

## **BOARD OF TRUSTEES**

**November 5, 2020**

**Members Virtually Present: Lacey Rowell, Terry Brungardt, Bruce Wallace, and Steve Snow.**

**Members Absent: None.**

**Staff Present: Jill Ray – Town Clerk; Margaret Stratton - Treasurer.**

**Others Present: Joe Weaver; Town Attorney; Ken Schmidt.**

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday November 4, 2020 @ 12:00 p.m.**
- 2. Consider and discuss accepting the resignation of Trustee Mark Stanke after 8 1/2 years of service to the Town of Calumet, with action as necessary. Trustee Brungardt made a motion to accept the resignation of Trustee Mark Stanke. Seconded by Trustee Rowell. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 3. Consider and discuss appointing an individual to fill the vacant trustee position, replacing Trustee Stanke, until the next election, with action as necessary. Trustee Wallace nominated Ken Schmidt to fill the vacant trustee position. Trustee Snow made a motion to appoint Ken Schmidt to fill the vacant trustee position until the next election. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**

**Town Attorney, Joe Weaver, administered the oath of office for Trustee Schmidt.**

- 4. Consider and discuss electing a new Vice Mayor, until the next election, with action as necessary. Trustee Snow made a motion to elect Trustee Rowell as Vice-Mayor until the next election. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 5. Consider approval or amendment of minutes for the Regular Meeting held October 6, 2020, with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular Meeting held October 6, 2020. Seconded by Trustee Rowell. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Schmidt, abstain (did not attend the meeting); Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 6. Consider approval or amendment of minutes for the Special Meeting held October 29, 2020, with action as necessary. Trustee Snow made a motion to approve the minutes for the Special Meeting held October 29, 2020. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Schmidt,**

abstain (did not attend the meeting); Trustee Rowell, aye. Mayor Wallace declared the motion carried.

7. Consider approval or amendment of minutes for the Emergency Meeting held November 2, 2020, with action as necessary. Trustee Snow made a motion to approve the minutes for the Emergency Meeting held November 2, 2020. Seconded by Trustee Rowell. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Schmidt, abstain (did not attend the meeting); Trustee Rowell, aye. Mayor Wallace declared the motion carried.
8. Consider approval of claims, checks, and warrants for the month of October 2020, with action as necessary. Trustee Snow made a motion to approve the claims, checks, and warrants for the month of October 2020. Seconded by Trustee Rowell. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Schmidt, abstain (No information on claims, checks, and warrants to look over). Mayor Wallace declared the motion carried.
9. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Fire Chief Brungardt advised that there were 5 EMS calls, 3 fires and 5 vehicle accident calls. At the meeting we went over engine operations and hydrant training. Trustee Snow inquired about the AED's working, Brungardt advised that Pafford had not replied on the time frame for the inoperable AED units, but the Calumet Fire Department owned 3 operational units.
10. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan was unable to attend due to a call out. No Action
11. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener did not attend the meeting. No Action.
12. Consider and discuss estimate provided by Next Level Lawn & Landscape, regarding Cemetery Tree Limbs, with action as necessary. Trustee Snow made a motion to table until more information is received on FEMA funding. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Snow, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
13. Consider approval of 2021 Calendar Year of Regular Meetings for the Board of Trustees and the Calumet Public Works Authority, with action as necessary. Trustee Brungardt made a motion to approve the 2021 Calendar Year of Regular Meetings for the Board of Trustees and the Calumet Public Works Authority with the change on the July meeting date as Thursday July 8<sup>th</sup>, 2021. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
14. Consider and discuss annual stipend for the Volunteer Firefighters, with action as necessary. Trustee Snow made a motion to approve the stipend for the Volunteer Firefighters as proposed except for a name change on Brody Renbarger. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.

15. Consider and discuss awarding Christmas Bonus to Town employees, with action as necessary. After discussion Trustee Brungardt made a motion to award a \$600.00 Christmas bonus to Town employees to be paid on the December pay date Wednesday December 2, 2020. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
16. Remarks and inquiries of the governing body members. Trustee Brungardt spoke about EMR class. Trustee Rowell asked about the progress on the debris removal. No Action.
17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
18. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.

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**Bruce Wallace, Mayor**

**ATTEST:**

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**Jill Ray, Clerk**