

APPROVED

Arrowbear Park County Water District

Regular Meeting

January 21, 2016

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 21, 2016 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Sheila Wymer
Director Rick Weber
Director Pat Oberlies
Director Terisa Bonito

Directors who were absent:

Also present were the following:

General Manager Huff
Secretary Caroline Rimmer
Fire Chief Isaiah Hall
Supervisor Paul Miller

Visitors who were present:

Ouida Rendelman
Bryant Jackson

Open Session

President Bunyea called the meeting to order. Director Rick Weber led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, all 5 Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Vice President Wymer. After a brief discussion regarding the Expenses & Budget for the month of December, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of (38) maintenance issues for the month of December. There were (12) shut off/turn on for non-pay/payment received, (2) Customer request to turn off/on water, (11) Turn on/off for plumbing repairs, (2) New owners, (4) Customer service issues, (2) Meter re-reads, (0) Lien filed/released, (1) Meter replacements, (2) Main Repair, and (2) Service line repairs. Supervisor Miller introduced the District's newest employee, Utility Worker, Bryant Jackson. Bryant gave a brief biography of himself & answered questions from the Board.
- B) Chief Hall reported on the Summary of Calls for December. There were a total of (17) calls, (13) were in the District and (4) were out of the District. Chief Hall announced a new volunteer, Nathan Dobbs, would be starting at the Fire Department. Chief Hall updated the Board on Captain Ozias' upcoming trip to Pennsylvania for the pre-

construction meeting for the new fire engine, scheduled to be ready in November 2016. Chief Hall remarked that the Fire Fighter's Association was beginning the process of planning for the annual 4th of July picnic for 2016. Chief Hall also commented that the Volunteer Fire Fighters are continuing their Fire Fighter I Certification.

- C) General Manager Huff reported that the winter projects are in process including the rock sifter to separate asphalt. General Manager Huff is preparing a presentation on the District's position regarding Running Springs Water District proposed charges (based on EDU's rather than actual flow) for the Wastewater Treatment Plant for the Board of Directors to be presented at the February 21, 2016 Board of Directors meeting. General Manager Huff closed his comments with the State Water Resources Control Board's recommendation that mandatory water conservation remain in effect until October, 2016, they will vote on extending the regulation Feb. 2, 2016.

President Wymer excused any individuals who were not required for the balance of the meeting and the Board took a 5 minute break.

DISCUSSION / ACTION ITEMS:

A) Board

1. The Annual election of Board Officers was conducted for Arrowbear Park County Water District
 - a) Director Bunyea asked for nominations for the 2016 Board President. Director Bunyea nominated Director Wymer. Second was by Director Weber. Director Weber nominated Director Bonito, there was no second. A vote was held: (5) for Director Wymer. Director Wymer will be the Board President for the year 2016.
 - b) Director Bunyea then asked for nominations for the 2016 Board Vice President. Director Oberlies nominated Director Weber. The nomination was declined by Director Weber who then nominated Director Bunyea. Second was by Director Bonito. A vote was held: (5) for Director Bunyea. Director Bunyea will be the Board Vice President for the year 2016.

The gavel was passed to the new President Wymer and she thanked former President Bunyea for his work for 2015.

2. President Wymer asked for a motion to approve Caroline Rimmer as Board Secretary. Director Weber made the motion. Second was by President Wymer. Motion passed by unanimous vote.
3. A motion was made to re-appoint Norman Huff, General Manager, Caroline Rimmer, Board Secretary, Rick Weber, Director & Terisa Bonito, Director, as signers on the District bank account. Motion made by Director Weber. Second by Director Bonito.
4. A motion was made to affirm the regular Board meeting time and day for the 3rd Thursday of each month at 6:30 PM. Motion made by Director Bonito. Second by Director Oberlies. Motion passed by unanimous vote.
5. Financing Corporation
 - a) At 7:56 PM, President Wymer adjourned the regular meeting and opened the annual Finance Corporation meeting (See Minutes for Finance Corporation). Director Bonito made a motion to appoint the newly sustained officers of the

Board to be in the same positions for the Finance Corporation Board officers for the year 2016. Second was by Director Weber. Motion passed by unanimous vote.

- b) President Wymer adjourned the Finance Corporation meeting.
- c) Reopened the regular Board meeting at 7:58 PM.

Announcements:

- A) President Wymer requested a copy of the basic rules of conducting a public meeting.
- B) Board Members: Vice President Bunyea thanked the Board for allowing him to be President for 2015.
- C) Secretary Rimmer announced the upcoming Ethics Training conducted by CSDA beginning January 8, 2016 until March 7, 2016. An email would be sent to those who had not received the link for the 2 hour training video and the link for printing the test. Secretary Rimmer requested an annual Form 700 from all necessary individuals.

Adjournment of Open Meeting:

There being no further business, President Wymer adjourned the Open Meeting at 8:10 PM.

The next board meeting will be February 18, 2016 at 6:30 PM.

Sheila Wymer, President

Caroline V. Rimmer, Secretary

**MINUTES OF THE MEETING OF THE
ARROWBEAR PARK COUNTY WATER DISTRICT
FINANCING CORPORATION**

A meeting of the Board of Directors of the Arrowbear Park County Water District Financing Corporation was duly noticed as provided by law to be held at the hour of 7:57 PM on January 21, 2016 at the offices of the Arrowbear Park County Water District 2365 Fir Drive, Arrowbear Lake, California.

The following Directors were present: Terisa Bonito, Rick Weber, Pat Oberlies, Sheila Wymer & Mark Bunyea

The following Directors were absent: NONE

Also present were: Norman Huff, General Manager/CFO, Caroline Rimmer, Secretary, & Ouida Rendelman

PUBLIC TESTIMONY

NONE

SUSTAINING OF OFFICERS:

Director Bonito made a motion to appoint the newly sustained officers of the Arrowbear Park County Water District Board to be sustained as officers of the Arrowbear Park County Water District Financing Corporation for the year 2016. The motion was seconded by Director Weber. Motion passed by unanimous vote.

OTHER BUSINESS

NONE

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting was adjourned at 7:58 PM.

Caroline V. Rimmer
Secretary, Arrowbear Park County Water District
Financing Corporation