

APPROVED

Arrowbear Park County Water District

Regular Meeting

October 19, 2023

6:33 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held October 19, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice-President Mark Bunyea
Director Paul Miller
Director Sheila Wymer
Director Seth Burt

Directors who were absent:

Also present were the following:

General Manager Magaña
Secretary Rimmer
Field Operations Supervisor Weber
Chief Lindley

Visitors present:

O. Rendelman
C. Carpenter

Open Session

President Bunyea called the meeting to order. President Bunyea led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Miller, Wymer, Bonito Burt, and Bunyea. Directors that were absent: None

Public Comments:

There were no public comments.

Approval of Consent Agenda:

Vice President Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly maintenance issues for the month of September, discussed equipment that was delivered, and reported that Bacon Wagner did their last job for the District as Danny Wagner was retiring.
- B) Chief Lindley reviewed the calls for the month of September, announced the Open House on October 28, 2023, discussed the night time training the Fire Department did recently, and that he had located a Type 3 Brush Engine.

- C) General Manager Magaña reported that the Auditors were continuing with the Audit for FY 2022/2023, discussed sewer maintenance inspections and that the Engineer is continuing the work on the Highway 18 Project. General Manager Magaña continued his report by informing the Board that he and the two Service Technicians had attended a water sampling class at Clinical Labs and that he was going to reach out to Cal Rural Water for Grant assistance.

President Bonito announced that the Closed Session is being held pursuant to Code 54957.6
Reason: Conference with Labor Negotiator.

Adjournment of Open Session: 7:21 PM

Closed Session began: 7:22 PM

Adjournment of Closed Session: 9:05 PM

Open Session began: 9:07 PM

Public announcement of action taken (if any) during Closed Session.

President Bunyea announced that no action was taken during the Closed Session.

Discussion / Action Items:

A) Fire Department

1. Chief Lindley tabled the Agenda item regarding revisions and additions to the Fire Department's Standard Operating Procedures to the November 16, 2023 Regular Board Meeting.
2. The Right of Entry Contract discussion/action item was tabled pending moving the currently installed weather station to an area more conducive to snow removal at the Fire Station.

B) Board

3. There was a discussion regarding the allocation of budgeted Master Plan surplus, unused, or over budgeted funds form FY 2022-2023 of \$427,883.35 and FY 2022-2023 budget surplus funds of \$228,943.42 to unrestricted asset accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report. Motion was made to approve the allocation of budgeted Master Plan surplus, unused, or over budgeted funds form FY 2022-2023 of \$427,883.35 and FY 2022-2023 budget surplus funds of \$228,943.42 to unrestricted asset accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report and was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Miller, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

4. There was a discussion with a Motion to amend Policy #2070, Safety & Emergency, Emergency Measures (Inclement weather), and allow (6) allotted Manager Discretion Snow Days. Motion was made to amend the current policy and allow unlimited Manager Discretion Snow Days by Vice President Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Miller, Bunyea, Wymer, and Burt.

Nays: None
Abstain: None
Absent: None

5. There was a discussion regarding the purchase of surplus equipment from Bacon Wagner Excavating in the amount of \$36,750. Motion to approve the purchase of surplus equipment from Bacon Wagner Excavating in the amount of \$36,750 was made by Vice President Wymer, seconded by Director Miller Bonito, and approved by a unanimous vote.

Ayes: Miller, Bunyea, Wymer, and Burt.
Nays: None
Abstain: None
Absent: None

6. The Board reviewed the Statement of Interest submitted by Craig Carpenter. There was a motion made by Vice President Wymer to approve Craig Carpenter for the appointee position and second was by Director Miller. The vote was split two directors for Craig Carpenter (Miller, Burt), and two against (Bunyea, Wymer). Discussion continued with a motion being made by Vice President Wymer to approve Craig Carpenter pending review by Legal on dual Board membership in two Agencies, second was by Director Miller and approved by unanimous vote. Craig Carpenter was approved as the appointee for the period November 1, 2023 and ending December 2024, pending review by Legal on dual Board membership in two Agencies.

Ayes: Miller, Bunyea, Wymer, and Burt
Nays: None
Abstain: None
Absent: None

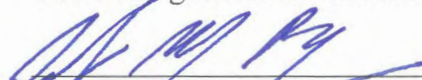
Announcements:

- A) The President had no announcements.
B) Director Miller requested a review of the procedure the Fire Department will be using for the billing for their Schedule of Fees that was approved at the June 15, 2023 Regular Board Meeting.
C) Staff had no announcements.

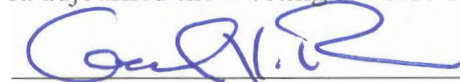
The next Regular Board Meeting will be November 16, 2023, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 10:17 PM.



Jeffrey M. Bunyea, President



Caroline V. Rimmer, Secretary