

# O'Connor Tract Co-Operative Water Co.

P.O. Box 1375  
Palo Alto, California 94302-1375  
Telephone (650) 321-2723  
[oconnorwater@gmail.com](mailto:oconnorwater@gmail.com)

Dear Members,

January 4, 2021

The annual membership meeting is **Thursday, January 28, 2021 at 7:30pm. Due to Covid-19, it will not be conducted in person, but will be held live via a Zoom videoconference call.**

## Register in Advance for this Zoom Videoconference Meeting:

[https://us02web.zoom.us/join/register/tZEqf-GurDloGtDqA1Qqn-f8pFFHMS\\_9p32g](https://us02web.zoom.us/join/register/tZEqf-GurDloGtDqA1Qqn-f8pFFHMS_9p32g)

After registering, you will receive a confirmation email containing information to join the meeting.

*Note: Registration is required. You will be asked to provide your name, email address, street address and your status. The annual meeting is a private company meeting where only Members of the Company and Customers (e.g., residents, renters) in our service area can attend. Your name and street address will be used to confirm that you are eligible to join the meeting and participate.*

Below is the Agenda as well as important information about the proxy and emergency contact form included with this letter.

- Call to Order
- Introduction / Roll Call
- Approval of Minutes from last year's annual meeting (Read them at the Company's website under the Members area at [oconnorwater.org](http://oconnorwater.org). A printed copy is available upon request.)
- Operations & Planning Reports
  - Highlights of last year's operations
  - Annual Water Quality Report for information
  - Report on manganese treatment plant progress
- Administrative Reports
  - Presentation of and request that the Members accept the 2020 Audit Report
  - Presentation of and request that the Members approve the 2021 Operating & Capital Budget
- Nominate and Elect Board of Directors and Alternates of the Board of Directors
- Member Questions

***If you are unable to attend, it is essential that you return your proxy to the Company at the physical or email addresses above, Ms. Ana Pedreiro (Secretary) or one of the board members (listed at the bottom of this letter).*** We must have a minimum threshold of proxies and participants to conduct Company business at this meeting. If you cannot join, it only takes a few minutes to complete your proxy.

The five directors on the board will be elected by ballot at this meeting. All five current directors have volunteered again to serve on the board for 2021. Traditionally, members interested in serving on the board serve first as an alternate to learn about the Company's operations. We would be delighted in your participation as an alternate. You'll learn what goes on behind the scenes to keep the water flowing from your taps. And you'll be able to contribute your talents to our valuable neighborhood resource. If you have questions, or to volunteer your time as an alternate or become a director on the board, please contact David Jones, president of the board of directors, at [davidlawjones@gmail.com](mailto:davidlawjones@gmail.com).

## **Additional Important Information**

Please call the office at 650-321-2723 if you see water leaks, need a water shut-off, or have other concerns. **The company is required to maintain up-to-date contact information in case of an emergency.** Please complete the enclosed contact form and either mail it back with your proxy or email your information to [oconnorwater@gmail.com](mailto:oconnorwater@gmail.com).

The Company also has an **email distribution list to notify consumers of scheduled and emergency water shutoffs and other important information.** If you wish to be added to this distribution list, please send an email to [oconnorwater@gmail.com](mailto:oconnorwater@gmail.com) with the word “subscribe” in the subject line.

**For new members** and anyone wanting to know more about your Water Company, please see the website, [www.oconnorwater.org](http://www.oconnorwater.org).

**Before digging for construction**, homeowners or their contractors should call **Underground Service Alert (1-800-227-2600)** so the area may be marked by utilities, including your water company. This is to prevent breaking any lines while excavating. Also, homeowners must be sure not to cover the water shut-off valve with concrete or asphalt.

We’re updating our billing database, so your account number is likely to change this year.

The Board and staff look forward to seeing you at 7:30pm on Thursday evening January 28, 2021 via the Zoom videoconference call.

Board of Directors:

David Jones, President

Judy Windt, Vice President

Mike Frank, Board Member

Randy Dolenech, Board Member

Todd Rosenthal, Board Member

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## **100-Year Anniversary of O’Connor Tract Co-Operative Water Company**

The Company was founded on January 31, 1921 – 100 years ago this month! It’s a major milestone worth celebrating!

However, given Covid-19 health risks for groups gathering in person, we will not be celebrating in person for at least the first half of the year. The Board will explore ideas and options for the second half of the year, in hopes that we might be able to arrange something that is safe for those attending and complies with whatever Covid-19 regulations are in effect at that time.

In the meantime, we’re considering ideas that can be done remotely/virtually. If you’d like to brainstorm ideas and/or participate in this project, please email us at [oconnorwater@gmail.com](mailto:oconnorwater@gmail.com).