

Adam Gregg, Lt. Governor

Beth Townsend, Executive Director

DATE: January 31, 2024

TO: Cherokee Community School District

FROM: State of Iowa - Iowa Workforce Development SUBJECT: Award Determination Letter - Disbursement

Teacher and Paraeducator (Teacher Aide 1) Registered Apprenticeship (TPRA) - RFF-1: 2/25/2023

Cherokee Community School District,

lowa Workforce Development (IWD) has reviewed your request for reimbursement for the Teacher and Paraeducator (Teacher Aid 1) Registered Apprenticeship (TPRA) for 2/25/2023 and has validated a total disbursement amount of \$204,257.24.

Awardee Information		Request for Reimbursement Allocation and Balance		
Awardee	Cherokee Community School District	Amount Requested in this Submission	\$204,954.04	
Grant	TPRA	Cumulative Amount Disbursed to Date	\$0.00	
Period	7/1/22 – 6/30/24	Amount Validated Herein	\$204,257.24	
Award	\$6,376,113.77	Amount to be Disbursed	\$204,257.24	
RFF-1	2/25/2023	Amount Remaining After Disbursement	\$6,171,856.53	
Overview				

## Overview

The supporting documentation that was provided to corroborate the expenses incurred for the Teacher and Paraeducator (Teacher Aid 1) Registered Apprenticeship (TRPA) program for RFF-1: 2/25/2023 has been reviewed. At this time, a total of \$204,257.24 out of \$204,954.04 has been validated. Results are summarized on page 2. Iowa Workforce Development (IWD) will be processing the first payment in the amount of \$204,257.24. (Note that \$6,171,856.53 of funding is still available and can be submitted for reimbursement and validated in future periods.)

## **Analysis of Validated Costs:**

Corresponding RFF and Receipts Listing	Requested	Validated*	Variance	Variance Justification
2.25.23 Algona CSD Tuition	\$12,252.00	\$12,252.00	\$0.00	N/A
2.25.23 Audubon CSD Tuition	\$477.00	\$477.00	\$0.00	N/A
2.25.23 Audubon CSD Wages	\$3,101.46	\$3,101.46	\$0.00	N/A
2.25.23 Calamus Wheatland CSD Tuition	\$4,187.90	\$4,187.90	\$0.00	N/A
2.25.23 Calamus Wheatland CSD Wages	\$969.00	\$924.00	\$45.00	Notes A & D

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2.25.23 CAM CSD Tuition	\$4,188.94	\$4,188.94	\$0.00	N/A
2.25.23 CAM CSD Wages	\$5,820.90	\$5,820.90	\$0.00	N/A
2.25.23 Central CSD Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
2.25.23 Central CSD Wages	\$1,795.50	\$1,462.50	\$333.00	Note A
2.25.23 Cherokee CSD Tuition	\$5,863.00	\$5,863.00	\$0.00	N/A
2.25.23 Cherokee CSD Wages	\$12,358.10	\$12,358.10	\$0.00	N/A
2.25.23 Clear Lake CSD Tuition	\$8,161.00	\$8,061.00	\$100.00	Note B
2.25.23 Coon Rapids Bayard CSD Tuition	\$3,770.00	\$3,770.00	\$0.00	N/A
2.25.23 Coon Rapids Bayard CSD Wages	\$2,007.00	\$2,007.00	\$0.00	N/A
2.25.23 Glenwood CSD Tuition	\$11,775.00	\$11,775.00	\$0.00	N/A
2.25.23 Glenwood CSD Wages	\$8,434.50	\$8,428.50	\$6.00	Note D
2.25.23 Greene County CSD Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
2.25.23 Harlan CSD Tuition	\$7,850.00	\$7,850.00	\$0.00	N/A
2.25.23 Harlan CSD Wages	\$13,953.00	\$13,798.50	\$154.50	Notes A & D
2.25.23 Knoxville CSD Tuition	\$31,400.00	\$31,400.00	\$0.00	N/A
2.25.23 Mount Ayr CSD Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
2.25.23 Mount Ayr CSD Wages	\$6,327.60	\$6,286.10	\$41.50	Note A
2.25.23 Northeast CSD Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
2.25.23 Northeast CSD Wages	\$6,363.30	\$6,363.30	\$0.00	N/A
2.25.23 Osage CSD Tuition	\$14,329.00	\$14,329.00	\$0.00	N/A
2.25.23 Osage CSD Wages	\$11,779.50	\$11,779.50	\$0.00	N/A
2.25.23 River Valley CSD Wages	\$0.00	\$0.00	\$0.00	N/A
2.25.23 South Tama County CSD Tuition	\$7,150.00	\$7,150.00	\$0.00	N/A
2.25.23 Cherokee CSD Indirect / Admin	\$4,940.34	\$4,923.54	\$16.80	Note C

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Totals	\$204,954.04	\$204,257.24	\$696.80	
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<sup>\*</sup>These results are limited to the procedures outlined in the submitted and IWD-approved work plan. The results could vary if alternate, additional, or more extensive procedures were applied.

## **Notes Table**

Key	Note
N/A	Not applicable, no variances noted between the requested and validated amounts.
Note A	The requested amount contained hours for holiday, sick, misc., leave or gap time, which are not eligible for reimbursement under the program per Kristopher Byam, RA Bureau Chief, IWD.
Note B	For participant, Dylan Anderson, the requested amount, \$4,236.00, exceeded the amount listed as incurred within the underlying invoice and purchase order, \$4,136.00. Validation is limited to the cost incurred and paid, resulting in a variance of \$100.00.
Note C	Cherokee CSD has an approved indirect cost rate of 2.47%. The indirect cost rate was applied to all eligible costs after validation, resulting in a decrease of \$16.80.
Note D	The requested amounts did not align with the re-calculation of the eligible hours at \$6/hour rate using the hours reflected in the provided timesheets (i.e., possible rounding error of the requested amount). Validation is limited to the program hours worked and paid.

Please note, payment disbursement and subsequent receipt of funds does not terminate the conditions set forth in the grant agreement. The State of lowa retains the right to request additional information and/or perform additional review of grant materials to determine compliance with all relevant regulations. Failure to comply with future review or request for information can lead to claw back, debarment, and suspension.

Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email the Iowa Workforce Development team at <a href="Patrick.Rice@iwd.iowa.gov">Please email to Iowa Rice@iwd.iowa.gov</a> if you have any questions.

Sincerely,

Patrick Rice

Iowa Workforce Development