

January 10, 2019

Village Wood Townhomes Association, Inc.

Re: Annual Meeting

Dear Homeowner:

You are hereby notified that the Annual Meeting for the Village Wood Townhomes Association, Inc. has been rescheduled for Wednesday, January 30, 2019. The meeting will commence at 6:00 P.M., with sign in beginning at 5:30 P.M. The meeting will be held at the Trini Mendenhall Community Center, located at 1414 Wirt Road, Houston, Texas 77055.

The agenda for the meeting will be as follows:

- (A) Roll Call and Certifying of Proxies
- (B) Proof of Notice of Meeting or Waiver of Notice
- (C) Reading of Minutes of Preceding Meeting
- (D) Reports of Officers
- (E) Election of Directors
- (F) Adjournment

There is a one (1) year position available and (2) one year remaining of a two year position are available. Your incumbent Board of Directors Mr. Edmundo Mateo, Mr. Irvin Guevara and Ms. Jennifer Spackman will be running for re-election.

Please complete the enclosed proxy and return in the envelope provided. It is imperative that all homeowners be represented at this meeting either in person or by proxy. You may also send your proxy with someone who will be in attendance at the meeting. Proxies should be mailed, faxed or emailed in time to reach our office no later than Tuesday, January 29, 2019. Your attendance at the meeting will automatically void any proxy on record. By mailing your proxy in advance, you will be assured a voice in the event something unforeseen prevents your attendance.

Please remember that homeowners must be current in their maintenance fees in order to vote. Please contact our office if you have any questions regarding your account.

If you have any questions or if there are any issues you wish to have discussed, please contact my office at (713) 776-1771.

On Behalf of the Board of Directors,

David Rivera, Property Manager
MASC Austin Properties, Inc.