

**MINUTES  
CITY OF TEAGUE  
BOARD OF ALDERMEN  
REGULAR MEETING  
JANUARY 16, 2017 6:00 P.M.**

1. CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT: *The meeting was called to order at 6:02 P.M. by Alderman Rasbeary, Mayor Pro Tempore and Quorum was announced with all the Aldermen seated at their respective places except for Alderman Mims, Place 1 and Earnest G. Pack, Mayor being absent.*
2. INVOCATION: *Alderman Nickleberry*
3. PLEDGE TO THE FLAG: *Alderman Hertenberger*
4. VISITORS/CITIZENS COMMENTS: At this time, any person with business before the Council not scheduled on the Agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting. *None*
5. CONSENT AGENDA:
  - a. Approve Minutes from the December 19, 2016 Regular Meeting of the Board of Aldermen
  - b. Approve the check register for the month of December, 2016
  - c. Approve Financial Statement for December, 2016
  - d. Approve the Investment Report for the month of December, 2016
  - e. Ratify the Mayor's acceptance letter of retirement from Judy Keally effective January 6, 2017
  - f. Rescind the motion to hire Jerry Higgins as the Public Works Director

*Motion to approve the consent agenda was made by Alderman Nickleberry, seconded by Alderman Hertenberger. Motion carried 4-0.*

6. OLD BUSINESS: *NONE*

7. NEW BUSINESS:

- a. DISCUSSION AND POSSIBLE ACTION ON APPROVING A BUDGET AMENDMENT FOR THE ECONOMIC DEVELOPMENT CORPORATION'S BUDGET IN THE AMOUNT OF \$75,000 FOR NEW OFFICE BUILDING:

*EDC Director Bill Elliot explained that the EDC is asking for this approval so that they may build a new office building on Main Street, on property that is already owned by the EDC. Drawings are currently being made and will consist of 3 walls, 2 bathrooms and office space that will include an office for the Chamber of Commerce.*

*Motion to approve a budget amendment for the Economic Development Corporation's budget in the amount of \$75,000 for new office building was made by Alderman Hertenberger, seconded by Alderman Nickleberry. Motion carried 4-0*



- b. DISCUSSION AND POSSIBLE ACTION ON APPROVING RESOLUTION NO: 2017-01-16 WHICH AUTHORIZES THE MAYOR TO APPLY FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN THE AMOUNT OF \$345,000.00 FOR THE YEAR OF 2017-2018:

*Motion to approve Resolution No: 2017-01-16 authorizing the Mayor to apply for a Community Development Block Grant in the amount of \$345,000 for the Year of 2017-2018 was made by Alderman Rasbeary, seconded by Alderman Michaud. Motion carried 4-0.*

- c. DISCUSSION AND POSSIBLE ACTION ON APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE RESOLUTION NO. 2017-01-16- 2 WHICH CALLS FOR THE GENERAL ELECTION TO BE HELD JOINTLY WITH THE TEAGUE INDEPENDENT SCHOOL DISTRICT ON MAY 06, 2017, AND ESTABLISHING PROCEDURES FOR THAT ELECTION; APPOINTMENT OF AN ELECTION JUDGE AND ALTERNATE JUDGE; PROVIDING FOR NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF ELECTION; AND PROVIDING AN EFFECTIVE DATE:

*Motion to approve and authorize the Mayor to execute Resolution No: 2017-01-16- 2 which calls for the General Election to be held jointly with the Teague Independent School District on May 06, 2017, and establishing procedures for that election; appointment of an Election Judge and Alternate Judge; providing for notice of election; establishing other procedures for conduct of election; and providing an effective date was made by Alderman Hertenberger, seconded by Alderman Nickleberry. Motion carried 4-0.*

- d. DISCUSSION AND POSSIBLE ACTION ON APPROVING RESOLUTION NO: 2017-01-16-3 WHICH AUTHORIZES THE MAYOR TO APPLY FOR A HOMELAND SECURITY GRANT FOR LAW ENFORCEMENT COMMUNICATIONS EQUIPMENT FOR THE YEAR OF 2017-2018:

*Motion to approve Resolution No: 2017-01-16-3 which authorizes the Mayor to apply for a Homeland Security Grant for law enforcement communications equipment for the year of 2017-2018 was made by Alderman Nickleberry, seconded by Alderman Hertenberger. Motion carried 4-0.*

- e. DISCUSSION AND POSSIBLE ACTION ON APPROVING RESOLUTION NO: 2017-01-16-4 WHICH AUTHORIZES THE MAYOR TO APPLY FOR A DJ-EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR UPGRADING LAW ENFORCEMENT COMPUTER SERVER EQUIPMENT FOR THE YEAR OF 2017-2018:

*Motion to approve Resolution No: 2017-01-16-4 which authorizes the Mayor to apply for a DJ-Edward Byrne Memorial Justice Assistance Grant for upgrading law enforcement computer server equipment for the year of 2017-2018 was made by Alderman Nickleberry, seconded by Alderman Rasbeary. Motion carried 4-0.*



- f. DISCUSSION AND POSSIBLE ACTION ON CHANGING THE NAME OF THE FOLLOWING STREETS:
- South 12<sup>th</sup> Avenue Blocks 100-600 will become an unnamed alley
  - 700 Block of South 12<sup>th</sup> Avenue will become Yoakum Street
  - South 13<sup>th</sup> Avenue will become South 12<sup>th</sup> Avenue

*Motion to change South 12<sup>th</sup> Avenue blocks 100-600 to an unnamed alley, change the 700 block of South 12<sup>th</sup> Avenue to Yoakum Street and change South 13<sup>th</sup> Avenue to South 12<sup>th</sup> Avenue was made by Alderman Rasbeary, seconded by Alderman Nickleberry. Motion carried 4-0.*

- g. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE INTERIM CITY ADMINISTRATOR / SECRETARY TO WORK WITH THE CITY ATTORNEY ON UPDATING THE EMPLOYEE PERSONNEL MANUAL IN REFERENCE TO THE COMPENSATORY TIME:

*Interim City Administrator Theresa Prasil explained that concerns have been brought to her attention on the large quantity of compensatory time that employees have been able to accumulate under previous administration and that it has been expressed that the current policy needs to be updated. She also explained that the policy may be found on pages 32-34 in the Personnel Manual. Alderman Nickleberry expressed his concerns that there are not any current controls on Directors and they have the capability to write down extra time on their time sheets.*

*Police Chief Dan Ramsey expressed his concern of the budget strain if comp time is completely done away with.*

*Alderman Michaud and Alderman Hertenberger expressed the need of a workshop with the City Attorney, not only to address this issue but other issues with employee's Personnel Manual.*

*Interim City Administrator Theresa Prasil pointed out on page 34 of the manual, Authorization for overtime, number 6. "... If approved by the City Administrator an employee may elect to receive compensatory time rather than cash overtime payment." and stated that at this time with the concerns and issues at hand with this policy she, as the Interim Administrator, would not authorize Compensatory Time in place of overtime for any employees until this can be addressed at later date.*

*Motion to table authorizing the Interim City Administrator / Secretary to work with the city attorney on updating the employee Personnel Manual in reference to the compensatory time and to address this and all other manual issues at one time was made by Alderman Michaud, seconded by Alderman Nickleberry. Motion carried 4-0.*

- h. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE APPLICATION AND ISSUANCE OF A CREDIT CARD ACCOUNT AND SETTING A TOTAL CITY LIMIT FROM PROSPERITY BANK AND APPOINTING ADMINISTRATORS TO SAID ACCOUNT:

*Motion to approve the application and issuance of a credit card account from Prosperity Bank with a total City limit of \$20,000, appointing Theresa Prasil, Interim City Administrator / Secretary, Daniel Ramsey, Chief of Police, Gus Ramirez, Public Works Director and Anna Diane Willis, Librarian as Administrators of said account was made by Alderman Hertenberger, seconded by Alderman Michaud. Motion carried 4-0.*

At 6:40 P.M. Open Session convened into Executive Session

Minutes 01/16/2017 Initials



8. EXECUTIVE SESSION: *"The City Council for the City of Teague reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation and Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development)."*

- Discussion and possible action on Theresa Prasil' s salary as the Interim City Administrator / Secretary. **551.074 (Personnel Matters)**
- Conduct employment interview with Gus Ramirez, applicant for the Public Works Director's position. **551.074 (Personnel Matters)**
- Discussion and possible action on Ricky Vincent's salary as the Safety Coordinator, Water and Sewer Operator. **551.074 (Personnel Matters)**

9. OPEN SESSION: *At 7:30 P.M. Executive Session adjourned into Open Session*

10. TAKE ANY ACTION DEEMED NECESSARY ON TOPICS DISCUSSED IN EXECUTIVE SESSION:

*Motion to increase Interim City Administrator / Secretary Theresa Prasil' s rate of pay to \$30.00 an hour was made by Alderman Nickleberry, seconded by Alderman Rasbeary. Motion carried 4-0.*

*Theresa Prasil, Interim City Administrator / Secretary asked for clarification on motion as to whether the increase was at an hourly wage or to be set as a salaried employee. Alderman Rasbeary replied at this time as an hourly wage, not salaried.*


*Motion to hire Gus Ramirez as the full time Public Works Director at \$64,000 a year as a salaried employee to start on February 1,2017 was made by Alderman Hertenberger, seconded by Alderman Michaud. Motion carried 4-0.*


*Motion to increase Ricky Vincent's salary to \$25.00 an hour as the Safety Coordinator, Water and Sewer Operator was made by Alderman Hertenberger, seconded by Alderman Michaud. Motion carried 4-0.*


11. ADJOURNMENT: *At 7:34 P.M. a motion to adjourn was made by Alderman Nickleberry seconded by Alderman Hertenberger. Motion carried 4-0.*

  
Theresa Prasil, Interim City Adm/Secretary

  
Ron Rasbeary, Mayor Pro Tempore

  
Marie Hertenberger, Alderman Place 3

  
Chris Nickleberry, Alderman Place 4

  
Marilyn Michaud, Alderman Place 5

Any person interested in attending the meeting with special communication or accommodations needs to contact City Hall 48 hours prior to the meeting at 254-739-2547 to make arrangements.  
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