

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
JULY 28, 2014
8:00 P.M.**

Call to Order

Time: 8:15 p.m.

Salute to the Flag/Moment of Silence

Councilman Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2014, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 5, 2014.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Pierpont: Absent
Mayor Johnson: Present
Clerk O'Donnell: Present

Councilman Blass: Present
Councilwoman Kelley: Absent
Council President Razze: Present
Borough Solicitor Duffield: Present

Proclamation Presentation

Mayor Johnson presented Patrolman Matthew L. Perry with a Proclamation in honor of his service to the Borough of Pitman and congratulated him on his retirement from the Pitman Police Department.

Approval of Minutes

Work Session and Formal Meeting Minutes of July 14, 2014

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Committee Reports

Councilman Austin

Councilman Austin reported that Chief Zimmerman submitted an application for the 2014 Body Armor Grant and has received \$2,200.00 for this year. Sgt. Zander will attend the Tactical Firearm school on November 5th and 6th. Patrolman Leach attended the 2014 New Jersey Emergency Preparedness Conference. He is the Deputy Coordinator for the Pitman Office of Emergency Management.

The Fire Department responded to one fire that is still under investigation.

Councilman Blass

Councilman Blass reported that the McCowan Memorial Library was open for Fourth Friday and presented a program that included visiting authors. NJ.com printed an article written by Tom Wilk about Seed Libraries. The McCowan Memorial Library was featured as one of the places that house a Seed Library. The library currently has 3,459 articles in circulation, with 773 having been sent or received by other libraries.

The Memorabilia Museum was also open on Fourth Friday with student docents leading tours for visitors of the museum.

Council President Razze

Council President Razze reported that the summer Recreation Department programs are winding down, and Recreation Director Andy Fox is now preparing for the fall programs, Micro-mini soccer will operate the same way the t-ball program did, practicing on Wednesday nights.

Council President Razze reported that on Thursday and Friday of last week, Administrator O'Donnell and he attended the Tri County Municipal Joint Insurance Fund Retreat at Auletto's Catering, where a variety of topics were discussed.

Councilwomen Higbee

Councilwoman Higbee reported that the Pitman Historic Preservation Commission has revised the guidelines for properties located in the Historic District of the Borough. The new guidelines were presented to the Planning & Zoning Board. They will be reviewed by the members of the Board and any changes they suggest will be reviewed at their August 18 meeting. Councilwoman Higbee thanked Historic Preservation Commission member Michelle LaPlante for her efforts in preparing the new guidelines.

Three new businesses on Broadway held their ribbon cutting ceremonies on the recent Fourth Friday. Councilwoman Higbee welcomed the new businesses to the Borough.

The municipal tax bills have been mailed to residents. The due date for the third quarter tax payment has been extended until August 25, 2014.

Councilwoman Higbee reported that the Recreation Department's Summer Playground Program has concluded. Some of the environmental programs presented to the children were paid for with funds from the Borough's portion of the New Jersey Clean Communities Grant.

Unfinished Business

Ordinance No. 13, 2014 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Amendment to the Borough of Pitman Police Department Rules and Regulations

Second Reading – Public Hearing

Motion: Austin

Second: Blass

Motion to Open to the Public: Razze

Second: Blass

Time: 8:27 p.m.

No public comment.

Motion to Close Public Hearing: Austin

Second: Razze

Time: 8:28 p.m.

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Ordinance No. 16, 2014 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 7 Entitled “Vehicles and Traffic” to Create a New Section 7-43 Entitled “Student Loading and Unloading Zone” of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Austin

Second: Blass

Motion to Open to the Public: Razze

Second: Austin

Time: 8:29 p.m.

No public comment.

Motion to Close Public Hearing: Razze

Second: Blass

Time: 8:29 p.m.

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

New Business

Ordinance No. 17, 2014 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 7 Entitled “Vehicles and Traffic” of the Code of the Borough of Pitman

First Reading

Motion: Austin

Second: Blass

Councilwoman Higbee noticed a discrepancy between the limited parking times for Second Avenue listed in the ordinance and what is posted on the signage on Second Avenue. A **Motion** was made by Councilman Austin to amend the ordinance to reflect the time frame for the limited parking to what is written on the sign.

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Resolution No. 112, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Extending the Due Date for Third Quarter 2014 Taxes

Motion: Higbee

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent

Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Mayor Johnson _____

Resolution No. 113, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a Grant Application and Contract Execution With the New Jersey Department of Transportation (NJDOT) for the Reconstruction of Hudson Avenue Section II

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Second: Razze
Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Resolution No. 114, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Change Order #1 and the Payment of Contractor's Application for Payment #2 to the Contract With ABS Electric, Inc. for the Emergency Generators at Pitman Fire Stations

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Second: Higbee
Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Resolution No. 115, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a 2.0% Salary Increase for All Non-Contractual Employees of the Borough of Pitman, County of Gloucester, State of New Jersey

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Second: Higbee
Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Resolution No. 116, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Matt Paden to the Position of Foreman for the Borough of Pitman Water and Sewer Division of the Public Works Department

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Absent
Mayor Johnson _____

Second: Austin
Councilman Blass: Yes
Councilwoman Kelley: Absent
Council President Razze: Yes

Event Permit Applications

Event: Labor Day Carnival
Applicant: Highland Chemical Engine Company
Date: August 28, 29, & 30, and September 1, 2014
Time: 6:00 p.m. – 11:00 p.m.

Location: Pitman High School Grounds

Contact Person: Jeff Penuel

Motion: Razze

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Councilwoman Kelley: Absent

Councilman Pierpont: Absent

Council President Razze: Yes

Mayor Johnson _____

Payment of Bills

Motion: Higbee

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Abstains to # 29015 & #29020

Councilwoman Kelley: Absent

Councilman Pierpont: Absent

Council President Razze: Yes

Mayor Johnson _____

Public Portion

Motion to Open to the Public: Razze

Second: Blass

Time: 8:42 p.m.

Lou Granato, 500 Wildwood Avenue

Michael Batten, 192 North Avenue

Motion to Close the Public Portion: Razze

Second: Austin

Time: 8:45 p.m.

Adjournment

Motion: Razze

Second: Austin

Time: 8:45 p.m.

Respectfully Submitted,

Judith O'Donnell

Borough Clerk/Administrator