

REVISED ORDINANCE FOR THE IMPLEMENTATION AND MAINTENANCE OF THE WASHINGTON COUNTY ENHANCED 911 EMERGENCY RESPONSE SYSTEM

1. Occupied Structures and Mobile Homes

- (A) All Persons, Firms, Corporations and other Legal Entities constructing new structures, locating or relocating Mobile Homes in Washington County, Mississippi, shall from and after this date obtain an Address Notification Form, duly issued by the Addressing Authority.
- (B) No Utility company operating in Washington County, Mississippi, shall furnish its utility services to any new structure or mobile home, including a mobile home that is moved from one location to another, until it has been furnished with a building permit and an address verification form from the Washington Permit Department. A new structure is defined as a newly constructed business, house, mobile home or apartment.
- (C) No Utility company operating in Washington County, Mississippi, shall furnish its utility services to any *existing* structures or mobile homes until it has been furnished with information contained on the Address Notification Form issued by the E-911 office.
- (D) Each of the Utility Companies affected by this Ordinance should be contacted and sent a copy of the Ordinance. An agreement should be reached with each one to not provide service to a new address without a properly issued Address Notification Form or form number from the Addressing Authority. This will assure that every new structure or mobile home will be addressed properly.
- (E) **New applicants** shall apply for a building permit through the Washington County Permit Department located in the Tax Collector's Office in the Washington County Courthouse. **Existing applicants** shall apply for the Address Notification Form attached herein to as exhibit A, with the E-911 office located at 910 Courthouse Lane, Suite B, Greenville, MS.
- (F) The E-911 Coordinator shall assign a physical address to the structure. The E-911 Coordinator shall keep a record of all physical address assigned.

- (1) When a request is made for an address, the approximate location will be obtained from the resident along with any identifying structures or landmarks, which may help, locate the structure or property requiring the address.
- (2) Request should be handled in a timely manner.
- (3) Addresses will be physically assigned.
- (4) When the address is assigned, the resident should be contacted and the Address Notification Form filled out and sent to the appropriate parties. This may include the Washington County Permit Department, Tax Assessor or Chancery Clerk, Post Office, and other utilities that are supporting the ordinance.

2. Posting Designated Numbers

The Owner or Occupant or Person in charge of any House, Building, Mobile Home or other structure to which a number has been assigned

- (A) Shall within Thirty (30) days after the receipt of such number affix the number in a conspicuous manner in a conspicuous place.
- (B) Remove any different number, which might be mistaken for or confused with the number assigned to said structure by the issuing authority.
- (C) Each Principal Building or Structure shall display the number assigned to the frontage on which the front entrance is located. In case the Principal Building or Structure is occupied by more than one business or family dwelling unit, each separate front entrance may display a separate number.
- (D) Reflective type and/or contrasting numerals indicating the official numbers for each principal building, shall be posted in a manner as to be legible and distinguishable from the street or road which the property is located, with numbers painted or applied, of not less than three (3) inches in height.
- (E) Mailboxes or Post shall be marked with the house number.
- (F) If the structure is not visible from the street or road on which it is located, and or no mail box is beside the driveway leading to the

structure, a sign or number post shall be erected with the assigned numbers placed vertically from the top down or horizontally on the sign post.

3. Any person or firm found in violation of this ordinance shall be fined not more than \$100.00 or less than \$25.00.