

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on July 1, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Engineer Gravel; Attorney Thames; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Jo Reger, Spring Lake Park

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – June 17, 2019
- B. Contractor's Request for Payment No. 3 – 2018 Sewer Lining Project
- C. Appoint John Kylander to Parks and Recreation Commission
- D. Approval of Right of Way Application – CenterPoint Energy
- E. Approval of Right of Way Application – Comcast
- F. Contractor's Licenses
- G. Correspondence

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that the Public Works Department has been collecting garbage and recycling in the parks; dragging the ballfields and mowing the parks on a daily basis. He reported that six part time staff members have joined the Department for the summer. He reported that new benches were installed at Triangle Park and electrical work will take place within two weeks in the gazebo at the park.

Mr. Randall reported that the Department assisted with the Tower Days parade, set up and take down of the activities associated with Tower Days. He reported that the Department has been repairing pot holes and painting curbs, hydrants and intersection striping. He stated that all the water meters were read and only 29 were not readable and have since been replaced.

Mr. Randall reported that he attended safety training and a meeting with Park Construction regarding the Hy-Vee construction and storm water and attended the bid opening for the sewer lining project.

8. New Business

A. Approve 2019 Sanitary Sewer Lining Project Bid Results

Engineer Gravel reported that bids were opened for the 2019 Sanitary Sewer Lining Project on June 19, 2019. He reported that five bids were received. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	Hydro-Klean	\$220,806.00
#2	Visu-Sewer	\$221,595.00
#3	Insituform Technologies USA, LLC	\$239,998.50
#4	Michels Corporation	\$290,732.00
#5	Granite Inliner, LLC, Minnesota	\$365,000.00

Mr. Gravel reported that the low Bidder on the Project as Hydro-Klean with a Total Base Bid Amount of \$220,806.00. He stated that bids have been reviewed and found to be in order.

Mr. Gravel stated that if the City Council wishes to award the Project to the low Bidder, then Hydro-Klean should be awarded the Project on the Total Base Bid Amount of \$220,806.00.

Councilmember Nelson inquired if the contractor would be using the same product material that the was used on the 2018 sewer lining project that caused the lining to collapse.

Public Works Director Randall stated that the same product will be used as all contractors use the product. He reported that it was discovered the product used on the past project was defective material.

MOTION MADE BY COUNCILMEMBER NELSON TO AWARD 2019 SANITARY SEWER LINING PROJECT BID TO HYDRO-KLEAN WITH A TOTAL BASE BID AMOUNT OF \$220,806.00. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Approval of Amendment #2 to Lease Agreement – RS Properties

Administrator Buchholtz reported that RS Properties is seeking a second amendment to the lease for the premises at 8466 Central Avenue NE. He stated that they are planning to refinance and consolidate loans taken out for the renovation and equipping of the property in to one 10-year SBA loan. He stated that the SBA lender is seeking the lease to match the term of the note, which would require adding an 18-month term.

Administrator Buchholtz stated that the lease would allow an option to RS Properties to extend the lease an additional 18 months. He stated that the rent will increase from \$7,000 triple net per month to \$8,750 triple net per month. He stated that this increase is consistent with the 25% increase between the first five-year

term and the second five-year term. He stated that the remainder of the lease will remain in full force and effect.

Administrator Buchholtz stated that staff recommends approval of the lease.

Attorney Thames stated that the amendment matches the Landlords Consent to Assignment and Landlords Release documents.

Councilmember Wendling inquired as to what the end date of the lease agreement is. Administrator Buchholtz stated that the date is July 31, 2031.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE AMENDMENT #2 OF LEASE AGREEMENT WITH RS PROPERTIES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

9. Engineer's Report

Engineer Gravel reported that a site punch list remains with remaining site improvement work has been prepared for Dominion. He stated that the some of the items include street patching and concrete work. He reported that there is an escrow balance remaining and the list will be sent to Dominion in the next week.

10. Attorney's Report - None

11. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nelson reported that the Hot Rod for Hero's car show will be held on Saturday, July 13, 2019 at Kraus-Hartig VFW. He reported that there will be live music and food available for purchase.

Councilmember Wendling reminded residents of the Music In the Park event held on various Wednesday evenings. He reported that the Beyond the Yellow Ribbon committee will be selling hot dogs and brats at the event.

12. Other

A. Administrator Reports

Administrator Buchholtz reported that the Spring Lake Park City Code states the Pledge of Allegiance is to be recited at City Council meetings and it will continue to be recited.

Administrator Buchholtz reported that the Building Inspector search continues to make progress and the background investigation is taking place on a candidate. He stated that the candidate will be recommended for approval at the July 15, 2019 City Council meeting.

Administrator Buchholtz reported that water quality test results have been received. He reported that the results show a drop in the levels; however, the water plant is still in violation since it is a quarterly average that is reviewed.

B. Mayor's Report

Mayor Hansen reported that she is resigning from her position as Mayor effective July 1, 2019 at 11:59 PM. She stated that her family has made the decision to relocate out of Spring Lake Park. She thanked the residents, City staff, and elected officials for all the support she received over the nine years as Mayor.

14. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:30 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer