye High School.

Participated with Halloween Town in Rye. Provide a haunted maze and candy.

Provided medical standby for football games at Rye High School.

Training. Training has been ongoing with Misc. fire training and EMS training to maintain

The Rye Fire Protection District

continuing education requirements. In service training provided by Dr. Weber (medical advisor).

Task List.

- Exhaust Fans. Discussed earlier.
- Hydrants Colorado City. No further testing due to Metro having issues with their water system. There are two (2) new hydrants in Colorado City. They are a new style with two (2) different threads, one on each side of the 2.5" fitting. One side of the hydrant is "Pueblo Thread" and the other is "National Thread." The steamer or 5" outlet is "Pueblo Thread." One is on Graneros on the east end around CSS Farms and the other is at Chaffee and Jefferson. Will be discussing with the Metro District to ensure that future hydrants meet the specification provided to them some time back. Will be testing Town of Rye hydrants before December 10, 2019. Includes 13 hydrants and unsure how the pressure will be since they have two (2) empty storage tanks.
- Educational Agreement. Discussed earlier.
- Bank CD Options. Discussed earlier.

Old Business

Upcoming Year Projects

- Educational Fund. Discussed earlier.
- Fires in Regio. Due to the snow in the region, fires are out or under control and no individuals are on assignment. Chief Bennett noted that he will be sending out billing for several individuals for Interagency Work who went out this summer.
- Staff Updates. Chief Bennett noted that he is looking at hiring 3 or 4 part-time personnel to supplement shifts in December where necessary as the goal is to have 3 or 4 on each shift.

New Business

Draft Budget with Worksheet

The draft budget dated 9/30/2019 was reviewed. Overall, estimates from County Assessor's is showing about a 10% increase in property tax revenue. Final projections from the counties will be provided at next month's submission. Chief Bennett is proposing a 4% salary increase in the budget. Board asked that he bring area salary surveys to next month meeting for review. Full-time personnel insurance coverage was reviewed. Line 7214, Fleet R&M was increased to offset projected repairs/servicing for large vehicles that will be due next year. The \$7,400 rent item towards the bottom of the budget should be in line 7102. Line 7314, Physical Plant Expenses is projected for Station #1 overhead door operators and other energy expenses in preparation for having staff at the station for longer periods of time.

The Rye Fire Protection District

Executive Session

Mr. Schaiberger noted that the Board will go into Executive Session. The topic of the Executive Session will be to discuss Personnel Issues. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Went into Executive Session at 6:12 pm.

Discussion was Personnel Issues.

Motion to adjourn Executive Session.

Motion: Mr. Rice
Second: Mr. Graber

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Following Executive Session, the Board returned to regular session and the room was opened back up to the public.

Adjourn

Motion to adjourn was made at 6:26 P.M.

Motion: Mr. Simpson

Dated this 18th day of November 2019.



Submitted by Jim Beach, Captain