

# Sydenham Parish Council

Minutes of virtual Parish Council meeting 1<sup>st</sup> October 2020 at 6.00pm

Present: Alison Isherwood (AI) - Chair  
 Michael May (MM) - Vice Chair  
 David Wilkins (DW)  
 Hayley Smith (HS)  
 Heather Mullins (HM) – Clerk

Apologies: Cheryl Belson (CB)

Under the current restrictions concerning Coronavirus it was not possible for the scheduled meeting of the Parish Council to take place in the Old School Room. In line with The Corona Virus Act 2020 section 78(2) this meeting was held remotely. Meetings will continue to take place virtually until otherwise advised as per guidance from OALC.

<b>108</b>	<b>Members' declaration of interests (for items on the agenda)</b>	No interests declared.	
<b>109</b>	<b>Approval of minutes</b>	The minutes of the previous meeting were approved and will be signed in due course.	
<b>110</b>	<b>Planning</b>	<p>P20/S2632/HH and P20/S2633/LB          Holliers Cottage, 2 Holliers Close, Sydenham OX39 4NG          Remove existing garage/timber store. Construct new store and open fronted carport. Replace existing window in side elevation to bedroom one with inward opening French doors.  <b>SODC decision: planning permission granted</b></p> <p>APP/Q3115/W/20/3250547          Manor Farm, Brookstones, Sydenham, Chinnor OX39 4LZ          Conversion and alteration of existing barn to form dwelling with parking and amenity space.  <b>Planning Inspectorate decision: appeal dismissed</b></p> <p>P19/S4132/LDE          Wayside, Kingston Stert OX39 4NL          Certificate of Lawful Use for the continued use of a timber business.  <b>SODC advise application has been withdrawn by applicant</b></p> <p>P20/S2575/FUL          18 Holliers Close, Sydenham OX39 4NG          Proposed front, side and rear extensions to dwelling and subdivision of extended dwelling into two separate 1 bedroom dwellings          Resubmission of approved scheme (P/17/S4117/FUL) with associated external works.  <i>Parish Council recommendation: further comment to recommend refusal</i></p>	

Signed ..... Date .....



115		<p><b>SSE Electricity Supply</b> The remedial works are now complete and fencing has been used to protect some of the verges.</p>	
116		<p><b>Playing Field</b> Actions are in hand and nearly all completed. The hedging will be carried out during the next week.</p>	
117		<p><b>Speeding and proposed chicane</b> The road closure is confirmed for 23<sup>rd</sup> to 27<sup>th</sup> November. It is hoped that the 'New Traffic Island' signs at the pinch point can be repurposed for the new chicane layout.</p>	MM
118		<p><b>Traffic survey on B4445</b> The recent accident, resulting in a fallen telegraph pole and loss of service to neighbouring properties, has further highlighted the problem with speeding in this location. The County Councillor has been approached for help in finding a resolution, and we continue to liaise with the Highways department. The Chinnor SID will be available for a fortnight from 12<sup>th</sup> October and will be used on the B4445. The police camera van is regularly in attendance in this location.</p>	AI/MM
119		<p><b>Parking on Village Greens</b> Where vehicles have gone over a manhole cover on the village green it has collapsed leaving a dangerous void. This has now been made safe and the cover replaced, and the expenditure for the materials approved.</p>	
120		<p><b>Village repairs and maintenance</b> Blocked drains are reported on FixMyStreet and the gully lorry will be requested once the leaves have fallen. Once the hedging works are completed the ditches can be cleared – quotes to be obtained.</p>	DW MM
121		<p><b>Reported footpath issues</b> OCC Countryside department are looking at options for improving bridleway 11, which has been highlighted on the quarterly footpath reports and on FixMyStreet. The parish council is obtaining quotes for improving the surface but this would be for action in the spring, depending on progress by OCC.</p>	DW/MM
122		<p><b>TOE Grant for Thame Park Footpath</b> Footbridge repairs are required and it was agreed that this could be carried out by a working party of volunteers. The wood and posts are to be sourced. Once these repairs are complete the TOE grant can be claimed.</p>	MM/DW

Signed ..... Date .....

123		<p><b>Annual Audit actions</b> The following documents have been reviewed and are adopted: Standing Orders, Financial Regulations, Procedure for handling requests for information under the Freedom of Information Act, Privacy Policy, Safeguarding policy. The Information Commissioner's Office have issued a model publication scheme for the Freedom of Information Act which will be used for a further review of the council's policy.</p>	HM
124		<p><b>Maintenance Tasks</b> Items that need to be budgeted for in the forthcoming year include: Ditch clearance, hedge cutting, verge cutting, tree works, repairs to the village gates.</p>	
125	<b>Matters Arising</b>	<p><b>Wild Flower planting</b> A biodiversity project has been suggested by a villager, with the possibility of requesting further space in the allotment field for a wild flower meadow. The parish council would be pleased to support this scheme, and more details and an idea of budget to be sought.</p>	HM
		<p><b>Parish Council van</b> The van was damaged in the B4445 accident and an insurance claim will be necessary.</p>	DW
126	<b>Correspondence</b>	<p>Villager – wild flower planting Villager – concern about dog behaviour</p>	HM HM
127	<b>Any Other Business</b>	<p>Dog fouling has been reported in the churchyard and playing field – Sydenham Mail to be sent</p>	AI
<p>There being no other business the meeting closed at 7.35pm The next meeting date will be Thursday 5<sup>th</sup> November at 7.00pm – virtual meeting</p>			

Signed ..... Date .....