

**BELBROUGHTON and FAIRFIELD PARISH COUNCIL**  
**(BROMSGROVE DISTRICT)**

**John Farrell**  
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**Dear Parish Councillor,**

2<sup>nd</sup> May 2017

You are summoned to attend the Annual Meeting of the Council to be held on Monday 8<sup>th</sup> May 2017 in **The Jubilee Room Belbroughton Recreation Centre** starting at **7.30 p.m.** An agenda is set out below.

Yours sincerely

*John Farrell*

**AGENDA**

**1. Election of Chairman and Chairman's Declaration of Acceptance of Office.**

**2. Election of Vice Chairman and Declaration of Acceptance of Office.**

**3. Apologies:** – Council to receive apologies and approve the reason for absence.

**Meeting to adjourn for an 'Open Surgery' for up to 15 minutes to enable residents to discuss any issues with their councillors and identify matters of concern relating to the agenda.**

**4. Re-Open the meeting - Members Declarations of Interest:**

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Member's Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

**5. Dispensations:**

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

**6. Minutes.** Consider for approval the minutes of the meeting held 3rd April 2017.

**7. Reports - for information:**

- Former Council Chairman's report.
- Planning Committee meeting on 24<sup>th</sup> April 2017.
- Finance Committee meeting 24<sup>th</sup> April 2017.
- Clerks report on items not otherwise on the agenda.
- County and District Councillors

## **8. Meetings 2017:**

To consider the meetings schedule and venues for the remainder of 2017.

## **9. Parish Council Governance**

a. To review and consider adoption for the council year of:-

Council's Standing Orders, Scheme of Delegation, Code of Conduct, Financial Regulations, Complaints Procedures, Freedom of Information Policy, Press and Media Policy, Filming and Recording Procedures, and Data Protection Policy.

b. To confirm eligibility for the exercise of the 'General Power of Competence' for the next two years.

## **10. Membership of Committees, Working Groups and, appointment of members to outside bodies**

a. To agree membership of the Finance, Planning and Agricultural Holdings Committees.

b. To agree membership of the 'Working Groups'.

c. To nominate representatives to outside bodies.

## **11. Neighbourhood Plan**

To receive an updating report from the 'Working Group'.

## **12. Little Bell Hall Pool**

To receive an updating report from the 'Working Group'.

## **13. The Green Belbroughton**

To consider the planting of fast growing Leylandii at the rear of The Green Belbroughton to create a visual screen from the adjacent building site.

## **14. Parish Room Belbroughton**

To consider the removal of the Golden Jubilee plaque at the site.

## **15. W.W.1. 11/11/1918 Centenary**

To consider activities to commemorate next year's centenary of the ending of the war.

## **16. Display of Flags**

To consider the programme for displaying flags on the two Parish Council flagpoles.

## **17. Councillors' Items**

Parish Councillors to report other items of information and to raise any items for a future agenda.