

LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

COMMISSIONERS
Chairman
TOM MURRAY
Public Member

Vice-Chairman
FRANK MECHAM
County Member

MURIL CLIFT
Special District Member

ROBERTA FONZI
City Member

BRUCE GIBSON
County Member

FRANK MECHAM
County Member

MARSHALL OCHYLSKI
Special District Member

EDWARD WAAGE
City Member

ALTERNATES

DAVID BROOKS
Public Member

ROBERT ENNS
Special District Member

ADAM HILL
County Member

JAMIE L. IRONS
City Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

MIKE PRATER
Analyst

DONNA J. BLOYD
Commission Clerk

TO: MEMBERS, FORMATION COMMISSION
FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER
DATE: MAY 21, 2015
SUBJECT: ADOPTED FISCAL YEAR 2015-16 SAN LUIS OBISPO LAFCO BUDGET

Recommendation: It is respectfully recommended that the Commission receive and file with the County Auditor the adopted resolution and Fiscal Year 2015-16 LAFCO Budget, as set forth in Exhibit A.

Introduction. The Cortese-Knox-Hertzberg Act calls for the proposed budget to be adopted by May 1, 2015 with the final budget approved by June 15. The funding formula for LAFCO's Budget is established in the Cortese-Knox-Hertzberg Act. LAFCO's budget is funded primarily by the County, Cities and Independent Special Districts, with each group paying one-third of the LAFCO adopted budget. The City and District shares are pro-rated based on general revenues reported to the State Controller's Office by the jurisdictions. The County pays a full one-third of the LAFCO budget.

The Budget adopted by the Commission on April 16th has been sent to the Cities, Special Districts and the County as required by the Cortese-Knox-Hertzberg Act. The Final Budget and signed resolution will be submitted to the County Auditor's Office as well.

IN THE LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

April 16, 2015

PRESENT: Vice-Chairman Frank Mecham, Commissioners Muril Clift, Roberta Fonzi, Bruce Gibson, Marshall Ochylski, and Ed Waage and Alternate Commissioners David Brooks, Robert Enns, Adam Hill and Jamie Irons

ABSENT: Chairman Tom Murray and Alternate Commissioner Adam Hill

RESOLUTION NO. 2015-03

**RESOLUTION ADOPTING THE
LAFCO FINAL BUDGET FOR FISCAL YEAR 2015-16**

The following resolution is now offered and read:

WHEREAS, the Executive Officer has given the notices required by law and forwarded copies of his report to officers, persons and public agencies prescribed by law; and

WHEREAS, the matter was set for public hearing at 9:00 a.m. on Thursday, April 16, 2015, and the public hearing was duly conducted and determined and the proposed LAFCO Budget for Fiscal Year 2015-2016 was considered on Thursday, April 16, 2015; and

WHEREAS, at said hearing, this Commission heard and received all oral and written protests, objections and evidence which were made, presented, or filed, and all persons present were given the opportunity to hear and be heard in respect to any matter relating to said proposed budget; and

WHEREAS, the Commission considered the Proposed Budget prior to May 1, 2015 and approved it as the Final Adopted Budget for Fiscal Year 2015-2016 prior to June 15, 2015;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of the County of San Luis Obispo, State of California, as follows:

1. That the recitals set forth hereinabove are true, correct, and valid.
2. That pursuant to Government Code Section 56381(a), the Commission hereby adopts a Final Budget for Fiscal Year 2015-2016 in the amount of \$551,439.99 as set forth in Exhibit A. The net amount of the Adopted Budget, after deducting revenues and Reserves Fund Balance is \$516,940.00. This amount will be charged to the Funding Agencies based on the formula contained in the Cortese-Knox-Hertzberg Act and as implemented by the County Auditor.

3. That the Executive Officer of this Commission is authorized to mail copies of the Adopted Budget in the manner provided by law.

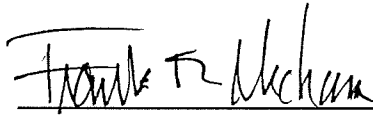
Upon a motion of Commissioner Gibson, seconded by Ochylski and on the following roll call vote the foregoing resolution is hereby adopted:

AYES: Commissioners Gibson, Ochylski, Brooks, Clift, Fonzi, Waage and
Chairman Mecham

NAYS: None

ABSTAINING: None

The foregoing resolution is hereby adopted.



Frank Mecham, Vice-Chairman Date
Local Agency Formation Commission

ATTEST:

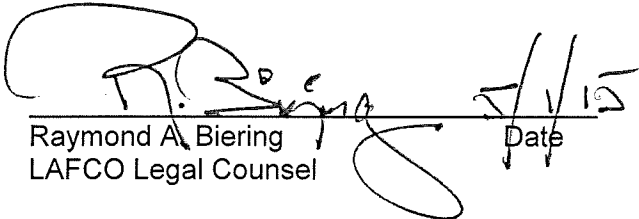


5-12-15

David Church
LAFCO Executive Officer

Date

APPROVED AS TO FORM AND LEGAL EFFECT:



Raymond A. Biering
LAFCO Legal Counsel

5/1/15
Date

Exhibit A
San Luis Obispo Local Agency Formation Commission
 Adopted Budget - Fiscal Year 2015-2016

Adopted - April 16, 2015

EXPENDITURES SUMMARY	Current Year	Expense YTD	Proj. Yr End	Adopted 15-16	Inc/Dec	% Inc/Dec
Salaries	233,907	170,634	233,907	249,269	15,362	6.6%
Benefits and Taxes	176,109	123,318	163,210	184,035	7,925	4.5%
Services and Supplies	117,822	86,335	108,878	118,136	315	0.3%
Total Expenses	527,837.75	380,287.64	505,994.59	551,439.99	23,602.24	4.5%

EXPENDITURES DETAIL	Current Year	Expense YTD	Proj. Yr End	Adopted 15-16	Inc/Dec	% Inc/Dec
Salaries and Benefits						
Salaries	233,907	170,634	233,907	249,269	15,362	6.6%
Benefits and Taxes	176,109	123,318	163,210	184,035	7,925	4.5%
Subtotal Salaries & Benefits	410,016.16	293,952.55	397,117.00	433,303.55	23,287.39	5.7%
Variable Costs (%) :						
FICA -Employer Match	14,837	10,722	14,837	15,789	952	6.4%
Medicare - Employer Match	3,470	2,543	3,470	3,693	223	6.4%
Retirement-Employer Contribution ¹⁾	60,442	44,094	60,442	65,713	5,272	8.7%
Retirement-Employer for Employee	30,384	22,167	30,384	32,300	1,916	6.3%
Retirement - Employee Contribution ²⁾	3,872	2,737	3,872	5,511	1,639	42.3%
Pension Obligation Bond Payment	16,127	11,702	16,127	17,139	1,012	6.3%
SDI/SUI-Employer Contribution	3,064	630	800	2,500	-564	-18.4%
Fed Unemploy Tax-Employer Cont	936	126	250	300	-636	-67.9%
Fixed Costs (\$) :						
Health Plan/Café Cash	35,100	27,958	35,100	35,100	0	0.0%
Life Insurance	750	0	200	500	-250	-33.3%
Def Comp - EO Employer Match	11,000	400	1,600	11,000	0	0.0%
Total Benefits	176,109.33	120,340.98	163,210.00	184,034.52	7,925.19	4.5%

¹⁾ Includes 1/2 of anticipated 1% increase. ²⁾ Includes 1/2 of anticipated 1% increase. Paid by employee; not included in LAFCO Budget.

Services and Supplies	Current Year	Expense YTD	Proj. Yr End	Adopted 15-16	Inc/Dec	% Inc/Dec
Food	1,000	863	900	1,000	0	0.0%
Maintenance - Equipment	500	0	250	500	0	0.0%
Maintenance - Software	500	0	300	500	0	0.0%
CALAFCO/Other Memberships	4,200	4,206	4,206	4,300	100	2.4%
Office Supplies	2,500	1,938	2,500	2,700	200	8.0%
Commissioner/Consultant Exp	10,000	7,296	9,000	10,000	0	0.0%
Publication/Legal Notices	1,000	785	1,200	1,000	0	0.0%
Rent	38,000	30,565	36,700	38,000	0	0.0%
Small Equipment	400	0	250	400	0	0.0%
Large Equipment	2,000	119	1,500	2,000	0	0.0%
Computer Software	500	618	700	500	0	0.0%
Employee Mileage	400	0	200	400	0	0.0%
Commissioner Mileage	2,000	1,175	1,800	1,800	-200	-10.0%
Airfare/Public Transportation	500	0	0	500	0	0.0%
Accommodations/Travel	5,000	2,054	3,000	5,000	0	0.0%
Auto Allowance	5,400	3,946	5,400	5,400	0	0.0%
Training/Conf Registration	4,500	1,885	2,000	4,500	0	0.0%
Utilities	3,250	1,476	3,100	3,250	0	0.0%
Car/Vehicle Rentals	800	738	900	800	0	0.0%
Postage	1,200	3,068	3,200	1,200	0	0.0%
Custodian	910	745	910	910	0	0.0%
Copying	800	0	300	800	0	0.0%
ITD-SAP/Board Chambers	850	441	850	850	0	0.0%
Phones	1,450	851	1,450	1,450	0	0.0%
County Auditor	7,162	7,162	7,162	7,376	215	3.0%
Insurance	8,000	6,091	7,300	8,000	0	0.0%
Legal Counsel/Other Co Billings	15,000	10,312	13,800	15,000	0	0.0%
Subtotal Services & Supplies	117,821.59	86,335.09	108,877.59	118,136.44	314.85	0.3%
Total Expenses	527,837.75	380,287.64	505,994.59	551,439.99	23,602.24	4.5%

Exhibit A
San Luis Obispo Local Agency Formation Commission
 Adopted Budget - Fiscal Year 2015-2016
 page 2

REVENUES

REVENUE DETAIL	Current Year	Realized YTD	Proj. Yr End	Adopted 15-16	Inc/Dec	% Inc./Dec.
Interest	500	677	700	500	0	0.0%
Environmental Fees	2,000	1,000	2,000	3,000	1,000	50.0%
Sphere of Influence Fee	1,000	0	0	1,000	0	0.0%
LAFCO Processing Fees	8,500	11,852	11,852	10,000	1,500	17.6%
Other Revenue/Grants/Insurance reimb.	0	0	0	0	0	
Sub-Total w/out Agency Charges	12,000	13,530	14,552	14,500	2,500	20.8%
LAFCO Charge to Agencies	495,838	495,838	495,838	516,940	21,102	4.3%
Total Revenue ¹⁾	527,837.75	509,367.44	510,390.09	551,439.99	23,602.24	4.5%
1) Includes estimated Transfer of Reserves/Fund Balance						
Transfer of Reserves to Fund Bal. (If needed)	20,000.00	0.00	4,395.50	20,000.00	0.00	0.0%

RESERVES and FUND BALANCE	Beginning Res./FB FY 14/15	% of Budget	Proj. Year End Fund Balance	Projected Year End Reserves FY 14/15	Estimated Res./FB FY 15/16	% of Budget
Reserves	137,445.00	26.0%	137,445.00	141,840.50	121,840.50	22.1%
Transfer in 4th Qtr-If needed FY 13/14			4,395.50	20,000.00		
Total	137,445.00	26.0%	141,840.50	121,840.50		

CHARGES TO AGENCIES

Agency Share	FY 2014-15	FY 2015-16	Inc/Dec	% Inc/Dec
Cities	165,279.25	172,313.33	7,034.08	4.3%
County	165,279.25	172,313.33	7,034.08	4.3%
Special Districts	165,279.25	172,313.33	7,034.08	4.3%
Total	495,838	516,940	21,102	4.3%

ACCOUNTS RECEIVABLE - LRDM

	FY-2014/15
Legal Costs owed to LAFCO	10,782.50
LAFCO Staff Costs	14,775.00
Total	25,557.50