Big Flats Fire District #1

*Board Fire Commission*

*Preliminary Minutes*

 *August 8, 2019*

***Roll:***

 H. Fowler, and G. Goldthwait, D. Hickman, T. Kirk, T. Gardner

Treasure K. Johnston

Secretary T. Blaser

Meeting started 6:04 pm

***Correspondence:***

A notice from Big Flats Fire Department requesting copies of monthly minutes to be left at fire department was in correspondence file***.***

Pamphlet from Fire Law Publishing, Inc. offering a manual for secretaries, treasurers of fire districts, fire departments and fire companies.

Email from Who’s Responding introducing a pager redundancy solution for fire departments.

***Approval of Monthly Minutes:***

The motion to approve the monthly minutes was presented by H. Fowler with D. Hickman seconding. The motion was approved with 5 Ayes.

***DOP Report:***

The DOP report for July was $141.67.

***Public Comment:***

There was no public comment to report.

***Bills for the Month and Treasurer’s Report:***

The monthly department bills totaled $31,752.05. The vouchers are 19-109 thru 19-115.

 Motion to approve the monthly bills/Treasure’s report was presented by H. Fowler with T. Kirk seconding. The motion was approved with 5 Ayes.

***Insurance:***

 The insurance cost could increase by 3% to 6%. The department should be prepared for a possible increase of 10%. The department suggested looking into changing insurance companies.

***Medical:***

There was nothing to report this month.

***Public Relations:***

The department will be at the Kids with Cancer Run event.

The Horsehead Cheerleaders will be hosting a car wash event on August 24, 2019 at the fire department.

***Maintenance:***

The camera on 381 needs repairs at the cost of $1282.00. The motion to approve the cost of repairs was presented by H. Fowler with D. Hickman seconding. The motion passed with 5 Ayes.

Hose testing took place and went well.

Air compressor is due for maintenance August 31, 2019.

The fire extinguishers are due for service by United Fire.

331 is scheduled for service on August 12, 2019.

***Chief’s Report:***

The chief talked about maintenance and gear for the new personal.

The new truck needed some needed some changes. The fire department will receive a bill for approximately $4,200. The changes are LED light next to PUC panel, change in rear M9s,

add rear wedge step under HSH, add tread plate walking surface to hose bed, reorientation of and new peg board for RS3 compt., Notch for front bumper tray (no charge), adding switches at the pump panel, and 5 new tags at the pump panel.

The open house for Fire Prevention is being planned.

***Old Business:***

One fireman still owes on the CDL.

Sears needs to be called to repair the dryer.

The truck will be delivered August 26, 2019.

The selling of truck 333 and offer was presented. The board is discussing options.

The secretary suggested ways that the department can get minutes other than at the department. The treasurer is dropping of minutes at the department in a timely manner. The secretary suggested email, texting, and mailing out the minutes. The minutes can be found on the department’s web site as well.

***New Business:***

The district needs an Investment Policy according to auditor. The attorney will be taking care of this matter.

Fire Department Chief Vehicle Use Policy for Big Flats Fire District No.1 was adopted. The motion to approve the Chief Vehicle Use Policy was presented by D. Hickman with T. Kirk seconding. The motion was approved with 5 Ayes.

The incoming firefighters will need new gear.

The board is discussing more drivers for the department and how to manage the shifts.

On Wednesday August 28, 2019 the board is having a budget workshop at 6pm at the fire department.

David Hickman will be updating the members list.

***Adjournment:***

G. Goldthwait motioned to adjourn the meeting with H. Fowler seconding and was approved with 5 Ayes*.*