

February 7, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session February 7, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair. Mayor Smith was absent. Commissioner Mattmiller will be conducting the meeting as Mayor Pro tem.

Mayor Pro tem Mattmiller called the meeting to order.

CALL TO ORDER

Mayor pro tem Mattmiller recognized Stephen McCauley.

VISITORS

Stephen McCauley thanked the Commission for allowing him to speak tonight. Mr. McCauley is in attendance regarding the no parking ordinance on East Pike Street. Mr. McCauley owns property located at 305 E Pike Street. The city had the first reading of the ordinance prohibiting parking on E. Pike Street from Church to Confederate last week. Mr. McCauley stated that his property at 305 E. Pike Street does not have any off-street parking. Mr. McCauley called the Transportation Cabinet and got the minimum standards for parking and driving lanes. The minimum for parking is 8 feet and the minimum for driving lanes is 10 feet. The property he owns located at 305 E Pike has 28 feet ¼ inches. Mr. McCauley stated that he talked with a Mr. Minckley at the state level. He suggested for the city to file a formal request to allow parking.

STEPHEN MCCAULEY
PIKE STREET PARKING
ORDINANCE

Commissioner Griggs assured Mr. McCauley that the Commission is aware of this situation and want to find a solution and is sure others on the Commission are aware of this as well.

Mayor pro tem Mattmiller reported that there are minutes to approve.

Commissioner Slade made a motion to accept the minutes of the February 7, 2017 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor pro tem Mattmiller: yes. Motion carried.

APPROVE 2/7/17
REGULAR MEETING
MINUTES

Mayor pro tem Mattmiller recognized Attorney Lair.

LEGALS

Attorney Lair read aloud the second reading of Ordinance #1555 regarding providing water service outside of city.

2nd READING
ORDINANCE#1555
WATER SERVICE
OUTSIDE OF CITY

Commissioner Griggs made a motion to accept the second reading of Ordinance #1555. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor pro tem Mattmiller: yes. Motion carried.

MOTION TO ACCEPT
2nd READING ORD
#1555

Attorney Lair announced that Ordinances 1556 & 1557 second readings will be passed until the next regular meeting on February 21, 2017 when Mayor Smith will be here.

POSTPONE 2ND
READINGS OF 1556 &
1557 ON NO PARKING

Attorney Lair read aloud the first reading of Ordinance #1558 regarding recreational vehicles for Planning & Zoning.

1st READING ORD
#1558

Commissioner Slade made a motion to accept the first reading of Ordinance #1558. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor pro tem Mattmiller: yes. Motion carried.	MOTION TO ACCEPT ORDINANCE #1558 RECREATIONAL VEH P&Z
Attorney Lair read aloud the first reading of Ordinance #1559 Planning & Zoning relating to manufactured homes.	1 ST READING ORD #1559
Commissioner Griggs made a motion to accept the first reading of Ordinance #1559. Mayor pro tem Mattmiller seconded. Vote: Commissioner Griggs: yes; Mayor pro tem Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes. Motion carried.	MOTION TO ACCEPT 1 ST READING ORD #1559
Attorney Lair read aloud the first reading of Ordinance #1560 Planning & Zoning relating to amending the sign ordinance.	1 st READING ORD #1560 P & Z SIGNS
Commissioner Slade made a motion to accept the first reading of summary Ordinance #1560. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor pro tem Mattmiller: yes. Motion carried.	MOTION TO ACCEPT 1 ST READING ORD #1560 SUMMARY
Attorney Lair read aloud the first reading of Ordinance #1561 Planning & Zoning relating to solar energy systems.	1 st READING ORD #1561 SOLAR ENERGY
Commissioner Slade made a motion to accept the first reading of summary Ordinance #1561. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor pro tem Mattmiller: yes. Motion carried.	MOTION TO ACCEPT 1 ST READING ORD #1561
Mayor pro tem Mattmiller will be giving the Mayors report and the finance report.	FINANCE REPORT/MAYORS REPORT
	PAYABLES REPORT
Mayor pro tem Mattmiller made a motion to pay the following bills:	MOTION TO PAY BILLS
General Fund	\$ 173,060.59
Water & Sewer Fund	\$ 65,673.66
Commissioner Slade seconded. Vote: Mayor pro tem Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.	
Mayor pro tem Mattmiller reported cash in bank:	CASH IN BANK
General Fund	\$ 740,498.78
Water & Sewer Fund	\$ 105,591.15
Municipal Road Aid Fund	\$ 77,859.48
Mayor pro tem Mattmiller reported that we did not receive the 2016 Land and Water Conservation Fund Grant (LWCFG) that we applied for to provide funding the Water Splash Pad at FRVP. We want to apply again for 2017.	
Mayor pro tem Mattmiller made a motion to authorize Mayor Smith to sign a resolution authorizing the City to apply for a LWCF grant for 2017. Commissioner Slade seconded. Vote: Mayor pro tem Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.	MOTION TO AUTHORIZE MAYOR TO SIGN RESOLUTION

<p>Mayor pro tem Mattmiller reported that the Strategic Planning Committee will meet on Wednesday, February 15, 2017 at 6 p.m. right here in the Commissioners Room.</p>	<p>STRATEGIC PLANNING MEETING SCHEDULED</p>
<p>Mayor pro tem Mattmiller reported that there will be a Planning and Zoning meeting on Code Enforcement on Thursday, February 16, 2017 at 6 p.m. Mayor pro tem stated that this will be an informational meeting to clear up some understandings and misunderstandings.</p>	<p>P&Z CODE ENFORCEMENT MEETING SCHEDULED</p>
<p>Mayor pro tem Mattmiller reported that the city is proceeding with the legal documents to construct 3 homes for the Westside Redevelopment Project. We are still accepting applications for these homes and we have a floor plan, the homes are 3 bedroom 2 bath homes.</p>	<p>WRDP PROCEEDING WITH LEGAL DOCUMENTS</p>
<p>Mayor pro tem Mattmiller read a thank you note from Thomas McKee. He thanked the Commission for presenting him with a proclamation and making a Thomas McKee Day in Cynthiana.</p>	
<p>Mayor pro tem Mattmiller recognized Commissioner Slade.</p>	<p>PUBLIC SAFETY REPORT</p>
<p>Commissioner Slade made a motion to accept the resignation of Police Sergeant Michael Kiskaden effective February 6, 2017. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor pro tem Mattmiller: yes. Motion carried.</p>	<p>MOTION TO ACCEPT RESIGNATION OF SGT. M KISKADEN</p>
<p>Commissioner Slade reported that at the last meeting we discussed the necessity of obtaining new SCBA's for the Fire Department as (9) units have become inoperable. We advertised for bids and have received one bid from Vogelpohl for 16 units with all supporting equipment in the amount of \$91,268. The Fire Department has also received a \$18,600 grant to help finance this equipment.</p>	
<p>Commissioner Slade made a motion to accept the bid for SCBA's in the amount of \$91,268 from Vogelpohl. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor pro tem Mattmiller: yes. Motion carried.</p>	<p>MOTION TO ACCEPT BID FOR SCBA'S IN FIRE DEPT</p>
<p>Commissioner Slade reported that the E-911 has been short-handed due to illness and he would like to say job well done to the staff. They have stepped up and covered shifts and duties. Thanks to the E-911 staff.</p>	<p>JOB WELL DONE AT E-911</p>
<p>Mayor pro tem Mattmiller recognized Commissioner Griggs.</p>	<p>PUBLIC MAINTENANCE REPORT</p>
<p>Commissioner Griggs reported that we have had some issues with the F-450 dump trucks and have got them back in service. They are running smoothly. Commissioner Griggs also reported that we have plenty of salt on hand and two of the F-450's are equipped with salt spreaders and blades in case of a winter storm. Personnel are preparing mowing equipment for the mowing season, it will be here before you know it. Commissioner Griggs stated that the crews continue to work hard and she appreciates their hard work as always.</p>	
<p>Commissioner Griggs wanted to commend the Cynthiana Democrat for the several awards they have received, she has noticed it in the paper and commends them on their achievements.</p>	<p>COMMEND CYNTHIANA DEMOCRAT ON AWARDS RECIEVED</p>

PUBLIC UTILITIES
REPORT

Mayor pro tem Mattmiller recognized Commissioner Judy.

Commissioner Judy reported that the new back wash pump is scheduled to be installed next Tuesday. There was a little set back this week, but the crews have everything ready for next week.

Commissioner Judy reported that the #3 high service pump motor at the Water Treatment Plant is failing. This is not an emergency, it is a normal maintenance item and we will be scheduling to rebuild the motor in the near future.

Crews will continue to install radio read meters and next week there will be a test run of one of the routes that is installed.

Brad Wright has completed training for Waste Water Treatment Plant Operator I and successfully passed his exam. Congratulations Brad!

BRAD WRIGHT-WWTP
OPERATOR I

Commissioner Judy made a motion to change the status of Brad Wright from WWTP Trainee to WWTP Operator I salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor pro tem Mattmiller: yes. Motion carried.

MOTION TO PROMOTE
BRAD WRIGHT TO
WWTP OPER I

Mayor pro tem Mattmiller made a motion to use the money budgeted for FRVP, which is \$25,000, on things needed for the other parks. This is to be only if approved by the Rec Board and the Finance Commissioner. What brings this change is that we have two scoreboards at the River Road Ballpark that don't work and they cost \$1400 each to get fixed. This came up in the Recreation Department Board meeting. Could the City help pay for these? That meaning that we can use FRVP money at the other parks if deemed necessary.

MOTION TO
AUTHORIZE REC
BOARD AND FINANCE
COMMISSIONER TO
USE FRVP BUDGETED
MONIES FOR OTHER
PARKS

Commissioner Judy seconded. Commissioner Slade said it makes sense to him but are we allowed to do this? Attorney Lair stated he is not sure how it is in the budget, we might have to amend the budget but we usually do.

Clerk Hutchison called for vote, however Mayor pro tem Mattmiller is not ready for a vote. He stated he believes this needs a little more clarification.

Mayor pro tem Mattmiller made a motion to table. Commissioner Griggs seconded. Vote: Mayor pro tem Mattmiller: no; Commissioner Griggs: no; Commissioner Slade: no; Commissioner Judy: no. Motion to table defeated.

Discussion: Commissioner Griggs is not sure we should take money from the Flat Run Veteran Park but would like to purchase the scoreboards as long as there is money and it is legal to do so. Commissioner Judy asked if the county is willing to pay for half of the scoreboards. Commissioner Slade agrees with Mayor pro tem Mattmiller if there is a need somewhere else, then as long it is okay to do so, go ahead and use it where it is needed. Maybe next year's budget we should put a line item for parks. Commissioner Judy asked: Didn't the recreation department have that in their budget this year? They have known about the problem with the scoreboard for awhile.

Mayor pro tem Mattmiller asked that we just vote on it. Vote: Mayor pro tem Mattmiller: no; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

Mayor pro tem Mattmiller recognized Doug Coy who introduced the pastor at the First United Methodist Church Dr. Ted Beam. They are interested in being part of the solution of the parking problem on Pike Street.

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor pro tem Mattmiller: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

Mark Mattmiller, Mayor pro tem

2/7/2017