

**JUPITER INLET COLONY
REGULAR COMMISSION MEETING
Town Administration Building**

VIA TELECONFERENCE

Meeting ID: 5856288134

04/13/2020

7:00 PM

MINUTES

1. Call to Order, Pledge of Allegiance, Roll Call

Roll call for the record:

Mayor Daniel Comerford

Town Attorney William P. Doney

Vice-Mayor Milton Block

Town Clerk Jude M. Goudreau

Commissioner Michael Armato

Chief of Police John Pruitt

Commissioner Richard Busto

Town Administer Kevin Lucas

Commissioner Cindy Keim

Others in attendance: Approximately 34-38 members of the community via ZOOM.

2. Public Comments: Dr. Di Giallorenzo commented that the online meetings are a great venue for all residents to attend and hopes that the Town continues them. He feels it's a great way for all residents to communicate with the Town. He also thanked the Chief of Police, John Pruitt, for the extra officer at the entrance to the Town, it has been extremely helpful in keeping people from using the beach while it's closed. Tracy Siani thanked Chief Pruitt for the extra staff during the pandemic crisis and praised their good work. Mrs. Siani thanked everyone for the recent food drive and the money raised to donate to the local food banks. Marie Rosner thanked Kevin Lucas, Chief Pruitt and the Police Officers for the amazing job they are doing.

3. Vote: to approve Consent Agenda

- a. March General Operating Fund Budget Report and Financial Statements
- b. Minutes from March 9, 2020 Regular Commission Meeting
- c. Minutes from March 30, 2020 Organizational Meeting (via Zoom)
- d. Cash Flow Report- Vice Mayor Block

Motion: Vice Mayor Block made a motion to approve the Consent Agenda.

Second: Commissioner Armato

VOTE: Unanimous. Motion passed.

4. Commission/Staff Reports

- a. Town Administrator- Mr. Lucas thanked everyone for their compliance with the new stay at home, closed beaches orders. He also thanked all of the residents for the generosity for the recent food drive and donations for the food banks.
- b. Town Clerk-None

- c. Chief of Police- Chief Pruitt gave a brief update of the emergency orders set forth by the Governor. The Chief said that extra patrol has been added during this time and he has applied for a grant and will ask FEMA to reimburse the Town for the extra expense. Up until now, salaries has been under budget. To date the Chief said 100 vehicles have been stopped and turned away from our beach.
- d. Code Enforcement-None
- e. Town Attorney-None
- f. Commissioners: Commissioner Armato thanked the Police Department for their hard work during the Covid19 Crisis. Commissioner Busto commented that the JIC Garden Club did an outstanding job at the front entrance. Commissioner Keim thanked everyone for their votes and said she is looking forward to the next two years.
- g. Vice-Mayor: Mr. Block updated everyone on the recent meetings that Mayor Comerford and he attend via teleconference.
- h. Mayor Comerford thanked everyone for the \$12,000.00 and over 500 pounds of food, over 800 individual items for St. Jude's RC Church's food bank and St. Vincent de Paul's food bank. He thanked Fran and Mary Wiatr for the suggestion and participation. Mayor Comerford said resident Jackie Mulrow recommended a sign for the front entrance thanking the essential workers for their hard work during this difficult time. By Consensus, the Commissioners agreed that a "Thank You" was a good idea.

5. Vote: to approve the FY 2018-2019 Audit

Discussion: Mayor Comerford presented the audit. Several of the Commissioners commented that they were pleased that it was a clean audit. The Mayor noted that he planned to present the updated Accounting Policies and Procedures Manual at the May meeting when it's returned by the Auditor and the Government Accountant.

Motion: Vice Mayor made a motion to approve the addendum.

Second: Commissioner Busto.

VOTE: 5-0. Motion passed.

6. Discussion: Construction Handbook. The idea of producing a Construction Handbook to offer guidance to homeowner's and builders was discussed. It was by decided that the Building and Zoning Committee should make recommendations. Leanna Landsmann has volunteered to coordinate and edit the Handbook.

7. Neighborhood Rehabilitation Project Update: Attorney Doney said that because of the Covid19 Crisis, filing the lawsuit for the two residents that have not complied with the demand for service, filing the lawsuit has to wait until the courts resume full service. Filing at this time would mean a video only hearing, which may be difficult to present.

Mayor Comerford said the security building is complete and the JIC Garden did an amazing job with the plantings and he has received many compliments from residents.

8. Wrap Up and Adjourn:

Motion: Vice Mayor Block made a motion to adjourn the meeting at 7:53 p.m.

Second: Commissioner Keim.

VOTE: 5-0. Motion passed.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude M. Goudreau

Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.