

Prospective CLASS and TEACHER APPLICATION

Crossville HEARTS is a non-denominational evangelical organization. All teachers are required to instruct from a non-denominational standpoint. Most HEARTS teachers are members of the co-op and cannot charge a fee to teach (not withstanding materials fees). Occasionally, non-members are brought in from outside the co-op and may be approved to charge a minimal instructor fee.

If teachers, co-teachers, or helpers have a planned absence, please communicate with your colleagues and plan accordingly. In the case of a teacher's unexpected absence, the co-teachers/helpers are expected to automatically substitute and be prepared to do so – backup worksheets, activities, or DVDs should be discussed prior to start or at the start of semester classes.

Teacher Name: _____ **Preferred Co-Teacher:** _____

PROPOSED CLASS NAME: _____

of Students, Minimum (are you flexible on min?) _____ **Maximum** (are you flexible on max?) _____

Which grade level do you prefer to teach (circle one)?

K - 3rd **3rd - 6th** **6th - 12th** **8th - 12th** **Other:** _____

Prerequisites (student must read and/or write independently?, prior classes to have been taken, math level, etc.):

Supplies student required to bring to class (including any specific textbook or other student purchase required):

Describe your class for the website: (include in this description any information concerning homework assignments and anticipated # of hours of homework per day/week, if any)

Class setup requirements - please specify if any supplies are needed, how many tables you need, classroom size or specific classroom location, white board, projector, DVD player, sink, etc. _____

Is there a **specific hour or time frame you need or want to teach** within – any times you cannot teach?

Anticipated Materials Cost \$ _____ – The materials cost covers any expenses or supplies that are not already automatically supplied by the co-op. If requesting any reimbursement from the co-op, receipts must be submitted to leadership.