



ABLE NANNIES AND CAREGIVERS LTD.

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SALARY OFFERED: _____
LIVE IN: _____ LIVE OUT: _____
EXPECTED START DATE: _____
Revenue Canada Payroll number: _____

Date: _____

Job Description for Elderly Care

FAMILY NAME: _____

ADDRESS: _____

CITY: _____ POSTAL CODE: _____

HOME PHONE # _____ ALTERNATE NUMBER: _____

HOME FAX : _____

Alternative contacts: _____ Telephone: _____

Email: _____ Fax: _____

Name of Clients to be cared for:

Name: _____ Name: _____

Date of Birth: _____ Date of Birth: _____

WHERE DID YOU HEAR OF ABLE NANNIES (NEW WESTMINSTER) LTD?

Thank you for taking the time to complete the application, please forward this application to Able Nannies and one of our consultants would be happy to contact you then.

Please provide a brief description of care required: _____

Is the caregiver required to Lift or Transfer the client: _____

If yes, please give description and details pertaining to weight: _____

Is weekend coverage required: _____

Are you willing to pay extra or give time off in lieu? (Yes/No)

Will you give your nanny and additional Holidays? (Yes/ No)

Will you accept a moderate smoker? (Yes/No)

Do you have any pets? (Yes/No)

Please give details of any care if necessary for pets: _____

YOUR CAREGIVER REQUIREMENTS:

Hours of work caregiver is required to work shifts, weekends etc. Please detail a typical work day:

Do you require a driver (Yes/No) Are you willing to teach or provide lessons? (Yes/No)

Will there be personal use of a family or nanny vehicle? (Yes/No)

Please give a brief description of availability of car for personal use: i.e. weekends etc.

ACCOMODATION OF CAREGIVER: if live in is required

Please give a brief description of your accommodation and include square footage:

How many rooms are in your home? _____

How many bedrooms? _____

Do you require a swimmer? (Yes/No)

Do you have a pool? (Yes/ No)

Will your caregiver be required to take a first aid course? (Yes/ No)

If yes, are you willing to pay for the course? (Yes/ No)

HOUSEHOLD DUTIES LIKELY TO BE ASSIGNED TO YOUR CARE GIVER:

Meals: Breakfast _____ Lunch _____ Dinner _____

Approximately how often and for whom? _____

LAUNDRY: how often and for whom? _____

IRONING: _____

GROCERIES: _____

VACUUMING: _____

WASHING FLOORS: _____

BATHROOMS: _____

Any additional duties you would like your caregiver to perform?

If you travel for business or pleasure, is your nanny required to travel with you? (Yes/No)

If yes, how often?

Will your nanny be responsible for 24-hour care? (Yes/No)

If yes, how often? _____

Would there be any relief for the nanny during 24-hour care? (Yes/ No)

Please give details or previous arrangements:

**AGREEMENT
BETWEEN
ABLE NANNIES AND CAREGIVERS LTD.
And
EMPLOYER**

Inasmuch the EMPLOYER has requested that ABLE assist them with the placement of a Caregiver

ABLE'S complete fee for services of a live in/out caregiver is \$950.00 (plus GST). The full amount is due and payable upon acceptance of the job offer by the caregivers. These fees include your placement of a live in or live out caregiver. If you hire a Temporary Foreign Worker you are also responsible for the fee paid to our immigration consultant of \$107, plus - Service Canada charges a service fee in the amount of \$1000.00.

If the Employer hires two caregivers to at the same time, Able Nannies will reduce the overall fee to \$900.00 plus GST. per caregiver.

Should the chosen caregiver fail to take up employment with the EMPLOYER the EMPLOYER is entitled to re choose another applicant. The EMPLOYER understands that this is a replacement contract and that no cash refund will be available should the EMPLOYER choose to cancel or is refused by Service Canada.

Should the chosen caregiver not complete the one year contract, ABLE agrees to replace the caregiver if the employer chooses, after the first 90 days a prorated fee will be charged based on however many months are left on the initial agreement.

The employer is responsible for any cost incurred for a replacement with respect to the immigration lawyer fees if applicable, not to exceed \$200.00. This fee is to include review of your application for purposes of Service Canada. The employer understands that the Able Nannies representatives are not immigration lawyers or consultants and therefore do not give immigration advice.

ABLE will do its best to ensure your caregiver commences employment as quickly as possible. However, ABLE cannot accept any responsibility for Government delays and therefore the EMPLOYER will have no claim whatsoever against ABLE for a delay in commencement of employment by the caregiver. ABLE will if possible, replace a caregiver free of charge if employment is terminated either by the employer or by the caregiver within the first three months of employment, should employment be terminated after three months the guarantee stands as prorated.

e.g. if a caregiver is employed for six months and the employer chooses to hire a replacement then a prorated fee would be charged. Six months credit would then be deducted from a new fee and a new guarantee would stand.

**The EMPLOYER has read and clearly understands this agreement and hereby
acknowledges receipt of a copy of the same.**

Signed in New Westminster, British Columbia this _____ day of _____ in the year 20_____.

ABLE NANNIES REPRESENTATIVE EMPLOYER/EMPLOYER REP