

Sydenham Parish Council

Minutes of Parish Council meeting 4th July 2019 at 7.30pm in the Old School Room

Present: Alison Isherwood (AI)
Michael May (MM)
Cheryl Belson (CB)
Hayley Smith (HS)
David Wilkins (DW)

Apologies: Heather Mullins (HM) – Clerk

049	Members' declaration of interests (for items on the agenda)	No interests declared.	
050	Approval of minutes	The minutes of the previous meeting were approved and signed.	
051	Planning	<p>P19/S1412/FUL Manor Farm, Brookstones OX39 4LZ Conversion and alteration of existing barn to form dwelling with parking and amenity space (Response time extended by SODC due to submission of additional information) Parish Council recommendation: Objection</p> <p>P19/S1401/HH The Old Bakery, Sydenham Road OX39 4NB Demolition of existing garage and part rear extension. Construction of single storey part side part front extension and single storey rear extension and altered fenestration. Amendment to planning consent P19/S10468/HH. (Amended plans received showing alterations to the design and height of the extension.) Parish Council recommendation: No objection</p> <p>P19/S1876/LB The Barn, Sydenham Road OX39 4LT Strip back thatch to the barn and barn end cottage. Execute repair as per recommendation A* as per enclosed details from Oxley Conservation, replace thatch. Re-thatch barn. Parish Council recommendation: No objection</p>	
052	Finance	<p>The following items were approved for payment (including forecasted payments during summer break as there is no August meeting :</p> <p>£ 3.09 SSE Telephone box June £354.20 Clerk's salary July £21.87 DW expenses – fuel for mower £59.99 Microsoft Office renewal £100.00 SODC uncontested election fee £470.00 CPA Horticulture Ltd – play bark</p>	

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		<p>£140.00 Road tax for council van £240.00 Insurance renewal for van (estimate) £200.00 MOT and service for van (estimate) £79.80 RoSPA inspection for playing field (tbc) £ 3.09 SSE Telephone box July £354.20 Clerk's salary August £180.00 OSR hire of the hall for meetings 2019-2020 (tbc) £10.91 SODC dog bin emptying 1.4.19-30.6.19 (tbc) £45.60 Heartbeat Foundation – defibrillator pads £20.00 DW expenses – fuel £13.00 DW expenses – belt £20.00 DW expenses – D clamps for swings and fittings £48.30 Grant & Stone – weed killer and sprayer</p>	
053	<p>NatWest Current a/c: b/f £11,165.23</p> <p>NatWest Reserve a/c: b/f £12,124.66</p>	<p>Payments:</p> <p>£282.00 Community Heartbeat – defibrillator battery £360.00 TBS Holmes – playing field gates installation £10.00 AI expenses – diesel for van £144.00 Rachel Blake expenses – Print Shop speed signs £7.96 Clerk expenses – virtual landline June invoice £600.00 Sydenham Newsletter annual grant £7.96 Virtual landline reimburse clerk July invoice £235.00 CPA Horticulture – playing field bark £19.67 DW expenses – fuel for mower £50.00 Chinnor Village Centre annual grant £3.09 SSE telephone box supply – May £300.00 St Mary's - Churchyard mowing</p> <p>Receipts:</p> <p>£282.00 from Sydenham Village account for defibrillator battery £600.00 from Munday's Charity towards playing field gates £1.86 interest</p>	<p>Closing balance at 30/06/19</p> <p>£10,027.55</p> <p>£12,126.52</p>
054		<p>Finance report – outturn against budget circulated. The OSR annual grant to be £300 (due to increased expenditure on speed reduction measures). Van insurance renewal – HS to be added to the insurance and the policy to be renewed with current company.</p>	AI
055	Matters carried forward	SSE – works will recommence on 1 st August between the Stert Junction and Holliers Close to get the power lines underground.	
056		<p>Speeding and pinch point installation SID speedcheck – thank you to all the volunteers. Letters have been issued by Thames Valley Police to those drivers speeding. The data obtained from the B4445 sessions has been shared with Chinnor Parish Council. In July OCC Highways are coming to look at traffic calming measures in Chinnor and at the Emmington junction, and also at the speed along the Emmington/Chinnor road.</p>	

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		<p>The new speed prevention signs have been displayed throughout the village. Thanks to Willow Blake for her design.</p> <p>A quote has been received from Oxford Direct Services in relation to three pinch points – a village meeting to be held on 23rd July at 6.30 at the Inn at Emmington to seek opinion on traffic calming measures at the Park View end of Sydenham Road. This to be advertised via leaflet drop and Sydenham Mail.</p>	
057		<p>Playing Field</p> <p>An excellent clear up event was held on Sunday – thank you to all the volunteers.</p> <p>The annual RoSPA inspection is scheduled for July.</p> <p>Two new benches have been approved by Sydenham Fayre. Clerk to organise.</p> <p>Bus shelter on green to be re-decorated.</p>	HM
058		<p>Neighbourhood Plan</p> <p>Comments received from SODC about consultation statement which have now been addressed and the document re-submitted.</p> <p>The next consultation starts 11th July for 8 weeks.</p> <p>Hard copy will be available for view at the Church during this time.</p>	
059		<p>Old School Room House</p> <p>Discussion in relation to the current position, awaiting feedback from the Parochial Church Council.</p> <p>In the meantime a letter to be sent to the PCC in relation to the security of the tenant at OSH.</p>	MM
060		<p>Chinnor Neighbourhood Plan Review</p> <p>See above on speeding and pinch points.</p> <p>Road closure problems associated with Chinnor means the pinch points will be installed in October.</p>	
061		<p>Sydenham Grove</p> <p>Further discharge of planning conditions have been submitted that take into consideration Parish Council and villagers' comments in relation to materials. Wood cladding will be used instead of plastic, and clay tiles and timber windows that are more in keeping with the surrounding area and Conservation Area.</p> <p>Discussion re sending a letter to SOHA in relation to implementation plans as the site is becoming very overrun. An update to be requested from SOHA and a meeting proposed with the Parish Council.</p>	MM/HM
062	Matters arising	<p>Sydenham Fayre potentially becoming a sub-committee of the Parish Council</p> <p>Agreed. The Fayre will provide a monthly update into the Parish Council meeting.</p>	HS

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063		TOE grant application for footpaths and stiles Parish footpath review to take place 31 st July. Grant applications can then be reviewed, and a request made to Rachel for support with these.	HS
064		Village litterpick Date scheduled for 6 th October 2019, council members to confirm date.	All
065		Grass cutting and verges Awaiting council to do – Highways to be contacted regarding cutting dates. Wildflower planting considered – perhaps a trial area to test effectiveness. Costs to be explored.	HM HM
066		Parish Path Warden vacancy Tony Clark from the Ramblers Association in contact regarding current issues. Role of warden to be fulfilled generally by councillors.	
067		Benches at the playing field and at Plough Corner As above for Playing Field.	
068		Purchase of replacement defibrillator pads Order to be placed in August and expenditure approved.	HM
069		Trimming of trees on village green SODC have been advised of proposed works and will consider application. If no contact by 3 rd August works can be carried out (within 2 years).	
070	Correspondence	Complaint received from resident relating to noise at pub – individual homeowners advised to report their concerns to the landlord. Email from villager re 20mph zone in village – to be invited to September meeting.	No action for council. HM
071	Any Other Business	VE Day Celebrations 8th May 2020 – could church join in with national ‘Ringing out for Peace’ initiative at 7pm? OSR to be booked and road closure applied for. Parish Council to put together a sub-committee and instigate a working group. Wycombe Cycling Club – remains a significant risk on Wednesday nights cycling 6 abreast. Club to be contacted.	HM HM
<p>There being no other business the meeting closed at 9.40pm The next meeting date will be Thursday 5th September at 7.30pm in the Old School Room</p>			

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