



Implementation Plan

8/11/2020

Baseline Testing

- Universal testing for Covid-19 of all staff and residents was conducted August 4,5,6,7, 2020.
- Testing was completed by the Executive Director and the DON both of whom are nurses. Proper PPE was used throughout testing.
- All specimens were sent to our approved lab for processing.
- All results of staff and resident tests were reported to DHS no later than 48 hours of last result notification.

Ability for Additional Testing

- Additional testing will be performed for those with symptoms of Covid-19 within 24 hours. No one who tested positive before will be tested again.
- All Residents and Staff will be tested to ensure no outbreak in the community. If testing capacity is limited residents on the same floor and employees who had contact will be tested first. If testing is further limited, then symptomatic residents and staff will be tested and those known to have had exposure.
- In the event of an outbreak testing will occur for all residents and staff including those who are asymptomatic.

Residents and Staff that decline testing

- Our community is important to us and the expectation is that all those who live here and/or are employed here do their part to keep us free from Covid-19. Testing is essential to ensure the safety of our residents and co-workers.
- Residents who refuse testing will be considered positive for Covid-19 and a 14 days quarantine will be necessary.
- Staff who refuse will be treated as positive for Covid-19 and be removed from the schedule. A return to work will require a negative Covid-19 test.

Non-Essential Staff and Volunteers

- All Non-Essential staff will not be permitted into facility until after we are in Step Two of our implementation process.
- Beauty Shop will reopen with strict guidelines with screening, universal masking, social distancing. In this case only one resident at a time may be in the beauty shop at one time until further notice.
- All Volunteers will be permitted into facility after our Step 2 process for the purpose of assisting with our visitation process. Adherence to all guidelines must be maintained.
- A period of 2 weeks after a successful transition to Step 3 all non-essential and volunteers may enter Norbert Personal Care. In order to do so they must pass the initial screening and practice universal masking, social distancing, and hand hygiene while inside.

Isolation Plan/Cohorting Plan

- The current state of the facility is Green meaning all areas of the building are unexposed currently. Universal testing completed on August 7th has confirmed this.
- A yellow zone will be established for those who had possible exposure but have a negative Covid-19 test and are asymptomatic.
- A Red zone has been established in our A building level 2. It is blocked off for any resident who test positive for Covid-19 and remains under transmission-based precautions. All doors in a positive covid-19 section will always have the individual room door closed to cut down on transmission.
- Covid-19 positive residents who have roommates will be moved to their own room.

Daily Screenings for Residents

- Each Resident will have recorded on a spread sheet the following:
 - Name
 - Date
 - Time
 - Temp
 - Cough
 - Sore throat

Daily Screening for Staff

Each staff person will be screen upon entering the building for the following?

Did they use sanitizer before entering

Record Temperature reading

Have you been exposed to someone with Covid-19 or anyone who has symptoms of Covid-19

Have you traveled to any “hot spot” within the last 14 days?

Screening of Visiting Personnel

- Each Visitor upon entry will be screened for the following information:
- Name
- Date
- Who are you seeing
- Company you are with
- Reason for visit
- Did you use our sanitizer at the door
- Record temperature reading
- Have you been exposed to someone with Covid-19 or know someone who has symptoms of Covid-19
- Have you traveled to a “hot spot” within the last 14 days

Plan for PPE Supplies

- An inventory of all supplies will be conducted no later than 8/14/2020
- A PAR level will be established for each PPE Face Shields, Masks, Gowns, Gloves
- All PPE will be stored in locked room by Executive Director office.
- An emergency supply of PPE is kept in 3A storage area were its accessible to all in the event of outbreak after hours.
- All supplies will be ordered from vendors to maintain PAR level
- Emergency agencies will be utilized if necessary.

Adequate Staffing/Ensure facility is not under contingency staffing plan.

- We continue to hire and do proper screening for Covid-19 of all new hires
- Our vendors have offered staff assistance by bringing on staff who agree to come work here.
- In the event of dire emergency staffing agency would be considered to help supplement and ensure our nurse care hours.

Communal Dining

- All staff who are assisting residents will use hand sanitizer between each resident.
- All residents will be assigned seating during this time to ensure adequate social distancing.

Activities

- Activities will be held outdoors when able. Masking, social distancing and hand hygiene will be maintained required.
- All areas will be marked off to ensure proper social distance.
- All activity personnel will supply hand sanitizer during activity for before and after use.
- No more than 10 residents who are unexposed at one time in an activity during step 2.
- Activities in step 3 may be held without limit as long as everyone attending is not exposed.

Visitation

- Outdoor visitation will be of choice weather permitting. No more than 2 visitors at one time per resident. The main porch will be utilized for these visits and the Executive Directors office can be used to facilitate a window visit as well.
- Resident must wear mask at all times during visit.
- All visitors must wear mask at all times during visit.
- Social distancing is required- a minimum of 6 ft.
- During increment weather door visits on 2C will occur.
- Face time, google duo, and zoom are available as well.
- All visits must be scheduled with activities department who is responsible for the visitation schedule.
- There is no plan for indoor visitation currently. Once indoor visitation would take place it would happen in a neutral zone that is designated by the Executive Director. All guideline would be followed at that time.

Plan to halt all reopening if Allegheny County Reverts back to RED.

- All families will be notified of stoppage via any one of the following methods: phone, email, website, newsletter, resident billing insert. Which method depends on the individual family member.
- All residents would be told via intercom and room visits.