

**Country Club West/Woods Homeowners Association**  
**Heartland Presbyterian Church**  
**January 13, 2004, 7:00 p.m.**

**BOARD MEMBERS IN ATTENDANCE:**

Susan Dunn  
Rex McClafin  
Bart Baudler

**GUESTS:**

Matthew Lewis  
Crishelle O'Rourke  
Tim Tucker

**MEETING NOTES:**

Minutes from November 2003 meeting were approved.

**TREASURER REPORT:**

Rex McClafin, treasurer, provided current budget information to the Board.

Rex provided an update on a Waukee resident lien issue. A final decision has been tabled until the February 2004 board meeting.

For the years 2001-2003, there are 8 delinquent dues statements. Rex will proceed with the lien process per the covenants.

**COVENANT ISSUES:**

Bart will follow up with a phone call to homeowners regarding an exposed garbage can issue.

The issue of shed screening was discussed. Bart provided an update on any feedback he received as a result of the November newsletter, which addressed shed screening requirements. A timeline and fee schedule for compliance will be finalized and publicized. In March, direct letters to homeowners in violation will be mailed.

**OLD ITEMS:**

Annual dues notices have been mailed, with dues checks coming in. Deadline is March 1<sup>st</sup>.

Rex will have the 2004 budget, as well as bids for lawn care available for vote at the February meeting.

Travis Black's position on the Board has been filled by Crishelle O'Rourke. Travis moved out of the CCWFOA community.

**NEW ITEMS:**

With help from local real estate agents, a real estate page is in the works for the CCWFOA website.

A letter will be sent to all homeowners by February 20, 2004 to ask for nominations for the Board. This mailing will also include a notice on the shed issue, spring plantings, a dues reminder, and website information. Ballots, if necessary, will be sent out once names for consideration for the Board have been received, along with a notice about the Annual Meeting to be held in May.

The meeting was adjourned at 8:30 p.m.

The next meeting will be on Tuesday, February 10<sup>th</sup> at 7:00 p.m.