

## REGULAR MEETING, TOWN OF RANDOLPH, May 11, 2016

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 11<sup>th</sup> day of May 2016.

PRESENT: Dale Senn ----- Supervisor  
Nate Root ----- Councilman  
John Hale ----- Councilman  
Amber Frame ----- Councilwoman  
Tim Beach ----- Councilman  
Gretchen Hind ----- Clerk  
Gary Sickles ----- Superintendent of Highways

ABSENT: Bridget Marshall ----- Attorney

OTHERS PRESENT: Elise Gorth – Randolph Register; Dave Heckman - Code Enforcement; Dave Fischer, Don McElwain – Water Department; Kathy Sickles – Deputy Clerk; Jeffery Greeley- Town Justice; Several Town Residents

### CALL MEETING TO ORDER

Supervisor Senn called the meeting to order with the Pledge of Allegiance at 7:30PM.

### PUBLIC PARTICIPATION

Mark Wilson presented a plan to hold a 5K to benefit Randolph Toymakers.

### RESOLUTION 46-2016

#### APPROVAL OF MINUTES

On a motion of Councilman Root seconded by Councilman Hale, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach  
Nays 0

Resolved that the minutes of April 13, 2016 be approved as presented.

### REPORT OF TOWN OFFICIALS

#### TOWN JUSTICE

Justice Greeley provided a court activity report to the Board

#### CODE ENFORCEMENT

Dave Heckman provided the Board with a report for the month of April 2016. 6 permits were issued with total fees collected of \$500.00

#### RACDC- NO REPORT

#### Monthly Report of the Supervisor

The April 2016 Report was provided to the Board by BLB.

#### CLERK

Clerk Hind submitted the monthly report for April 2016 to the Board. The local shares were \$177.44.

**SUPERINTENDENT OF HIGHWAYS**

Superintendent Sickles gave a detailed report on the activities for the month of April 2016.

**WATER/SEWER**

Water Project update was provided to the Board by MDA Engineers. Dave Fischer informed the board that all the valves on Larkin Street had previously been covered with blacktop. He and Don located all of them and uncovered them. They completed the semi-annual cleaning of the digester. Dave asked the Board how they wanted to proceed with the 2 sewer services that have failed to connect to the sewer line on Williams Street. The Board stated they would discuss how to proceed with Attorney Marshall.

**SAMPLE HILL CEMETERY**

The cemetery is all cleaned, mowed and water pump is in for the season.

**COMMUNICATIONS**

Communications were provided to the Board. No action taken.

2016 Assessment Notification was received for the Town of 81%.

Tom Reed is scheduled to hold a Town Hall meeting in the Court Room on May 21<sup>st</sup>. Amber Frame will be available to welcome him.

**OLD BUSINESS**

RESOLUTION 47-2016

**SHARED SERVICE-TOWN OF CONEWANGO**

On a motion of Councilwoman Frame seconded by Councilman Hale, the following resolution was

ADOPTED	Ayes	5	Root, Hale, Senn, Frame, Beach
	Nays	0	

Resolved that the Board authorizes entering into the Shared Service Agreement with the Town of Conewango upon the approval of Attorney Marshall.

**SHARED SERVICE AGREEMENTS**

The Shared Service Agreement with the NYS DOT was tabled.

RESOLUTION 48-2016

**WENDELL ANDERSON – WORKER’S COMPENSATION-VACATION**

On a motion of Councilman Beach seconded by Councilman Hale, the following resolution was

ADOPTED	Ayes	5	Root, Hale, Senn, Frame, Beach
	Nays	0	

Resolved that the Town reimburse Wendell Anderson by paycheck for two-week’s vacation time he took in 2015 for a Worker’s Compensation Claim.

**NEW BUSINESS**

RESOLUTION 49-2016

**WEEDEN PARK USAGE-BABE RUTH BASEBALL**

On a motion of Councilman Root seconded by Councilman Beach, the following resolution was

ADOPTED    Ayes    5            Root, Hale, Senn, Frame, Beach  
                 Nays    0

Resolved that the Town authorizes Randolph Area Baseball to use the fields at Weeden Park for Babe Ruth Baseball through the end of July. The Town is in receipt of their Insurance Certificates.

RESOLUTION 50-2016

**SALE OF EXCESS: 2001 MACK DUMP TRUCK – AUCTIONS INTERNATIONAL**

On a motion of Councilman Beach seconded by Councilman Root, the following resolution was

ADOPTED    Ayes    5            Root, Hale, Senn, Frame, Beach  
                 Nays    0

Resolved that the Town accepts the high bid of \$20,100 from the bid that was placed for the sale of the 2001 Mack Dump Truck VIN#1M2P267C11M053209.

RESOLUTION 51-2016

**STANDARD WORK DAY RESOLUTION**

On a motion of Councilman Beach seconded by Councilman Root, the following resolution was

ADOPTED    Ayes    5            Root, Hale, Senn, Frame, Beach  
                 Nays    0

Resolved that the Town of Randolph, Location code 30474, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement system based on the time keeping system or record of activities maintained and submitted by these members to the clerk of this body.

TITLE	Standard Work Day (hrs./day)
Highway Superintendent	8
Town Clerk	6.5
Town Justice	6.5
Assessor	6.5
Councilperson	6.5
Water/Sewer Superintendent	8
Court Clerk	6.5
Code Enforcement Officer	6.5

RESOLUTION 52-2016

**SPECIAL MEETING**

On a motion of Councilman Beach seconded by Councilman Hale, the following resolution was

ADOPTED    Ayes    5            Root, Hale, Senn, Frame, Beach  
                 Nays    0

Resolved that the Town schedules a Special Meeting for May 18<sup>th</sup> at 4:30 PM to award DWSRF Contract #6.

RESOLUTION 53-2016

**MUNICIPAL BUILDING SIGNS**

On a motion of Councilman Hale seconded by Councilman Beach, the following resolution was

ADOPTED   Ayes   5           Root, Hale, Senn, Frame, Beach  
              Nays   0

Resolved that the signs on the municipal building are in need of repair; therefore, they will be updated to say the Town of Randolph rather than Randolph Area. A quote has already been requested.

RESOLUTION 54-2016

**5K TO BENEFIT RANDOLPH TOYMAKERS**

On a motion of Councilman Hale seconded by Councilman Root, the following resolution was

ADOPTED   Ayes   5           Root, Hale, Senn, Frame, Beach  
              Nays   0

Resolved that the Town approves Mark Wilson holding a 5K on July 30<sup>th</sup> at 8:00 AM to benefit the Randolph ToyMakers. Highway Superintendent Sickles will provide any available cones.

RESOLUTION 55-2016

**BUDGET TRANSFER & MODIFICATION**

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED   Ayes   5           Hale, Root, Senn, Frame, Beach  
              Nays   0

Resolved that the following budget transfers be made:

**BUDGET TRANSFER – GENERAL FUND**

\$	40.00	FROM	A1990.4 - CONTINGENT
\$	40.00	TO	A1010.4 - TOWN BOARD - CONTRACTUAL
\$	500.00	FROM	A1990.4 - CONTINGENT
\$	500.00	TO	A8010.4 - ZONING – CONTRACTUAL

**BUDGET TRANSFER – STREET LIGHTING**

\$	2.00	FROM	SL5182.4 - STREET LIGHTING - CONTRACTUAL
\$	2.00	TO	SL9010.8 - EMPLOYEE BENEFITS - STATE RETIREMENT

**Budget Modification:**

We resolve to increase the Highway Fund 2016 expenditure by \$112,563 which represents monies received for the reimbursement of emergency disaster funds. This will increase accounts DA3690 – State Aid – Emergency Disaster and DA5110.41 General Repairs – FEMA.

RESOLUTION 56-2016

**AUDIT OF BILLS**

On a motion of Councilman Beach, seconded by Councilman Hale, the following resolution was

ADOPTED      Ayes    5            Beach, Root, Hale, Senn, Frame  
                      Nays    0

Resolved that the bills be paid on Abstract #5 in the following amounts:

General Fund	No. 101-123	\$19,194.58
Street Lighting District		5,305.95
Refuse District		467.60
Debt District		0
Snow Removal		0
Highway Fund	No. 71-86	14,691.92
FEMA Repairs	No. 87	3,133.25
Fire District	No.	0
Sewer Fund	No. 30-37	2,706.28
Water Fund	No. 54-66	4,168.04
WATER CAPITAL PROJECT – DWSRF #18013	No. 12-14	4,292.02

Motion was made to adjourn. Councilman Root noted Attorney Marshall had arrived and she was asked if she needed to discuss anything.

RESOLUTION 57-2016

**EXECUTIVE SESSION**

On a motion of Councilman Hale, seconded by Councilman Beach, the following resolution was

ADOPTED      Ayes    5            Root, Hale, Senn, Frame, Beach  
                      Nays    0

Resolved that the Board enter into Executive Session at the request of Attorney Marshall at 8:12PM for property litigation.

RESOLUTION 58-2016

**EXECUTIVE SESSION**

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED      Ayes    5            Root, Hale, Senn, Frame, Beach  
                      Nays    0

Resolved that the Board return to regular session at 8:30 PM.

RESOLUTION 59-2016

**RESCIND PRIOR MOTION**

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED      Ayes    5            Root, Hale, Senn, Frame, Beach  
                     Nays    0

Resolved that the prior motion to schedule a special meeting on May 18<sup>th</sup> be rescinded.

RESOLUTION 60-2016

**DWSRF CONTRACT #6 – MAIN STREET WATER LINE RECONSTRUCTION & UPPER PRESSURE ZONE IMPROVEMENTS AWARD**

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED      Ayes    5            Root, Hale, Senn, Frame, Beach  
                     Nays    0

Resolved that the Town award Contract #6 to J. D Northrup Construction Inc. in the amount of their corrected bid of \$583,580.00 upon the recommendation of MDA Engineers, and authorize the Town Supervisor to sign the Notice of Award. The Town Board also authorizes the Town Supervisor to sign the Agreement and Notice to Proceed, as soon as the required documents described above have been approved.

With no further business, on a motion from Councilman Beach, seconded by Councilman Hale, the meeting was adjourned at 9:10 pm. Carried unanimously.

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Gretchen A. Hind, Town Clerk